

Washtenaw Community College Comprehensive Report

ENG 091 Writing Fundamentals

Effective Term: Winter 2025

Course Cover

College: Humanities, Social and Behavioral Sciences

Division: Humanities, Social and Behavioral Sciences

Department: English & College Readiness

Discipline: English

Course Number: 091

Org Number: 11300

Full Course Title: Writing Fundamentals

Transcript Title: Writing Fundamentals

Is Consultation with other department(s) required: No

Publish in the Following: College Catalog , Time Schedule , Web Page

Reason for Submission: Inactivation

Change Information:

Consultation with all departments affected by this course is required.

Rationale: This course will no longer be offered.

Proposed Start Semester: Winter 2025

Course Description: This course will allow students to focus on strengthening the writing skills needed in preparation for college-level coursework. The emphasis is on developing and organizing ideas in paragraphs and essays. In order to pass with a grade of "C" or better and be eligible to take 100 level English courses, students must demonstrate at least "C" level competency on in-class writing by the end of the semester. Successful completion of this course with a minimum grade of "C" will raise students' Academic Writing level to 6. Students are required to complete Writing Center assignments outside of class. The title of this course was previously Writing Fundamentals II.

Course Credit Hours

Variable hours: No

Credits: 4

Lecture Hours: Instructor: 60 **Student:** 60

Lab: Instructor: 0 **Student:** 0

Clinical: Instructor: 0 **Student:** 0

Total Contact Hours: Instructor: 60 **Student:** 60

Repeatable for Credit: NO

Grading Methods: Letter Grades

Audit

Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

College-Level Reading and Writing

Reduced Reading/Writing Scores

College-Level Math

Requisites

Prerequisite

Academic Reading and Writing Levels of 3

or

Prerequisite

ENG 051 minimum grade "S"

General Education**Degree Attributes**

Below College Level Pre-Reqs

Request Course Transfer**Proposed For:****Student Learning Outcomes**

1. Demonstrate college-level writing skills when asked to write at least a five-paragraph essay independently under the observation of the instructor without the benefit of electronic or other means of tutorial intervention.

Assessment 1

Assessment Tool: Capstone Essay

Assessment Date: Fall 2024

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All students

How the assessment will be scored: Departmentally-developed rubric

Standard of success to be used for this assessment: 80% of students will score 75% (C grade) or higher

Who will score and analyze the data: Departmental faculty

2. Write academic paragraphs that incorporate research techniques using a scholarly article.

Assessment 1

Assessment Tool: Writing Center Assignment 4

Assessment Date: Fall 2024

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All students

How the assessment will be scored: Departmentally-developed checklist embedded in the Writing Center manual

Standard of success to be used for this assessment: 80% of students 75% (C grade) or higher

Who will score and analyze the data: Departmental faculty

Course Objectives

1. Develop topics through prewriting using a variety of prewriting methods (e.g. cluster, list, outline).
2. Identify and write thesis statements and topic sentences.
3. Complete multiple drafts of assignments applying essay structure (introduction, body paragraphs, conclusion).
4. Edit drafts for coherence and unity, adjusting style for appropriateness with regard to subject, audience and purpose.
5. Proofread for grammar/usage errors.
6. Revise edited drafts.
7. Use attribution phrase to include author and title of article.
8. Accurately paraphrase or quote the article.
9. Develop a response topic sentence that expresses a unique viewpoint or opinion regarding the article topic.

New Resources for Course

Course Textbooks/Resources

Textbooks

Open Education Resource (OER). *Writing for Success*, ed. University of Minnesota, 2015

Manuals

Washtenaw Community College. Writing Fundamentals, WCC, 01-01-2024

Periodicals

Software

Equipment/Facilities

Level III classroom

<u>Reviewer</u>	<u>Action</u>	<u>Date</u>
Faculty Preparer:		
<i>Carrie Krantz</i>	<i>Faculty Preparer</i>	<i>Oct 15, 2024</i>
Department Chair/Area Director:		
<i>Carrie Krantz</i>	<i>Recommend Approval</i>	<i>Oct 15, 2024</i>
Dean:		
<i>Anne Nichols</i>	<i>Recommend Approval</i>	<i>Oct 16, 2024</i>
Curriculum Committee Chair:		
<i>Randy Van Wagnen</i>	<i>Reviewed</i>	<i>Jan 11, 2025</i>
Assessment Committee Chair:		
Vice President for Instruction:		
<i>Brandon Tucker</i>	<i>Approve</i>	<i>Jan 13, 2025</i>

Washtenaw Community College Comprehensive Report

ENG 091 Writing Fundamentals

Effective Term: Winter 2024

Course Cover

College: Humanities, Social and Behavioral Sciences

Division: Humanities, Social and Behavioral Sciences

Department: English & College Readiness

Discipline: English

Course Number: 091

Org Number: 11300

Full Course Title: Writing Fundamentals

Transcript Title: Writing Fundamentals

Is Consultation with other department(s) required: No

Publish in the Following: College Catalog , Time Schedule , Web Page

Reason for Submission: Three Year Review / Assessment Report

Change Information:

Consultation with all departments affected by this course is required.

Course title

Course description

Pre-requisite, co-requisite, or enrollment restrictions

Rationale: ENG 050 and ENG 090 will be inactivated. Therefore, this course needs to be adjusted to reflect appropriate pre-reqs and levels.

Proposed Start Semester: Winter 2024

Course Description: This course will allow students to focus on strengthening the writing skills needed in preparation for college-level coursework. The emphasis is on developing and organizing ideas in paragraphs and essays. In order to pass with a grade of "C" or better and be eligible to take 100 level English courses, students must demonstrate at least "C" level competency on in-class writing by the end of the semester. Successful completion of this course with a minimum grade of "C" will raise students' Academic Writing level to 6. Students are required to complete Writing Center assignments outside of class. The title of this course was previously Writing Fundamentals II.

Course Credit Hours

Variable hours: No

Credits: 4

Lecture Hours: Instructor: 60 **Student:** 60

Lab: Instructor: 0 **Student:** 0

Clinical: Instructor: 0 **Student:** 0

Total Contact Hours: Instructor: 60 **Student:** 60

Repeatable for Credit: NO

Grading Methods: Letter Grades

Audit

Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

College-Level Reading and Writing

Reduced Reading/Writing Scores

College-Level Math

Requisites**Prerequisite**

Academic Reading and Writing Levels of 3

or

Prerequisite

ENG 051 minimum grade "S"

General Education**Degree Attributes**

Below College Level Pre-Reqs

Request Course Transfer**Proposed For:****Student Learning Outcomes**

1. Demonstrate college-level writing skills when asked to write at least a five-paragraph essay independently under the observation of the instructor without the benefit of electronic or other means of tutorial intervention.

Assessment 1

Assessment Tool: Capstone Essay

Assessment Date: Fall 2024

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All students

How the assessment will be scored: Departmentally-developed rubric

Standard of success to be used for this assessment: 80% of students will score 75% (C grade) or higher

Who will score and analyze the data: Departmental faculty

2. Write academic paragraphs that incorporate research techniques using a scholarly article.

Assessment 1

Assessment Tool: Writing Center Assignment 4

Assessment Date: Fall 2024

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All students

How the assessment will be scored: Departmentally-developed checklist embedded in the Writing Center manual

Standard of success to be used for this assessment: 80% of students 75% (C grade) or higher

Who will score and analyze the data: Departmental faculty

Course Objectives

1. Develop topics through prewriting using a variety of prewriting methods (e.g. cluster, list, outline).
2. Identify and write thesis statements and topic sentences.
3. Complete multiple drafts of assignments applying essay structure (introduction, body paragraphs, conclusion).
4. Edit drafts for coherence and unity, adjusting style for appropriateness with regard to subject, audience and purpose.
5. Proofread for grammar/usage errors.
6. Revise edited drafts.
7. Use attribution phrase to include author and title of article.
8. Accurately paraphrase or quote the article.

9. Develop a response topic sentence that expresses a unique viewpoint or opinion regarding the article topic.

New Resources for Course

Course Textbooks/Resources

Textbooks

Open Education Resource (OER). *Writing for Success*, ed. University of Minnesota, 2015

Manuals

Washtenaw Community College. Writing Fundamentals, WCC, 01-01-2024

Periodicals

Software

Equipment/Facilities

Level III classroom

<u>Reviewer</u>	<u>Action</u>	<u>Date</u>
Faculty Preparer: <i>Julie Kissel</i>	<i>Faculty Preparer</i>	<i>Oct 02, 2023</i>
Department Chair/Area Director: <i>Carrie Krantz</i>	<i>Recommend Approval</i>	<i>Oct 03, 2023</i>
Dean: <i>Victor Vega</i>	<i>Recommend Approval</i>	<i>Oct 06, 2023</i>
Curriculum Committee Chair: <i>Randy Van Wagnen</i>	<i>Recommend Approval</i>	<i>Nov 02, 2023</i>
Assessment Committee Chair: <i>Jessica Hale</i>	<i>Recommend Approval</i>	<i>Nov 02, 2023</i>
Vice President for Instruction: <i>Brandon Tucker</i>	<i>Approve</i>	<i>Nov 07, 2023</i>

Washtenaw Community College Comprehensive Report

ENG 091 Writing Fundamentals II Effective Term: Fall 2019

Course Cover

Division: Humanities, Social and Behavioral Sciences

Department: English/Writing

Discipline: English

Course Number: 091

Org Number: 11300

Full Course Title: Writing Fundamentals II

Transcript Title: Writing Fundamentals II

Is Consultation with other department(s) required: No

Publish in the Following: College Catalog , Time Schedule , Web Page

Reason for Submission:

Change Information:

Objectives/Evaluation

Rationale: Update the Master Syllabus

Proposed Start Semester: Spring/Summer 2019

Course Description: This course is a continuation of ENG 090, where the students focus on strengthening the writing skills needed in preparation for college-level coursework. The emphasis is on developing and organizing ideas in paragraphs and essays. In order to pass with a grade of "C" or better and be eligible to take 100 level English courses, students must demonstrate at least "C" level competency on in-class writing by the end of the semester. Successful completion of this course with a minimum grade of "C" will raise students' Academic Writing level to 6.

Course Credit Hours

Variable hours: Yes

Credits: 4

Lecture Hours: Instructor: 45 to 60 **Student:** 45 to 60

Lab: Instructor: 0 **Student:** 0

Clinical: Instructor: 0 **Student:** 0

Total Contact Hours: Instructor: 45 to 60 **Student:** 45 to 60

Repeatable for Credit: NO

Grading Methods: Letter Grades

Audit

Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

College-Level Reading and Writing

Reduced Reading/Writing Scores

College-Level Math

Requisites

Prerequisite

ENG 090 minimum grade "S"

Corequisite

ENG 000

General Education**Degree Attributes**

Below College Level Pre-Reqs

Request Course Transfer**Proposed For:****Student Learning Outcomes**

1. Demonstrate college-level writing skills when asked to write at least a five-paragraph essay independently under the observation of the instructor without the benefit of electronic or other means of tutorial intervention.

Assessment 1

Assessment Tool: Capstone Essay

Assessment Date: Winter 2021

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All students

How the assessment will be scored: Departmentally-developed rubric

Standard of success to be used for this assessment: 80% of students will score 75% (C grade) or higher

Who will score and analyze the data: A committee of faculty from the English Department

2. Write academic paragraphs that incorporate research techniques using a scholarly article.

Assessment 1

Assessment Tool: Writing Center Assignment 4

Assessment Date: Winter 2021

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All students

How the assessment will be scored: Departmentally-developed checklist embedded in the Writing Center manual

Standard of success to be used for this assessment: 80% of students 75% (C grade) or higher

Who will score and analyze the data: A committee of faculty from the English Department

Course Objectives

1. Develop topics through prewriting using a variety of prewriting methods (e.g. cluster, list, outline).
2. Identify and write thesis statements and topic sentences.
3. Complete multiple drafts of assignments applying essay structure (introduction, body paragraphs, conclusion).
4. Edit drafts for coherence and unity, adjusting style for appropriateness with regard to subject, audience and purpose.
5. Proofread for grammar/usage errors.
6. Revise edited drafts.
7. Use attribution phrase to include author and title of article.
8. Accurately paraphrase or quote the article.
9. Develop a response topic sentence that expresses a unique viewpoint or opinion regarding the article topic.

New Resources for Course**Course Textbooks/Resources**

Textbooks

Open Education Resource (OER). *Writing for Success*, ed. University of Minnesotan, 2105
Manuals
Washtenaw Community College. Writing Fundamentals 2, Hayden McNeil, 08-27-2019
Periodicals
Software

Equipment/Facilities

Level III classroom

<u>Reviewer</u>	<u>Action</u>	<u>Date</u>
Faculty Preparer: <i>Julie Kissel</i>	<i>Faculty Preparer</i>	<i>Jan 10, 2019</i>
Department Chair/Area Director: <i>Carrie Krantz</i>	<i>Recommend Approval</i>	<i>Jan 11, 2019</i>
Dean: <i>Kristin Good</i>	<i>Recommend Approval</i>	<i>Jan 14, 2019</i>
Curriculum Committee Chair: <i>Lisa Veasey</i>	<i>Recommend Approval</i>	<i>Feb 18, 2019</i>
Assessment Committee Chair: <i>Shawn Deron</i>	<i>Recommend Approval</i>	<i>Feb 19, 2019</i>
Vice President for Instruction: <i>Kimberly Hurns</i>	<i>Approve</i>	<i>Feb 20, 2019</i>