TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
June 23rd Monthly Meeting

Date
July 28, 2015

RECOMMENDATION

That the Board of Trustees approve the minutes of June 23rd Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Executive Associate to the President and Board of Trustees

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, JUNE 23, 2015

CALL TO ORDER

Call to Order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Richard Landau on June 23, 2015 at 6:02 p.m. in Room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Richard Landau, Vice Chair Diana McKnight-Morton*(arrived at 6:07pm)*, Secretary Christina Fleming, Treasurer Pamela Horiszny, Trustee David DeVarti, and Trustee Ruth Hatcher.

Absent: Trustee Stephen Gill

Approval of the Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee DeVarti, seconded by Secretary Fleming that the Board approve the amended May 26 Monthly Meeting agenda. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Trustee DeVarti, seconded by Treasurer Horiszny that the minutes of the May 26th Monthly Meeting, June 9th Special Meeting, April 28th and May 26th Closed Sessions. The motion was adopted.

CITIZEN PARTICIPATION

Citizen Participation

WCC Education Association

WCC Education Association

Ms. Maryam Barrie, WCCEA President and English faculty member conveyed her condolences to President Bellanca.

Ms. Barrie shared her experiences with faculty and administration collaboration. She informed the Board that the WCCEA contract negotiations have ended with an agreement on a proposed contract.

Public Comment

Public Comment

Members of the WCC Political Science club; Mr. Steve Kwasny, Ms. Rose Van Alsberg, Mr. Joe Chapman, Mr. Davon Shackland, Ms. Marisol Warunek and Ms. Zena Jasnek briefed the Board on their recent trip to Washington D.C.

Written Communications

Written Communications

The Board received a written communication in the form of an email which contained a link to an article.

Recognition of John E. Lawrence

State Representative David Rutledge recognized and thanked John E. Lawrence for his 36 years of service as a WCC Faculty member in the Performing Arts Department.

Recognition of John E. Lawrence

MONTHLY REPORTS

Monthly Reports

WCC Foundation Report

Treasurer Horiszny gave kudos to scholarship committee for awarding $648, 000.00 in scholarships to 779 students last academic year. Ms. Horiszny also reminded the Board about the 22nd Annual WCC Foundation Jerry Jernigan Memorial "Drive for Education" Golf Outing on August 17th.

WCC Foundation Report

Personnel Recommendations (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Secretary Fleming that the Board approve the personnel recommendations as submitted. The motion was adopted.

Personnel Recommendations (Action)

2015-16 Independent Staff Salary Range Table (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Treasurer Horiszny, that the Board approve the 2015-16 Independent Group Salary Range Table for 2015-16 fiscal year as submitted.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Hatcher, yes. The motion was adopted

2015-16 Independent Staff Salary Range Table (Action)

2015-16 Independent Staff Salary Adjustments (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Secretary Fleming, that the Board approve a 2% adjustment to the Independent Staff salary and wage rates for the 2015 – 16 fiscal year.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Hatcher, yes. The motion was adopted

2015-16 Independent Staff Salary Adjustments (Action)

2015-16 Part-Time Support Staff Club Sports Coaches Salary (Action)

It was moved by Treasurer Horiszny, seconded by Vice Chair McKnight-Morton that the Board 2015-16 Part-Time Support Staff Club Sports Coaches Salary as submitted.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Hatcher, yes. The motion was adopted

2015-16 Part-Time Support Staff Club Sports Coaches Salary (Action)

Financial Reports (May 2015) (Action)

Financial Reports (April 2015) (Action)

It was moved by Treasurer Horiszny, seconded by Trustee DeVarti that the Board receive the financial reports for May 2015 as submitted. The motion was adopted.

Mr. William Johnson, Vice President and CFO, noted the Financial Report includes the deferred maintenance fund modifications to show current and future needs of the college.

Facilities Development Report

Facilities Development Report

Mr. Damon Flowers, Vice President of Facilities, Grounds, and Campus Safety, updated the Board on the progress of the SRB addition, noting it will be completed in time for the UA event. He also informed the Board the electrical switch gear project was completed ahead of schedule. Lastly, he mentioned the CLASB project is on schedule.

Remarks of Members of the Board of Trustees

Remarks of Members of the Board of Trustees

Trustee Hatcher noted her calculations yielded administrative sabbatical cost at $282,000.00. She also inquired on the status for CurricUNET funding. Lastly, she asked about the search committee on the VOICE advisor position.

President's Remarks

President's Remarks

Ms. Linda Blakey, Vice President of Student and Academic Affairs gave kudos to the Financial Aid team; WCC heard official word that they received a clean audit from the Department of Education. She also mentioned Eastern Michigan University's 7.8% tuition increase and noted that EMU raised its in-district tuition rate by $25.00 a credit hour.

NEW BUSINESS

New Business

Mandatory Audit Communication

Mandatory Audit Communication

Ms. Michelle Fowler of Rehmann Robson provided a timeline for the procedures of the audit process. She mentioned key audit communications and new accounting pronouncements.

Approval of 2015-16 Program Proposals from 3 + 1 Articulation Agreements

Approval of 2015-16 Program Proposals from 3 + 1 Articulation Agreements

Mr. William Abernethy, Interim Vice President of Instruction, spoke about the benefits of the agreements, noting that they provide significant cost savings for students.

OLD BUSINESS

Proposed revisions to Board of Trustee Policy 3031 – Credit for Prior Learning (2nd Reading)(Action)

Proposed revisions to Board of Trustee Policy 3031 – Credit for Prior Learning (2nd Reading)(Action)

Ms. Linda Blakey, Vice President of Student and Academic Affairs, noted the draft was updated to include Trustee comments from the last meeting.

It was moved by Vice Chair McKnight-Morton, seconded by Treasurer Horiszny that the Board approve the proposed Policy 3031 – Credit for Prior Learning.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Hatcher, yes. The motion was adopted.

Video Recording Board Meetings Pilot Program

Video Recording Board Meetings Pilot Program

Ms. Kathryn Thirolf, Chief of Staff, mentioned the feedback from community colleges who currently tape their Board meetings.

Trustee DeVarti presented the Board with a substitute resolution to extend the pilot timeframe and to include live streaming.

Board members spoke in the favor of the draft motion as submitted to the Board.

Reappointments to the Washtenaw Technical Middle College (WTMC) Board of Directors(Action)

Reappointments to the Washtenaw Technical Middle College (WTMC) Board of Directors(Action)

It was moved by Vice Chair McKnight-Morton, seconded by Trustee Hatcher that the WCC Board of Trustees approve the WTMC Board of Directors reappointments of Mr. R. Griffith McDonald for a term of three years, ending April 30, 2018; Mr. William Johnson for a term of three years, ending April 30, 2018; and Mr. Frederick McDonald for a term of three years, ending April 30, 2018. The motion was adopted.

CLASB Window Replacement Contract(Action)

CLASB Window Replacement Contract(Action)

It was moved by Trustee Hatcher, seconded by Secretary Fleming that the Board approve a construction contract with Calvin & Company, Inc., of Flint Michigan, as glazing contractor for the CLASB First Floor Window Replacement Project, for an amount not to exceed $144,000; contingent upon the College administration obtaining a satisfactory contract with the firm.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Hatcher, yes. The motion was adopted.

SCB Roof Replacement Carpentry Contract (Action)

SCB Roof Replacement Carpentry Contract (Action)

It was moved by Trustee Hatcher, seconded by Trustee DeVarti that the Board approve a construction contract with Acoustical Ceiling and Partition, Inc., of Ann Arbor Michigan, as carpentry contractor for the SCB Roof Replacement Project, for an amount not to exceed $107,580.00; contingent upon the College administration obtaining a satisfactory contract with the firm.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Hatcher, yes. The motion was adopted.

CLASB Precast Concrete Sill Replacement Contract (Action)

CLASB Precast Concrete Sill Replacement Contract (Action)

It was moved by Trustee Hatcher, seconded by Secretary Fleming that the Board approve a construction contract with Royal Restoration & Waterproofing, Inc., of Livonia Michigan, as precast contractor for the CLASB First Floor Precast Concrete Sill Replacement Project, for an amount not to exceed $136,252.00; contingent upon the College administration obtaining a satisfactory contract with the firm.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Hatcher, yes. The motion was adopted

Motion to Adjourn Monthly Meeting and Meet in Closed Session (Action)

Motion to Adjourn Monthly Meeting and Meet in Closed Session (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Trustee DeVarti that the Board move into closed session. The motion was adopted. The monthly meeting was adjourned at 7:28 p.m.

Respectfully submitted,

Christina Fleming
Secretary

Richard Landau
Chair