

**Washtenaw Community College
HEALTH AND SAFETY COMMITTEE**

Minutes

Regular Meeting

Thursday September 18, 2014 — 9:00 a.m. to 9:45 a.m.

Present members: Melanie Thompson, Holly Herman, Mia Wotton, Cheryl LaPointe, Laurie Burg,
Saint Szentmiklosi, Channon Fair

DISCUSSION:

1.) REVIEW INJURIES FOR PREVENTION PURPOSES – Cheryl LaPointe

Total new Injury/Incident Reports = 2

Type: Back Strain

Type: Puncture Wound

Total OSHA Detail, YTD: 5

Total Cases=5

Days Lost=0 Days Restricted=55

2.) GENERAL CONCERNS

- Workers' Compensation Injuries/ Accidents. Discussed what is considered OSHA recordable.
- Flu Shot Clinic dates have been scheduled:

Wednesday	October 8 th	1:00 PM – 6:00 PM
Thursday	October 9 th	9:00 AM – 2:00 PM
Monday	October 13 th	9:00 AM – 2:00 PM
Tuesday	October 14 th	1:00 PM – 6:00 PM

Additional information regarding the Flu Shot Clinic will be emailed to staff.

- Discussed MIOSHA “Effective Safety and Health Training”
- Washtenaw County Sheriff's Department is currently in the planning stages for taking Text to 9-1-1 requests.
- All wood doors in OE have been replaced with metal to alleviate problems with opening/closing.
- Demolition for SRB addition has begun.
- Staff protection kits and disposal of bodily fluids discussed.
- Facilities reviewing landscape plans for LA building waterproofing project.
- Chemistry department had concerns regarding the new lab stools. Facilities Management is aware of the situation.
- Fire extinguishers in all rooms need to be clear of trash cans and recycle bins. Building Services will be notified.

NEXT MEETING: Friday October 10th, 2014 at 9:00 AM