TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
December 8th Monthly Meeting

Date
January 26, 2016

RECOMMENDATION

That the Board of Trustees approve the minutes of the December 8th Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Executive Associate to the President and Board of Trustees

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, DECEMEMBER 8, 2015

CALL TO ORDER

Call to Order

The Monthly Meeting of the WCC Board of Trustees was called to order by Vice Chair Diana McKnight-Morton on December 8, 2015 at 6:04 p.m. in Room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Vice Chair Diana McKnight-Morton, Secretary Christina Fleming, Trustee Dilip Das, Trustee David DeVarti, Trustee Stephen Gill and Trustee Ruth Hatcher.

Absent: Chair Richard Landau

Approval of the Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee DeVarti, seconded by Trustee Hatcher that the Board approve the December 8th Monthly Meeting agenda. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Trustee Gill, seconded by Trustee Hatcher that the Board approve the minutes of the November 17th Monthly Meeting and November 17th Retreat. The motion was adopted.

CITIZEN PARTICIPATION

Citizen Participation

WCC Education Association

WCC Education Association

Ms. Maryam Barrie, WCCEA President and English faculty expressed apprehensions about the recent survey that was sent out to the college community.

Ms. Barrie voiced her concern with how the administration will support full time and adjunct faculty in light of the October 1, 2015 HLC faculty qualifications.

Ms. Barrie communicated to the Board about the continued meaningful and rich experiences taken place inside the classrooms here at WCC.

Public Comment

Public Comment

There were no public comments.

Written Communications

Written Communications

The Board received two written communications in regards to HLC faculty qualifications.

SPEACIAL REPORTS

Veterans Day Video

Dr. Kathryn Thirolf, Chief of Staff introduced the video segment produced by CTN on WCC's Veteran's Day events.

Ypsilanti Report

President Rose Bellanca introduced the Ypsilanti report topic, explaining that the report would give an overview of what WCC is doing in Ypsilanti, possibly sparking ideas on how we can expand our services.

Ms. Linda Blakey, Vice President of Student and Academic Services thanked Ms. Sharon Irvine, President of the Ypsilanti Board of Education, Ms. Holly Heaviland, Director, Community and School Partnerships and Tonya Bowman, Principal of Ypsilanti Community High School. She also introduced Mr. Anthony Williamson, Manager of Community Development.

Mr. Anthony Williamson, Manager of Community Development spoke to the Board about his experience in working at Harriet Street and Parkridge Community Center. He also informed the Board about the services provided by WCC to the community of Ypsilanti.

Ms. Linda Blakey, Vice President of Student and Academic Services, explained to the Board that the Memorandum of Understanding was signed with WCC and Ypsilanti Community Schools to ensure that high school students have the opportunity to earn college credit or career credential before graduation.

Dr. Evan Montague, Associate Vice President of Recruitment and Student Enrollment summarized for the Board the College's recruitment, awareness, preparedness and attendance plan with the goal of having all Ypsilanti School students visit WCC's campus. Thus far 381 students have visited the campus.

Dr. Rene Stark, Nursing faculty and Ypsilanti Community Schools CENA program lead faculty reported to the Board about the progress of the CENA program which are being held at the Ypsilanti School Campus. Ms. Stark mentioned that students in the CENA program have the ability to go get a job after successfully completing the program.

Ms. Evelyn Hernandez – Jordan, an Ypsilanti Community Schools graduate spoke to the Board about her experience in the Construction Technology Program at WCC. Ms. Hernandez-Jordan mentioned that she was the recipient of the Masco scholarship.

SPEACIAL REPORTS

Veterans Day Video

Ypsilanti Report

Amended

Ypsilanti Report (cont)

Ms. Linda Blakey, Vice President of Student and Academic Services concluded the report by speaking about the High School penetration report, mentioning the increase in Ypsilanti dual enrollments.

Campus Safety Discussion

Campus Safety Discussion

President Bellanca opened the discussion on Campus Security at WCC. The conversation was facilitated by Mr. Damon Flowers, Vice President of Facilities and Campus Safety, Ms. Linda Blakey, Vice President of Student and Academic Services and Mr. Larry Barkoff, General Counsel. The focus was to answer questions asked by the Board on moving to an enhanced Safety and Security Department.

Sheriff Jerry Clayton, Washtenaw County Sheriff's Office along with Commander, Ms. Marlene Radzik joined the conversation to answer questions related to Safety and Security on the campus of WCC. Sheriff Clayton mentioned the Student Resource Officer model can be customized to meet the needs and/or expectations needed for WCC.

MONTHLY REPORTS

MONTHLY REPORTS

Personnel Recommendations (Action)

Personnel Recommendations (Action)

It was moved by Trustee DeVarti, seconded by Trustee Gill that the Board of Trustees approve the personnel recommendations as listed. The motion was adopted.

Financial Reports (October 2015) (Action)

Financial Reports (October 2015) (Action)

It was moved by Trustee DeVarti, seconded by Trustee Gill that the Board receive the Financial Reports for October 2015 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Mr. William Johnson, Vice President and CFO, informed the Board that the college is trending to spend under forecast and close to meeting revenue goals. He also mentioned that the college is in the middle of closing the month of November.

Facilities Development Report

Facilities Development Report

Mr. Damon Flowers, Vice President of Facilities and Campus Safety spoke to the Board and mentioned that the funding for CC Step grant procurement is accelerating. He briefly spoke about the MLB chillers replacement and notified the Board of a change order related to the parking structure.

Remarks of Members of the Board of Trustees

Trustee Hatcher mentioned her appreciation for the article in the VOICE about the Thanksgiving Event. She thanked Dean Chisholm for organizing the event. Trustee Hatcher also mentioned the use of WCC students in publications.

Trustee Das mentioned two articles to the Board. He spoke about the great work that the WCC food pantry is doing. He thanked Interim Dean Liz Orbits for doing a great job.

Vice Chair McKnight-Morton spoke about former faculty member John E. Lawrence and his upcoming Christmas show.

President's Remarks

President Bellanca thanked the WCC Staff and students who attended and planned the Diversity Extravaganza. She also mentioned she enjoyed the discussion.

NEW BUSINESS

Discussion

MLB Chillers Replacement Construction Contract

Mr. Damon Flowers, Vice President of Facilities and Campus Safety spoke about the contract installation, removal and replacement of the MLB chillers. He mentioned that the funds were included in the deferred maintenance budget.

CC STEP Grant Capital Equipment Purchases (Phase 3)

Mr. Brandon Tucker, Dean of Advanced Technologies & Public Service Careers spoke to the Board about how the new equipment will positively impact the Advance Manufacturing and Welding departments.

CC STEP Grant Welding Equipment Installation

Mr. Damon Flowers, Vice President of Facilities and Campus Safety explained to the Board that the construction related work for equipment associated with the CC STEP Grant.

Remarks of Members of the Board of Trustees

President's Remarks

NEW BUSINESS

Discussion

MLB Chillers Replacement Construction Contract

CC STEP Grant Capital Equipment Purchases (Phase 3)

CC STEP Grant Welding Equipment Installation

OLD BUSINESS

Old Business

Proposed BOT Policy 8080 Sexual Misconduct (2nd Reading)(Action)

Proposed BOT Policy 8080 Sexual Misconduct *(2nd Reading)* (Action)

It was moved by Trustee DeVarti, seconded by Trustee Hatcher that the Board of Trustees approve the proposed Policy 8080 – Sexual Misconduct.

A roll call vote was taken. The results were: Vice Chair McKnight-Morton, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; Trustee Gill, yes and Trustee Hatcher, yes. The motion was adopted.

2015 Emeritus Staff Status Recipients (Action)

2015 Emeritus Staff Status Recipients (Action)

It was moved by Trustee DeVarti, seconded by Trustee Hatcher that the Board of Trustees grant the listed retirees Emeritus Staff Status as stated in Board Policy #5045, Policy on Emeritus Staff as listed below. The motion was adopted.

Raymond Everett	*18*
Leslie Gibson	*17*
Richard Westcott	*30*
Gayle Waldrup	*26*
Linda King	*17*
Ronald Miller	*27*
Joseph Stacy	*34*
Janet Hawkins	*41*
Mark Batell	*31*
Randy LaHote	*23*

(a collective 264 years of service)

Motion to Adjourn Monthly Meeting (Action)

Motion to Adjourn Monthly Meeting (Action)

It was moved by Trustee Gill, seconded by Secretary Fleming that the Board move to adjourn the Monthly Meeting. The motion was adopted. The Monthly Meeting was adjourned at 9:20 p.m.

Respectfully submitted,

Christina Fleming
Secretary

Richard Landau
Chair

Amended