

# Property In-District Rate Application

## Spring/Summer 2016

Office of the Registrar

WCC encourages you to submit this application prior to your registration – your tuition will be due by the published deadline regardless of any pending rate application.

**Applications will be accepted Wednesday, March 16<sup>th</sup>, 2016 through Friday, May 20<sup>th</sup> 2016**

### Requirements:

Students who do not meet in-district requirements but who own and reside at residential property within Washtenaw County may apply for this tuition rate. Once approved, you will need to **renew your Property In-District request each academic year**, as the rate expires at the end of each Spring/Summer semester.

### How to obtain the rate:

1. You must provide a photocopy of one document that demonstrates your ownership of the Washtenaw County residential property where you reside (documents that demonstrate you are a co-signer of a loan are insufficient).

**Documents Accepted** (photocopies only as originals are not returned)

- Deed (must be executed)
- Property Tax Statement
- Copy of Property Parcel page from [ewashtenaw.org](http://ewashtenaw.org)
- Land Contract

Documents that are **NOT** accepted: Mortgage Papers, Closing Statements, Home Insurance Papers, Any related papers that do not clearly indicate your ownership even if you have a financial obligation for the property.

2. If you qualify for this rate because you are an IRS dependent residing with the person who owns property in the **Washtenaw Community College** district, please attach a marriage license if you are the spouse, or the most recent year's income tax return if you are a child listed on it.

**AND**

**Students must provide documentation that they reside at this location.** Submit your driver's license or 3 different documents from the following list:

- Voter Registration Card
- Professional License
- Vehicle Registration
- Utility Bills
- Insurance Documents
- Student Loan Statements \*
- Bank Statements \*
- Correspondence from High School or College \*
- Court Documents \*
- Property Tax Statements

\*Documents must be in original mailed envelope

### How to submit:

- **In-person** at Student Connection, or
- **Fax** to 734-973-3668 Attn: WID/PID, or
- **Mail your application** to: WCC – Registrar Room SC203  
WID/PID Application  
4800 E. Huron River Drive  
Ann Arbor, MI 48105-4800

**Attach all the documents to this form and completely fill in the opposite side. Missing documents, illegible information, and insufficient documents will delay the process.**

APPLICATION FOR  
**PROPERTY IN-DISTRICT**  
TUITION RATE

**PLEASE FILL IN COMPLETELY**

Name \_\_\_\_\_ Semester \_\_\_\_\_

WCC ID NUMBER \_\_\_\_\_

Best Contact Telephone Number \_\_\_\_\_

Property Street Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

**INDICATE WHICH ITEMS ARE ATTACHED:**

**REQUIRED** – One document from the list below to demonstrate ownership

- \_\_\_\_\_ Executed Deed
- \_\_\_\_\_ Property Tax Statement
- \_\_\_\_\_ Copy of Property Parcel Owner's page from [ewashtenaw.org/online](http://ewashtenaw.org/online)
- \_\_\_\_\_ Land Contract
- \_\_\_\_\_ Other

**REQUIRED** - Documentation that you reside at this address (see other side)

- \_\_\_\_\_ Driver's License with 1 document or 3 documents from list

**IF NEEDED** - MARRIAGE LICENSE if you are the spouse of the property owner and you are not listed as a co-owner. Spouses must reside at same location.

- \_\_\_\_\_ MARRIAGE LICENSE

**IF NEEDED** - MOST RECENT YEARS TAX RETURN to demonstrate that you are an IRS dependent of a Washtenaw County property owner. Dependent and owner must reside at same location.

- \_\_\_\_\_ MOST RECENT YEARS INCOME TAX RETURN must list you as a dependent of the property owner.

**Submit all documentation along with this form!**

I am applying for the discounted Property- In-District tuition rate. I understand that submitting misleading or false documents are a violation of the WCC Student Rights and Responsibility Policy. I understand that I must pay my tuition by the deadline, even if I am waiting for a decision on the rate application.

SIGNATURE OF STUDENT \_\_\_\_\_ DATE \_\_\_\_\_