

# Washtenaw Community College Comprehensive Report

## SUR 109 Sterile Processing Seminar

Effective Term: Fall 2024

### Course Cover

**College:** Health Sciences

**Division:** Health Sciences

**Department:** Allied Health

**Discipline:** Surgical Technology

**Course Number:** 109

**Org Number:** 15320

**Full Course Title:** Sterile Processing Seminar

**Transcript Title:** Sterile Processing Seminar

**Is Consultation with other department(s) required:** No

**Publish in the Following:** College Catalog , Time Schedule , Web Page

**Reason for Submission:** Three Year Review / Assessment Report

**Change Information:**

**Course description**

**Outcomes/Assessment**

**Objectives/Evaluation**

**Rationale:** We do not use CBSPD for the certification exam. We use HSPA which was previously known as IAHCSSMM.

**Proposed Start Semester:** Winter 2024

**Course Description:** In this capstone course, students will review material and learn test-taking skills in preparations for the Healthcare Sterile Processing Application (HSPA) certification exam. The creation of résumés and development of interview and job search strategies will also be examined.

### Course Credit Hours

**Variable hours:** No

**Credits:** 1

**Lecture Hours: Instructor: 15 Student: 15**

**Lab: Instructor: 0 Student: 0**

**Clinical: Instructor: 0 Student: 0**

**Total Contact Hours: Instructor: 15 Student: 15**

**Repeatable for Credit:** NO

**Grading Methods:** Letter Grades

Audit

**Are lectures, labs, or clinicals offered as separate sections?:** NO (same sections)

### College-Level Reading and Writing

Reduced Reading/Writing Scores

### College-Level Math

No Level Required

### Requisites

**Prerequisite**

SUR 101 minimum grade "C+"

and

**Prerequisite**

College level reading of 5; college writing level of 3

**General Education****Degree Attributes**

Below College Level Pre-Reqs

**Request Course Transfer****Proposed For:****Student Learning Outcomes**

1. Apply test taking strategies in taking multi-format style test.

**Assessment 1**

Assessment Tool: HSPA practice exam

Assessment Date: Winter 2026

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All students

How the assessment will be scored: HSPA practice exam answer key

Standard of success to be used for this assessment: 80% of students will score 105 (of 175) points or higher needed to pass the exam.

Who will score and analyze the data: Departmental faculty

2. Develop a résumé suitable for applying to a Sterile Processing Technician position.

**Assessment 1**

Assessment Tool: Résumé

Assessment Date: Winter 2026

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All students

How the assessment will be scored: Departmentally-developed rubric

Standard of success to be used for this assessment: 80% of the students will score 75% or higher.

Who will score and analyze the data: Departmental faculty

3. Demonstrate recommended interviewing practices during a mock interview.

**Assessment 1**

Assessment Tool: Mock interview

Assessment Date: Winter 2026

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All students

How the assessment will be scored: Skill checklist

Standard of success to be used for this assessment: 80% of the students will score 75% or higher.

Who will score and analyze the data: Departmental faculty

**Course Objectives**

1. Review the material covered on the practice exam.
2. Develop study skills to meet individual needs.
3. Identify and apply effective test preparation strategies.
4. Develop test-taking skills, such as identifying the parts of a question.
5. Create a résumé.

6. Review common interview questions.
7. Review interview etiquette, such as dressing for success.
8. Participate in a mock interview.
9. Maintain patient confidentiality standards established by the HSPA.

### New Resources for Course

#### Course Textbooks/Resources

Textbooks  
Manuals  
Periodicals  
Software

#### Equipment/Facilities

<u>Reviewer</u>	<u>Action</u>	<u>Date</u>
<b>Faculty Preparer:</b> <i>Kathryn Walker</i>	<i>Faculty Preparer</i>	<i>Sep 28, 2023</i>
<b>Department Chair/Area Director:</b> <i>Kristina Sprague</i>	<i>Recommend Approval</i>	<i>Oct 10, 2023</i>
<b>Dean:</b> <i>Shari Lambert</i>	<i>Recommend Approval</i>	<i>Nov 20, 2023</i>
<b>Curriculum Committee Chair:</b> <i>Randy Van Wagnen</i>	<i>Recommend Approval</i>	<i>Apr 24, 2024</i>
<b>Assessment Committee Chair:</b> <i>Jessica Hale</i>	<i>Recommend Approval</i>	<i>May 01, 2024</i>
<b>Vice President for Instruction:</b> <i>Brandon Tucker</i>	<i>Approve</i>	<i>May 01, 2024</i>

# Washtenaw Community College Comprehensive Report

## SUR 109 Sterile Processing Seminar Effective Term: Spring/Summer 2021

### Course Cover

**Division:** Health Sciences

**Department:** Allied Health

**Discipline:** Surgical Technology

**Course Number:** 109

**Org Number:** 15320

**Full Course Title:** Sterile Processing Seminar

**Transcript Title:** Sterile Processing Seminar

**Is Consultation with other department(s) required:** No

**Publish in the Following:** College Catalog , Time Schedule , Web Page

**Reason for Submission:** Three Year Review / Assessment Report

**Change Information:**

**Outcomes/Assessment**

**Rationale:** Tool changed based on assessment data and National Exam point change.

**Proposed Start Semester:** Winter 2021

**Course Description:** In this capstone course, students will review material and learn test-taking skills in preparations for the IAHCSCMM certification exam. The creation of résumés and development of interview and job search strategies will also be examined.

### Course Credit Hours

**Variable hours:** No

**Credits:** 1

**Lecture Hours: Instructor: 15 Student: 15**

**Lab: Instructor: 0 Student: 0**

**Clinical: Instructor: 0 Student: 0**

**Total Contact Hours: Instructor: 15 Student: 15**

**Repeatable for Credit:** NO

**Grading Methods:** Letter Grades

Audit

**Are lectures, labs, or clinicals offered as separate sections?:** NO (same sections)

### College-Level Reading and Writing

Reduced Reading/Writing Scores

### College-Level Math

No Level Required

### Requisites

**Prerequisite**

SUR 101 minimum grade "C+"

and

**Prerequisite**

College level reading of 5; college writing level of 3

## **General Education**

### **Degree Attributes**

Below College Level Pre-Reqs

## **Request Course Transfer**

### **Proposed For:**

## **Student Learning Outcomes**

1. Apply test taking strategies in taking multi-format style test.

### **Assessment 1**

Assessment Tool: IAHCSSMM practice exam

Assessment Date: Winter 2021

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All students

How the assessment will be scored: IAHCSSMM practice exam answer key

Standard of success to be used for this assessment: 80% of students will score 105 (of 175) points or higher needed to pass the exam.

Who will score and analyze the data: Departmental faculty

2. Develop a résumé suitable for applying to a Sterile Processing Technician position.

### **Assessment 1**

Assessment Tool: Résumé

Assessment Date: Winter 2021

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All students

How the assessment will be scored: Departmentally-developed rubric

Standard of success to be used for this assessment: 80% of the students will score 75% or higher.

Who will score and analyze the data: Departmental faculty

3. Demonstrate recommended interviewing practices during a mock interview.

### **Assessment 1**

Assessment Tool: Skills checklist

Assessment Date: Winter 2021

Assessment Cycle: Every Three Years

Course section(s)/other population: All sections

Number students to be assessed: All students

How the assessment will be scored: Departmentally-developed rubric

Standard of success to be used for this assessment: 80% of the students will score 75% or higher.

Who will score and analyze the data: Departmental faculty

## **Course Objectives**

1. Review the material covered on the practice exam.
2. Develop study skills to meet individual needs.
3. Identify and apply effective test preparation strategies.
4. Develop test-taking skills, such as identifying the parts of a question.
5. Create a résumé.
6. Review common interview questions.
7. Review interview etiquette, such as dressing for success.
8. Participate in a mock interview.
9. Maintain patient confidentiality standards established by the IAHCSSMM.

## New Resources for Course

### Course Textbooks/Resources

Textbooks  
Manuals  
Periodicals  
Software

### Equipment/Facilities

<u>Reviewer</u>	<u>Action</u>	<u>Date</u>
<b>Faculty Preparer:</b> <i>Kathryn Hernandez</i>	<i>Faculty Preparer</i>	<i>Nov 20, 2020</i>
<b>Department Chair/Area Director:</b> <i>Kristina Sprague</i>	<i>Recommend Approval</i>	<i>Nov 30, 2020</i>
<b>Dean:</b> <i>Valerie Greaves</i>	<i>Recommend Approval</i>	<i>Dec 01, 2020</i>
<b>Curriculum Committee Chair:</b> <i>Lisa Veasey</i>	<i>Recommend Approval</i>	<i>Jan 21, 2021</i>
<b>Assessment Committee Chair:</b> <i>Shawn Deron</i>	<i>Recommend Approval</i>	<i>Jan 27, 2021</i>
<b>Vice President for Instruction:</b> <i>Kimberly Hurns</i>	<i>Approve</i>	<i>Jan 30, 2021</i>