Board of Trustees
Washtenaw Community College

TAB A

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
September 21st Monthly Meeting

Date
October 27, 2015

RECOMMENDATION

That the Board of Trustees approve the minutes of the September 21st Monthly as submitted.

Prepared by: Vanessa Brooks
Title: Executive Associate to the President and Board of Trustees

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
MONDAY, SEPTEMBER 21. 2015

CALL TO ORDER

Call to Order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Richard Landau on September 21, 2015 at 6:03 p.m. in Room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Richard Landau, Vice Chair Diana McKnight-Morton, Secretary Christina Fleming, Treasurer Pamela Horiszny, Trustee David DeVarti, Trustee Stephen Gill and Trustee Ruth Hatcher.

Approval of the Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee Gill, seconded by Trustee DeVarti that the Board approve the September 21 Monthly Meeting agenda. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Trustee Hatcher, seconded by Treasurer DeVarti that the Board approve the minutes of June 9th and June 23rd Closed Sessions as submitted as well as the amended minutes of the July 28th Monthly Meeting. The motion was adopted.

CITIZEN PARTICIPATION

Citizen Participation

WCC Education Association

WCC Education Association

Ms. Maryam Barrie, WCCEA President and English faculty member stated that 97% of faculty have chosen to re-authorize and remain members of the WCCEA.

Ms. Barrie also spoke her tentative optimism in the resuming of liaison meetings with President Bellanca.

Public Comment

Public Comment

Ms. Olivia Wylie, part time WCC Foreign Language instructor spoke to the Board, requesting diversity in the Foreign Language faculty, preferable native speakers.

Written Communications

Written Communications

The Board received four written communications.

SPECIAL REPORTS

SPECIAL REPORTS

Six Institutional Initiatives

Six Institutional Initiatives

President Bellanca gave the Board an overview on Six Broad Institutional Initiatives and the three year engagement process for each. She explained how the Six Broad Institutional Initiatives are mapped to the Eight Strategic Plan Priorities.

Presentation on the Local Strategic Value Document

Dr. Julie Morrison, Executive Director of Institutional Effectiveness, Planning and Accreditation pointed out to the Board the additions to the compliance document. She reminded the Board that WCC needs to meet 4 of the 5 categories in order to be considered for funding. Dr. Morrison mentioned last three years WCC received the highest increase in appropriations from the State.

Affirmative Action Report

Mr. Douglas Kruzel, Vice President of Human Resources, provided a PowerPoint presentation on the 2014-15 Affirmative Action Report. He noted that WCC diversity representation falls slightly under the County's workplace diversity representation due to the County's percentage revision. He mentioned historically WCC has maintained a diversity representation that exceeds the County's workplace diversity representation.

Diversity and Inclusion Update

Mr. Arnett Chisholm, Dean of Student Diversity and Inclusion informed the Board of the diversity and inclusion events that have transpired over the last year to enhance diverse student engagement, increase inclusivity and help in retention.

MONTHLY REPORTS

WCC Foundation Report

Ms. Julaine LeDuc, Executive Director of Advancement reported to the Board that the 22nd Annual WCC Foundation Jerry Jernigan Memorial "Drive for Education" Golf Outing raised over $90,000.00 that will go towards student support. Lastly she mentioned the upcoming Scholarship Luncheon on October 19th.

Personnel Recommendations (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Treasurer Horiszny that the Board approve the personnel recommendations as submitted. The motion was adopted.

Financial Reports (Year End – June 2015)(Action)

It was moved by Treasurer Horiszny, seconded by Vice Chair Diana McKnight-Morton that the Board receive the Financial Reports for June 2015 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds

Presentation on the Local Strategic Value Document

Affirmative Action Report

Diversity and Inclusion Update

Monthly Reports

WCC Foundation Report

Personnel Recommendations (Action)

Financial Reports (Year End – June 2015)(Action)

Financial Reports (Year End – June 2015)(Action) (con't)

Mr. William Johnson, Vice President of Finance and CFO, highlighting the year end financials. Her notes the College has hit its revenue goals ending with a surplus of $3.7 million dollars.

Facilities Development Report

Facilities Development Report

Mr. Damon Flowers, Vice President of Facilities, Grounds, and Campus Safety updated the Board on the progress of SCB roof project. He also noted the project is moving faster than anticipated and is estimated to be completed by Halloween.

Remarks of Members of the Board of Trustees

Remarks of Members of the Board of Trustees

Trustee Gill commented on his recent tour of the Health Programs and thanked Dean Valeria Greaves for the tour.

Trustee Hatcher praised the VOICE on their first two issues. She also mentioned the Parkridge Community Center closing ceremony. Last she inquired about a list of courses being taught that have not been approved by the Curriculum Committee.

Vice Chair McKnight-Morton mentioned she attended President Obama's speech at Macomb Community Colleges in which he spoke about his plan for Free Community College.

Chair Landau stated the Fall Board retreat will be on November 17th at 4:00pm

Treasurer Horiszny informed the Board effective September 30, 2015 she would be resigning from the Board. Ms. Horiszny spoke of admiration for President Bellanca in her tenure and noted she had accomplished almost all the objectives listed in the Presidential profile.

Chair Landau noted Treasurer Horiszny served on the Board for over 11 years. He also mentioned the position will be posted the Board website and must be filled within 30 days.

Trustee Gill thanked Treasurer Horiszny for her tremendous contributions as a Trustee.

Trustee DeVarti communicated his pleasure in working with Treasurer Horiszny.

Vice Chair McKnight-Morton thanked Treasurer Horiszny for her numerous contributions to the Board, particularly her expertise in finance.

President's Remarks

President's Remarks

President Bellanca thanked Treasurer Horiszny for her contributions and advice.

President's Remarks(con't)

President Bellanca applauded the Auto Body Repair Department for their reconstruction of a 1971 Stingray corvette for the annual Stone Soup project.

She also mentioned WCC recently received a grant for $300, 000 in Advanced Manufacturing.

Lastly she thanked Cristy Lindeman, Jason Morgan, Bonnie Truhn, Vice President Blakey, Laura Crane and the Finance Department for their assistance in helping WCC receive an additional grant for $999,000 to support teaching construction skills to disadvantaged youth in Ypsilanti.

NEW BUSINESS

New Business

Receipt of the Draft Audit Report

Receipt of the Draft Audit Report

Vice President and CFO William Johnson communicated to the Board an overview of the audited financials, highlighting of the financial results this year compared to last year.

Ms. Michelle Fowler, of Rehmann Robson audit firm, briefed the Board on the draft 2014-2015 audit report, financial statement and supplementary information, the management letter, and the single audit act compliance report. Ms. Fowler stated WCC had a clean audit.

Approval of 2015-16 Program Proposals from 3 + 1 Articulation Agreements

Approval of 2015-16 Program Proposals from 3 + 1 Articulation Agreements

Mr. Michel Nealon, Vice President of Instruction summarized for the Board the need for the 3 +1 agreements. He noted 138 students are eligible to take advantage of the agreement with EMU and 139 with agreement with Pennsylvania College of Technology. Mr. Nealon noted the agreement with Pennsylvania College of Technology, a vocational affiliate of Penn State University would save student $45,649.00.

2017 - 2021 WCC Capital Outlay Plan

2017 - 2021 WCC Capital Outlay Plan

Mr. Damon Flowers, Vice President of Facilities, Grounds, and Campus Safety spoke about the five year plan projection as required by the State PA 431 of 1984. Vice President Flowers mentioned additional information will be added and submitted to the Board prior to the October meeting.

CC STEP Grant Capital Equipment Purchases (Phase 1)

CC STEP Grant Capital Equipment Purchases (Phase 1)

Mr. Brandon Tucker, Dean Advanced Technologies and Public Service Career, spoke to the Board about the contracts needed for the purchase of capital equipment related to the CC STEP Grant.

Resolution Regarding Section 230 of Public Act 85 for 2015 (Action)

It was moved by Trustee Gill seconded by Treasurer Horiszny that the Washtenaw Community College Board of Trustees certifies that the College does meet the best practice standards required for state appropriations under Michigan Public Act 85 of 2015.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Gill, yes; Trustee Hatcher, yes. The motion was adopted.

Resolution Regarding Section 230 of Public Act 85 for 2015 (Action)

OLD BUSINESS

Old Business

Proposed update to Board of Trustee Policy 6020 - Banking (*2ndReading*)(Action)

It was moved by Treasurer Horiszny seconded by Treasurer DeVarti that the Board approve the proposed revisions to Board Policy 6020 - Banking to include the following areas of revision: 1) to extend the maximum long term investment maturity period from 10 years to 20 years, 2) to include a policy regarding working capital asset management and objectives and 3) to modify the title of Board Policy #6020 to Working Capital and Long Term Investment Management.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Horiszny, yes; Secretary Fleming, yes; Trustee DeVarti, yes; Trustee Gill, yes; Trustee Hatcher, yes. The motion was adopted.

Proposed update to Board of Trustee Policy 6020 - Banking (2nd Reading) (Action)

Motion to Adjourn Monthly Meeting (Action)

It was moved by Trustee Gill, seconded by Trustee DeVarti that the Board move into adjourn the Monthly Meeting. The motion was adopted. The Monthly Meeting was adjourned at 9:15 p.m.

Motion to Adjourn Monthly Meeting (Action)

Respectfully submitted,

Christina Fleming
Secretary

Richard Landau
Chair