TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
February 25th Monthly Meeting

Date
March 22, 2016

RECOMMENDATION

That the Board of Trustees approve the minutes of the February 25th Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Executive Administrator to the President and Secretary to Board of Trustees

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
THURSDAY, FEBRUARY 25, 2016

CALL TO ORDER

Call to Order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Richard Landau on February 25, 2016 at 6:03 p.m. in Room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Richard Landau, Vice Chair Diana McKnight-Morton, Treasurer Stephen Gill, Secretary Christina Fleming, Trustee Dilip Das, Trustee David DeVarti, and Trustee Ruth Hatcher.

Approval of the Agenda (Action)

Approval of Agenda (Action)

It was moved by Treasurer Gill, seconded by Secretary Fleming that the Board approve the February 25, 2016 Monthly Meeting agenda. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Trustee Hatcher, seconded by Trustee Das that the Board approve the amended minutes of the January 26, 2016 Monthly Meeting. The motion was adopted.

CITIZEN PARTICIPATION

Citizen Participation

WCC Education Association

WCC Education Association

Mr. David Fitzpatrick, Social Science faculty member informed the Board that WCCEA will be holding elections soon and that either himself or Mr. Michael Duff, Auto Service faculty, would be the next WCCEA president. He also noted that WCCEA would be sending feedback on the HLC report sent by President Bellanca.

Mr. Duff noted that Autorama would begin February 26th. He also recognized the support of the Advanced Transportation grant. Lastly, he thanked Vice President Nealon for the opportunity to attend the First Year Experience conference that focused on retaining students.

Public Comment

Public Comment

Ms. Judy Bonnell-Wenzel, WCC emeritus student, spoke on the proposed SRO presence on campus.

Ms. Susan Edwards, WCC student, suggested alternative solutions to consider before moving forward with the SRO model.

Written Communications

Written Communications

The Board received one written communication in regard to the SROs on campus.

SPECIAL REPORTS

SPECIAL REPORTS

Award winners at the 2016 LAND Conference

Award winners at the 2016 LAND Conference

Ms. Kristen Good, Dean of Arts and Science, introduced Ms. Belinda McGuire, Humanities faculty. Ms. McGuire noted that students were sponsored by a part time faculty member, Ms. Jill Jespen. The Land's competition yielded four winners.
State level:

- 3rd Place - Janice Self – 2D Design

The Dean's Choice for Land's Artwork is as follows:

- 1st Place - Aaron Diels – 3D Design
- 2nd Place - Tatiana Kondrashova – Painting I
- 3rd Place - Michaela Burton - Drawing I

Student Financial Aid Profile

Student Financial Aid Profile

Ms. Lori Trapp, Director of Financial Aid, presented the 2014-2015 financial aid profile report. She noted that almost 36% of WCC students received financial aid. The total amount of funds awarded to 7,359 students through the WCC Financial Aid Office was $35,308,513.00.

Ms. Trapp spoke about the variety of scholarships that were awarded to WCC students last year. She also mentioned that 445 students were awarded $680,819.00 directly from WCC.

Economic and Community Development Report

Economic and Community Development Report

Ms. Michelle Mueller, Vice President of Economic, Community and College Development, talked about how through strategic alliances with business, government, labor, and other educational institutions. WCC increases its emphasis on applied technology education through joint technical education programs with the public schools basic job-training services to underserved and at-risk groups.

Mr. Niko Dawson, Dean of Economic and Community Development, spoke about workforce development and career services. He noted that WCC is matching worker skill with employer needs for a diverse set of clients. He also mentioned WCC's partnership with Toyota.

Ms. Marilyn Donham, Dean of Apprenticeship and Skilled Trades, stated that she has worked at the college for 18 years. She also noted that over 100,000 apprentice were awarded WCC credit between 2000-2016. WCC recognized as a national leader for our work with the skill trades.

Mr. Patrick Downey, Manager of Conference Service Events, stated that this was his 26th year at WCC. He mentioned that last year there were over 86,000 people who visited ML. He also noted WCC hosted over 3,000 external and 10,000 internal events.

Economic and Community Development Report (con't)

Ms. Monique James, Executive Director of Economic and Community Development, stated that maintaining a viable presence in the community is an essential component of ECD activities which includes programming through WCC at Parkridge as well as 14 Senior Focus locations throughout Washtenaw County. These partnerships keep WCC at the forefront of efforts to ensure livable communities and quality of life for all residents.

Lastly Vice President Mueller noted the community value of the Economic and Community Development division was $218,000 for Parkridge, $75,000 for Senior focused programming, $79,460 for facilities, equipment and personnel, $246,635 for Emeritus course offerings adding to $618,938 annually being given back to taxpayers.

MONTHLY REPORTS

MONTHLY REPORTS

Personnel Recommendations (Action)

Personnel Recommendations (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Treasurer Gill that the Board of Trustees approve the personnel recommendations as listed. The motion was adopted.

Financial Reports (January 2016) (Action)

Financial Reports (January 2016) (Action)

It was moved by Treasurer Gill, seconded by Trustee Hatcher that the Board receive the Financial Reports for January 2016 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Mr. William Johnson, Vice President and CFO, noted that property tax revenue is forecasting higher than anticipated. He also mentioned that expenditures are trending under budget.

Facilities Development Report

Facilities Development Report

Mr. Damon Flowers, Vice President of Facilities and Campus Safety, mentioned stepping up to an aggressive schedule to get the CC Step Grant equipment installed.

Remarks of Members of the Board of Trustees

Remarks of Members of the Board of Trustees

Vice Chair McKnight-Morton talked about her time at the National Legislative Summit. She also mentioned her participation in the Association of Community College Trustees Diversity Committee Meeting.

Trustee Hatcher spoke about her volunteer assistance for Mardi Gras. She also noted the HLC report was a missed opportunity to work collaboratively with the faculty.

Treasurer Gill mentioned his praise for the recent Mardi Gras event, mentioning the drummer of the faculty band, Dean Arnett Chisholm.

President's Remarks

President's Remarks

President Bellanca announced the promotion of Ms. Monique James to Chief of Staff effective March 7, 2016.

NEW BUSINESS

NEW BUSINESS

Discussion

Discussion

Approval of Contract for New Website Project

Approval of Contract for New Website Project

Mr. William Johnson, Vice President and CFO, mentioned that the College was in the fourth of a six-step process to rebuild the WCC website to meet the needs of our students, faculty, staff and community. The website is anticipated to be finished by the end of summer, 2017.

CC Step Grant Automotive Service and Advance Manufacturing Equipment Installation

CC Step Grant Automotive Service and Advance Manufacturing Equipment Installation

Mr. Damon Flowers, Vice President of Facilities and Campus Safety, noted that the scope of the project includes moving approximately 60 pieces of equipment from the Storage and Receiving Building to the Occupational Education building for the Advanced Manufacturing program.

Approval of Resolution Submitting Restoration Millage Proposal(Action)

Approval of Resolution Submitting Restoration Millage Proposal(Action)

It was moved by Trustee Devarti, seconded by Secretary Fleming that the Board of Trustees approve the Resolution Submitting Restoration Millage Proposal at the August Primary Election as submitted.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

Appointment of Board Negotiating Team, 2016 WCC AFSCME Local 1921 (Action)

Appointment of Board Negotiating Team, 2016 WCC AFSCME Local 1921 (Action)

It was moved by Treasurer Gill, seconded by Trustee Hatcher that the Board of Trustees approve the following resolution:

WHEREAS, on February 25, 2016, the Board of Trustees of Washtenaw Community College appoints its negotiations team to negotiate with the Washtenaw Community College A.F.S.C.M.E. Local 1921.

BE IT RESOLVED, that the Board of Trustees of Washtenaw Community College appoints as its negotiators the following individuals:

Marla E. Stuck, Chief Negotiator	Barbara Fillinger, Negotiator
Michelle Benin, Negotiator	Todd Robinson, Negotiator

BE IT FURTHER RESOLVED that these individuals be given the necessary power to make proposals, consider proposals, and make concessions in the course of negotiating or bargaining, subject to the final approval of the Board of Trustees

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

Appointment of Board Negotiating Team, 2016 WCC AFSCME Local 1921 (Action) (con't)

Appointment of Board Negotiating Team, 2016 WCCEA Part – Time Adjunct Teaching Faculty Contract (Action)

It was moved by Trustee DeVarti, seconded by Trustee Hatcher that the Board of Trustees approve the following resolution:

WHEREAS, on February 25, 2016, the Board of Trustees of Washtenaw Community College appoints its negotiations team to negotiate with the Washtenaw Community College Education Association, affiliated with MEA/NEA.

BE IT RESOLVED, that the Board of Trustees of Washtenaw Community College appoints as its negotiators the following individuals:

Doug Kruzel, Chief Negotiator
Valerie Greaves, Negotiator
Michelle Benin, Negotiator
Michael Nealon, Negotiator
Marla E. Stuck, Negotiator

BE IT FURTHER RESOLVED, that these individuals be given the necessary power to make proposals, consider proposals, and make concessions in the course of negotiating or bargaining, subject to the final approval of the Board of Trustees.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

Appointment of Board Negotiating Team, 2016 WCC Education Association Office Professional/Technical Association Wage Reopener (Action)

It was moved by Trustee Hatcher, seconded by Trustee Das that the Board of Trustees approve the following resolution:

WHEREAS, on February 25, 2016, the Board of Trustees of Washtenaw Community College appoints its negotiations team to negotiate with the Washtenaw Community College Education Association, affiliated with MEA/NEA.

BE IT RESOLVED, that the Board of Trustees of Washtenaw Community College appoints as its negotiators the following individuals:

Marla E. Stuck, Chief Negotiator
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Appointment of Board Negotiating Team, 2016 WCC Education Association Office Professional/Technical Association Wage Reopener (Action)

BE IT FURTHER RESOLVED, that these individuals be given the necessary power to make proposals, consider proposals, and make concessions in the course of negotiating or bargaining, subject to the final approval of the Board of Trustees.

Appointment of Board Negotiating Team, 2016 WCC Education Association Office Professional/Technical Association Wage Reopener (Action) (con't)

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

OLD BUSINESS

Old Business

Approval for New Programs 2016 -2017(Action)

Approval for New Programs 2016 - 2017(Action)

It was moved by Vice Chair McKnight-Morton, seconded by Trustee Hatcher that the Board of Trustees approve the new programs for the Fall 206-17 as listed below:

New Programs

- Core Business Skills - Certificate
- Advanced Machine Tool Programing – Advanced Certificate

The motion was adopted.

Approval to Discontinue Programs 2016 – 2017(Action)

Approval to Discontinue Programs 2016 – 2017(Action)

It was moved by Trustee Das, seconded by Trustee Hatcher that the Board of Trustees approve the discontinuation of programs for the Fall 206-17 as listed below:

Discontinued Programs

- Medical Office Administration - Certificate
- Hospitality Management - Certificate

The motion was adopted.

CC STEP Grant Capital Equipment Purchases (Phase 4) (Action)

CC STEP Grant Capital Equipment Purchases (Phase 4) (Action)

It was moved by Treasurer Gill, seconded by Trustee Hatcher that the Board of Trustees approve the contracts listed below for the purchase of capital equipment related to the CC STEP Grant not to exceed $667,114.00.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

FY 15 Parking Lots Replacement Project Construction Contract Change Order Approval (Action)

FY 15 Parking Lots Replacement Project Construction Contract Change Order Approval (Action)

It was moved by Treasurer Gill, seconded by Trustee Hatcher that the Board of Trustees approve construction contract change order #3 and increase the construction contract for asphalt paving work related to the FY 15 Parking Lots Replacement Project, awarded to Allied Construction, Inc., of Clarkston Michigan in the amount of $39,364.00.00.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

Michigan Skilled Trades Equipment Capital Project - Additional Funding Request (Action)

Michigan Skilled Trades Equipment Capital Project - Additional Funding Request (Action)

It was moved by Treasurer Gill, seconded by Vice Chair McKnight-Morton that the Board of Trustees approve the additional funding request for the Michigan Skilled Trades Equipment Capital Project in the amount of $1,100,000.00. The funding would come from a transfer from the College's General Fund.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

Motion to Adjourn Monthly Meeting (Action)

Motion to Adjourn Monthly Meeting (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Treasurer Gill that the Board move to adjourn the Monthly Meeting and move into closed session. The motion was adopted. The Monthly Meeting was adjourned at 8:36 p.m.

Respectfully submitted,

Christina Fleming
Secretary

Richard Landau
Chair