

**Washtenaw Community College
HEALTH AND SAFETY COMMITTEE**

Minutes

Regular Meeting

Friday October 10, 2014 — 9:00 a.m. to 9:55 a.m.

Present members: Melanie Thompson, Holly Herman, Mia Wotton, Laurie Burg, Mark Szentmiklosi, Todd Bishop, Debra Eastman, Channon Fair

DISCUSSION:

1.) REVIEW INJURIES FOR PREVENTION PURPOSES – Cheryl LaPointe

Total new Injury/Incident Reports = 3

Type: Back Strain x 2

Type: Hand

Total OSHA Detail, YTD: 6

Total Cases=6

Days Lost=0 Days Restricted=81

2.) GENERAL CONCERNS

- Flu Shot Clinic Dates and Counts:

Wednesday	October 8 th	126 Vaccines
Thursday	October 9 th	86 Vaccines
Monday	October 13 th	9:00 AM – 2:00 PM
Tuesday	October 14 th	1:00 PM – 6:00 PM

- Chemistry department concerns regarding the new lab stools resolved.
- Building Inspections- Be aware of storage issues such as stacked items. Stacked items need to be at least 18" from ceiling. Need to have material safety data sheets available/accessible. Proper labeling must be used. No use of power strips for appliances such as a refrigerator.
- An inquiry was made regarding orange vs white electrical outlets. Facilities Department is looking into the difference.
- Any water leaks should be immediately reported to Facilities.
- Fire extinguishers in all rooms need to be clear of trash cans, recycle bins. Building Services will be notified

3.) CONSTRUCTION / MAINTENANCE:

- Electrical to POB and Grounds Building to be replaced 10/10/14 through 10/12/14.
- Electronic Access Phase 2 to begin in December.
- Fire Department KNOX box on every building ongoing discussion/review.

- Fire Department FDC signs on LA need to be visible. Sign too low/trees blocking view.
- Heating and cooling issues/repairs will be addressed in Great Lakes Building.
- Green Roof on OE Fall Protection- discussed possible alternatives

NEXT MEETING: Thursday November 13th, 2014 at 9:00 AM in SC314E