Associate in Applied Science Administrative Assistant Technology

(Classes taken at Washtenaw Community College to complete associate deg

(Clas				asses taken at Washtenaw Community College to complete associate degree are in red)				
Foundations of Excellence		34 credits	Washtenaw Community College		Transfer Credit	3rd Year	Davenport Credit	
BIOL120	Essentials of Anatomy/Physiology	4	#BIO109	Essentials of Human Anatomy & Physiology	4			
BIOL131	Introduction to Human Disease	3					3	
COMM120	Presentation Techniques	3	COM101	Fundamentals of Speaking	3			
ENGL109	Composition	3	ENG111	Composition I	4			
ENGL110	Advanced Composition	3	#ENG226	Composition II	3			
ENGL311	Professional Writing	3					3	
MATH125	Intermediate Algebra	3	MTH169	Intermediate Algebra		4		
PSYC101	Introductory Psychology	3	PSY101	Introduction to Psychology		3		
SOSC201	Diversity in Society	3	#SOC205	Race and Ethnic Relations	3	-		
STAT219	Introduction to Biostatistics	3	#BGC205	reace and Damie Reactions			3	
517(121)	Humanities Elective or						,	
	Social Sciences Elective	3	Humanities	s Elective	3			
Foundations of Health Professions		12 credits	Washtena	w Community College	Transfer Credit	3rd Year	Davenpor Credit	
ACCT200	Accounting Basics for Managers	3	ACC111	Principles of Accounting I	3			
CISP112	Applied Information Technology	3					3	
HLTH101	Introduction to Health Careers	3					3	
HLTH110	Medical Terminology	3					3	
Major		77 credits	Washtenaw Community College		Transfer Credit	3rd Year	Davenpor Credit	
BITS212	Microcomputer Applications: Database	3	DOC102	Databasa Software Applications	_		Credit	
CISP247		3	BOS182 CIS282	Database Software Applications Palational Database Concents and Application	3	3	1	
FINC403	Database Design		CI5282	Relational Database Concepts and Application	+	3	-	
HINT110	Health Care Finance	3	 		+		3	
	Health Record Content	3					3	
HINT201	Health Information Technology	3					3	
HINT203	Health Care Delivery Systems	3					3	
HINT209	Quality Assurance Health Care	3					3	
HINT211	Health Care Management Foundations	3					3	
HINT221	ICD Coding	4					4	
HINT222	Procedural CPT/HCPCS Coding	3					3	
HINT223	Advanced Coding	4					4	
HINT250	Introduction to Reimbursement Systems	3					3	
HINT294	Coding Practicum (Lecture)	2					2	
HINT294C	Coding Lab Practicum (Lab)	2					2	
HINT297	HIT Practicum (Lecture)	2					2	
HINT297C	HIT Practicum (Lab)	2					2	
HINT350	Clinical Information Systems	3					3	
HINT385	Current Topics: Health Information Management	3					3	
HINT400	Management of Information Systems	3					3	
HINT496	Health Information Management	4					4	
HLTH220	Pharmacology	3	NUR115	Pharmacology		3	-	
HLTH220	Health Care Law and Ethics	3	PHL244	Ethical & Legal Issues in Health Care	+	3		
HLTH401	Health Care Research	3	r HL244	Luncai & Legai issues iii ficaitii Care	+	3	2	
HRMG213	Human Resource Management	3	-		-		3	
	v v	3	 		+		3	
MGMT312 or MGMT321 or	Creativity and Innovation or Organizational Behavior or	3					3	
MGMT375	Leadership Theory and Discovery]					,	
	num of 3 credits from the following courses:	3						
GPMT350	Principles of Project Management	1 -			_			
GPMT385	Special Topics: Global Project Management	+	1		+		1	
HINT490	Health Information Management Internship	+						
HRMG314	Managing Change in Organizations	+						
HSAD302	Regulatory Health Care	+	 		+		 	
HSAD402	Health Care Risk Management	+	<u> </u>		+		1	
		+	-		-			
Open Flortives	Study Abroad Experience	0	Wooktoo	v Community College	Transfer	24 \$7	Davenpor	
Open Electives 0 credits			washtena	w Community College Remaining courses in program	Credit 39	3rd Year	Credit	
				remaining courses in program	Transfer		Davenport	
TOTAL CREDIT HOURS					Credit	3rd Year	Credit	
					Minimum	Minimum	Minimum	
				161 credits to complete	65	16	80	

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