

**Washtenaw Community College
HEALTH AND SAFETY COMMITTEE**

Minutes

Regular Meeting

Thursday November 13, 2014 — 9:00 a.m. to 9:40 a.m.

Present members: Melanie Thompson, Holly Herman, Cheryl LaPointe, Mia Wotton, Laurie Burg,
Mark Szentmiklosi, Todd Bishop, Channon Fair

DISCUSSION:

1.) REVIEW INJURIES FOR PREVENTION PURPOSES – Cheryl LaPointe

Total new Injury/Incident Reports = 3

Type: Back Strain x 3

Total OSHA Detail, YTD: 9

Total Cases=9

Days Lost=6 Days Restricted=197

2.) GENERAL CONCERNS

- Flu Shot Clinic: 353 total count
- Chemistry department- Issues with fume hoods resolved in all but one - parts on order
- Job Safety Analysis: Job Steps, Potential Hazards and Recommended Safe Job Procedures
- Building Inspections: Continue to walk through areas and correct safety issues
- Any hot or cold calls need to be reported to Facilities
- Fire extinguishers campus wide need to be clear of trash cans, recycle bins
- An inquiry was made regarding when crosswalks will be redone-Facilities is examining
- Signs put up between BE and POB for pedestrians
- Handicap ramp closed- rail/design in process

3.) CONSTRUCTION / MAINTENANCE:

- LA building staff will be notified regarding an upcoming move during mold removal/repair taking place over December Holiday break
- Fire Department FDC sign on LA needs to be visible. Plan to relocate sign higher

NEXT MEETING: Thursday December 11th, 2014 at 9:00 AM in SC314B