Board of Trustees
Washtenaw Community College

TAB A

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
May 26th Monthly Meeting, June 9th Special Meeting, April 28th and May 26th Closed Sessions

Date
June 23, 2015

RECOMMENDATION

That the Board of Trustees approve the minutes of May 26th Monthly Meeting, June 9th Special Meeting, April 28th and May 26th Closed Sessions as submitted.

Prepared by: Vanessa Brooks
Title: Executive Associate to the President and Board of Trustees

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, MAY 26, 2015

CALL TO ORDER

Call to Order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Richard Landau on May 26, 2015 at 6:02 p.m. in Room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Richard Landau, Vice Chair Diana McKnight-Morton, Secretary Christina Fleming, Treasurer Pamela Horiszny, Trustee David DeVarti, Trustee Stephen Gill and Trustee Ruth Hatcher.

Approval of the Agenda (Action)

Approval of Agenda (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Trustee Gill that the Board approve the May 26 Monthly Meeting agenda as submitted. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Trustee Gill, seconded by Treasurer Horiszny that the minutes of the April 28th Monthly Meeting and the May 19th Special Meeting be approved as submitted. The motion was adopted.

CITIZEN PARTICIPATION

Citizen Participation

WCC Education Association

WCC Education Association

Ms. Maryam Barrie, WCCEA President and English faculty member recognized Dean Dena Blair, praised Dean Brandon Tucker and Dean Kimberly Hurns, while thanking Dean Kristin Good. Lastly she congratulated and welcomed Dean Valerie Greaves.

Ms. Barrie reiterated her concerns in regards to WCCEA contract negotiations but expressed her willingness to work together with Administration.

Public Comment

Public Comment

There were no public comments.

Written Communications

Written Communications

The Board received a written communication in regards to the WCCEA response sent to the Higher Learning Commission.

SPECIAL REPORT

Special Report

Michigan Emmy Award Winners

Michigan Emmy Award Winners

Mr. Mathew Zacharias, Digital Media Arts Faculty introduced the WCC student nominees and winner from the Michigan Emmy Awards. He mentioned WCC was

Michigan Emmy Award Winners (cont'd)

the only 2 year institution competing against students from Michigan State University, University of Michigan, and College of Creative Study among others.

Mr. Dontez Jones, Mr. William Siemers, Mr. Matthew Wilken, Mr. Shane Law, and Ms. Dalia Alsadi summarized their projects for the Board.

Dean Kimberly Hurns informed the Board a WCC student created a video promo that will be highlighted at the White House.

Exercise Science Video

Exercise Science Video

Dean Kristen Good showed the Board a promotional video for WCC's Exercise Science program, which was produced by a WCC alumni who owns a video production company.

Strategic Plan and College Goals

Strategic Plan and College Goals

President Rose Bellanca summarized the history of Community College noting as community needs change so has the charge of the community college.

Dr. Julie Morrison, Executive Director of Institutional Effectiveness, Planning, and Accreditation, along with members of the Executive Leadership Team briefed the Board on the eight priorities of the Strategic Plan and the accomplishments made towards them.

Dr. Morrison reviewed the action steps for the college goals for fiscal years 2014-15 and 2015-16.

MONTHLY REPORTS

Monthly Reports

WCC Foundation Report

WCC Foundation Report

Treasurer Horiszny announced the WCC Foundation has reached its campaign goal of $8.5 million. She noted the Women's Council Luncheon raised $45,000 to support the WCC Student Resource and Women's Center. Ms. Horiszny also reminded the Board about the August 17th annual Foundation Golf Outing.

Personnel Recommendations (Action)

Personnel Recommendations (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Trustee Hatcher that the Board approve the personnel recommendations as submitted. The motion was adopted.

Financial Reports (April 2015) (Action)

Financial Reports (April 2015) (Action)

It was moved by Treasurer Horiszny, seconded by Trustee Gill that the Board receive the financial reports for April 2015 as submitted. The motion was adopted.

Financial Reports (April 2015) (Action)(cont'd)

Mr. William Johnson, Vice President and CFO reiterated to the Board the college's investment strategy.

Facilities Development Report

Facilities Development Report

Mr. Damon Flowers, Vice President of Facilities, Grounds, and Campus Safety updated the Board on the progress of the SRB addition, noting it will be completed in time for the UA event. He also mentioned the CLASB project is on schedule.

Remarks of Members of the Board of Trustees

Remarks of Members of the Board of Trustees

Vice Chair McKnight-Morton noted the State of Michigan budget is one step closer to being passed. If passed WCC will receive the highest percentage increase for three years in a row out of all 28 community colleges in the state. Lastly she thanked the faculty, staff and all employees for their hard work and dedication to the college.

Trustee DeVarti informed the Board he will not be at the July meeting. He also stated he will bring forth a resolution in June to begin videotaping Board meetings in the fall.

Trustee Hatcher inquired about the status of the funding of the CurricuNet program requested by the Curriculum and Assessment committee. She also applauded the Administration on the May 19th Special Meeting. Ms. Hatcher also mentioned she would bring up budget concerns in the Fall.

President's Remarks

President's Remarks

President Bellanca had no additional remarks.

NEW BUSINESS

New Business

Approval of the 2015-16 Faculty Sabbaticals (Action)

Approval of the 2015-16 Faculty Sabbaticals (Action)

It was moved by Treasurer Horiszny, seconded by Trustee Gill that the Board approve the attached requested 2015-2016 Faculty Sabbatical Leaves. The worth of the six (6) sabbatical leaves represents a sum of $423,633.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Gill, yes; Trustee Hatcher, yes. The motion was adopted.

Proposed update to Board of Trustee Policy 3031 – Credit for Prior Learning *(1st Reading)*

Proposed update to Board of Trustee Policy 3031 – Credit for Prior Learning *(1st Reading)*

Ms. Linda Blakey, Vice President of Student and Academic Services summarized the changes to Board of Trustee Policy 3031. These changes are anticipated to be an asset to nontraditional students.

CLASB Window Replacement Contract

Mr. Damon Flowers, Vice President of Facilities, Grounds, and Campus Safety communicated to the Board that the project scope will involve the replacement of the existing windows, entrance doors, and stair tower windows and doors.

CLASB Window Replacement Contract

SCB Roof Replacement Carpentry Contract

Mr. Damon Flowers, Vice President of Facilities, Grounds, and Campus Safety pointed out the extent of this project will include metal stud and drywall work, structural framing for the new skylights, acoustical ceiling work on the third floor.

SCB Roof Replacement Carpentry Contract

CLASB Precast Concrete Sill Replacement Contract

Mr. Damon Flowers, Vice President of Facilities, Grounds, and Campus Safety explained to the Board the existing precast concrete window sills are over 40 years old and have cracked and deteriorated to the point of causing water to infiltrate the building's interior wall causing mold growth on the drywall and other wall surface damage.

CLASB Precast Concrete Sill Replacement Contract

OLD BUSINESS

Old Business

Approval of Proposed 2015-16 Budget (Action)

Approval of Proposed 2015-16 Budget (Action)

It was moved by Treasurer Horiszny, seconded by Trustee Gill that the Board approve the Review of Revenue and Expense Analysis and 2015-16 Budget as submitted.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Gill, yes; Trustee Hatcher, yes. The motion was adopted.

Resolution to Adopt 2015-16 Tax Levey for General Operations (Action)

Resolution to Adopt 2015-16 Tax Levey for General Operations (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Treasurer Horiszny that the Board adopt the Resolution to Adopt 2015-16 Tax Levy for General Operations of 3.4576 mills for operations, as submitted. The 3.4576 mills will generate approximately $50, 487,393.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Gill, yes; Trustee Hatcher, yes. The motion was adopted.

The resolution is as follows:

Resolution to Adopt 2015-16 Tax Levy

The tax levy resolution, based on detailed analysis of operational and debt service needs, includes a rate of 3.4576 mills for operations. No debt service levy is required.

NOW THEREFORE, BE IT RESOLVED THAT

1. The Board of Trustees of Washtenaw Community College has examined the financial circumstances of the Community College for fiscal year 2015-2016, including estimated revenues, estimated expenditures, and the state equalized valuation of property located within the county, and determined that the levy of the total authorized millage rate will be necessary for the sound management and operation of the College; and

2. For 2015-2016, the total operating of 3.4576 shall be levied upon property located with Washtenaw County boundaries.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Resolution to Adopt 2015-16 Tax Levey for General Operations (Action)(cont'd)

Copier Lease Agreement and Copy Center Contract (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Trustee Gill that the Board approve the five year copier lease agreement and five year copy center/network printer service agreement with Applied Imaging, commencing July 1, 2015. The copier lease agreement provides for a $1 purchase option at the end of the lease and the copy center service agreement provides for two 1 year extensions, at the colleges option.

Copier Lease Agreement and Copy Center Contract (Action)

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Gill, yes; Trustee Hatcher, yes. The motion was adopted.

Campus Wide Wireless Network/Internet Access Project (Action)

It was moved by Treasurer Horiszny, seconded by Secretary Fleming that the Board approve the Wireless Network/Internet Connectivity capital project in the amount of $295,000 and that funding for this project has been included within the proposed FY 2016 Budget. Also requested is that the Board of Trustees approve the contract with CTC Technologies in an amount not to exceed $290,000 for the purchase of the required wireless equipment in support of this capital project

Campus Wide Wireless Network/Internet Access Project (Action)

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Gill, yes; Trustee Hatcher, yes. The motion was adopted.

FY 15 Parking Lots and Access Drives Resurfacing Project (Action)

It was moved by Treasurer Horiszny, seconded by Trustee Gill that the Board of Trustees approve a construction contract with Allied Construction Inc., of Clarkston, Michigan, as asphalt paving contractor for the FY 15 Parking Lots Repaving Project,

FY 15 Parking Lots and Access Drives Resurfacing Project (Action)

FY 15 Parking Lots and Access Drives Resurfacing Project (Action)(cont'd)

for an amount not to exceed $756,788.00 contingent upon the College administration obtaining a satisfactory contract with the firm.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Gill, yes; Trustee Hatcher, yes. The motion was adopted

Motion to Adjourn Monthly Meeting and Meet in Closed Session (Action)

Motion to Adjourn Monthly Meeting and Meet in Closed Session (Action)

It was moved by Treasurer Horiszny, seconded by Trustee DeVarti that the Board move into closed session. A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Gill, yes; Trustee Hatcher, yes. The motion was adopted. The monthly meeting was adjourned at 9:08 p.m.

Respectfully submitted,

Christina Fleming
Secretary

Richard Landau
Chair

MINUTES
WASHTENAW COMMUNITY COLLEGE
SPECIAL MEETIMG OF THE BOARD OF TRUSTEES
TUESDAY, JUNE 9, 2015

CALL TO ORDER

CALL TO ORDER

The Special Meeting of the WCC Board of Trustees was called to order by Chair Richard Landau on June 9, 2015 at 6:02 p.m. in Room 150, Morris Lawrence Building, 4800 E. Huron River Drive, Ann Arbor, Michigan.

Present: Chair Richard Landau, Secretary Christina Fleming, Treasurer Pamela Horiszny, Trustee David DeVarti, Trustee Stephen Gill and Trustee Ruth Hatcher.

Absent: Vice Chair Diana McKnight-Morton

APPROVAL OF AGENDA (ACTION)

APPROVAL OF AGENDA (ACTION)

It moved by Trustee Gill seconded by Trustee Hatcher that the Board approve the June 9 Special Meeting agenda. The motion was adopted.

Public Comment

Public Comment

There were no public comments

Remarks of Members of the Board of Trustees

Remarks of Members of the Board of Trustees

Trustee Hatcher expressed her disappointment in the VOICE advisor positon posting, however was glad the VOICE will get support. She also talked about the sabbatical cost for past Deans and Interim VPI.

Trustee DeVarti mentioned the upcoming student art exhibit. He encouraged everyone to attend.

MOTION TO ADJOURN AND MEET IN CLOSED SESSION (ACTION)

MOTION TO ADJOURN AND MEET IN CLOSED SESSION (ACTION)

It was moved by Treasurer Horiszny, seconded by Trustee Gill that the Board adjourn the June 9, 2015 Special Meeting of the WCC Board of Trustees and move into closed session. The motion was adopted. The meeting adjourned at 6:06 p.m.

Respectfully submitted,

Christina Fleming
Secretary

Richard Landau
Chair