TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
March 22nd Monthly Meeting

Date
April 26, 2016

RECOMMENDATION

That the Board of Trustees approve the minutes of the March 22nd Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Executive Administrator to the President and Secretary to Board of Trustees

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, MARCH 22, 2016

CALL TO ORDER

Call to Order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Richard Landau on March 22, 2016 at 4:06 p.m. in Room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Richard Landau, Vice Chair Diana McKnight-Morton, Secretary Christina Fleming *(arrived at 4:16 p.m.)*, Trustee Dilip Das *(arrived at 4:14 p.m.)*, Trustee David DeVarti, Trustee Stephen Gill and Trustee Ruth Hatcher.

Approval of the Agenda (Action)

Approval of Agenda (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Trustee DeVarti that the Board approve the March 22nd Monthly Meeting agenda. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Vice Chair McKnight-Morton seconded by Trustee Das that the Board approve the minutes of the February 25th Monthly Meeting.
The motion was adopted.

CITIZEN PARTICIPATION

Citizen Participation

WCC Education Association

WCC Education Association

Mr. David Fitzpatrick, WCCEA President and Social Science faculty, spoke to the Board about his recent conversation with President Bellanca, noting it was productive.

Mr. Fitzpatrick thanked Vice President Flowers for attending the most recent Contract Implementation meeting to collaborate on space for part time instructors.

Public Comment

Public Comment

Tim Morris, Contractor, spoke about his work on the SRB renovation project. He mentioned that he was still awaiting paperwork to close out the job.

Ms. Judy Bonnell-Wenzel, WCC emeritus student, noted she would feel safer on campus if there were not guns.

Written Communications

Written Communications

The Board received no written communications.

SPEACIAL REPORTS

Budget Process, Tuition and Fee Discussion

Mr. William Johnson, Vice President and CFO, described the budget process. He indicated it was a bottom up approach, beginning with organization managers and ending with the Vice President of that particular division. He noted a draft budget will be presented at the April Board meeting.

Vice President Johnson explained the 2016 financial forecast in conjunction with a three year enrollment baseline projection for the college. He mentioned WCC hit its headcount goal for winter.

Lastly, Mr. Johnson presented the Board three tuition rate scenarios. He announced the Administration is recommending to the Board a zero tuition increase for in district students for online and on campus classes.

MONTHLY REPORTS

Personnel Recommendations (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Treasurer Gill that the Board of Trustees approve the personnel recommendations as listed. The motion was adopted.

Financial Reports (February 2016) (Action)

It was moved by Treasurer Gill, seconded by Trustee DeVarti that the Board receive the Financial Reports for February 2016 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Mr. Damon Flowers, Vice President of Facilities and Campus Safety, updated the Board on the status of capital projects. He also thanked Dean Tucker and the faculty in his division for helping to accelerate the equipment move.

Remarks of Members of the Board of Trustees

Trustee Hatcher referred to a book written by the Faculty Professional Development Committee. On behalf of the Board she thanked ESL faculty members Heather Zettelmaier, Peter Marshall, Anna Sowards, Betsy Foss, Mary Anderson and Trisha Dowling who were instrumental in helping raise funds and supporting the families of WCC students killed in a car accident.

Vice Chair McKnight-Morton mentioned the Washtenaw County outlook presented by economist George Fulton at the Washtenaw Economic Club Meeting.

SPEACIAL REPORTS
Budget Process, Tuition and Fee Discussion
MONTHLY REPORTS
Personnel Recommend-ations (Action)
Financial Reports (February 2016) (Action)
Facilities Development Report
Remarks of Members of the Board of Trustees

Amended

Trustee DeVarti criticized the fast tracking od the process to allocate $330,000 to hire Sherriff Deputies to patrol the WCC campus. He spoke about extending the time for the considering this issue to make efforts to more fully engage every constituency of the Community College.

Remarks of Members of the Board of Trustees(cont)

President's Remarks

President Bellanca explained that the County's process of negotiations was listed in the February 18th memo to the Board.

NEW BUSINESS

NEW BUSINESS

Discussion

Discussion

Honorary Associate Degree Recipient

Honorary Associate Degree Recipient

Chair Landau noted that the work was continuing to finalize the Honorary Degree Recipient. He encouraged Trustees to submit nominations.

Resolution to Approve the 2016 -17 the Maximum Allowable Rate Tax Levy for General Operation

Resolution to Approve the 2016 -17 the Maximum Allowable Rate Tax Levy for General Operation

Mr. William Johnson, Vice President and CFO, explained that this motion would allow for the maximum allowable rate for the 2016-2017 tax levy for general operations.

Recommendation for New Programs 2016 - 2017

Recommendation for New Programs 2016-2017

Dr. Michael Nealon, Vice President of Instruction, spoke about the recommendation for the five new programs.

Recommendation to Discontinue Programs 2016- 2017

Recommendation to Discontinue Programs 2016-2017

Dr. Michael Nealon, Vice President of Instruction, explained the need for discontinuation of programs.

OLD BUSINESS

Old Business

Approval of Contract for New Website Project (Action)

Approval of Contract for New Website Project (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Trustee DeVarti that the Board of Trustees approve the contract with The Understanding Group in an amount not to exceed $108,000 to provide the Information Architecture services required in support of building the new college website

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

Amended

CC Step Grant Automotive Services Mechanical Contract Award (Action)

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It was by Treasurer Gill, seconded by Trustee DeVarti that the Board of Trustees approve a construction contract with John Darr Mechanical, Inc., of Ann Arbor, Michigan, as Mechanical Contractor for the OEB Automotive Services Lab Renovations Project, for an amount not to exceed $253,000; contingent upon the College administration obtaining a satisfactory contract with the firm.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

CC Step Grant Advance Manufacturing Mechanical Contract Award(Action)

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It was by Treasurer Gill, seconded by Trustee DeVarti that the Board of Trustees approve a construction contract with John Darr Mechanical, Inc., of Ann Arbor, Michigan, as Mechanical Contractor for the OEB Advanced Manufacturing Lab Renovations Project, for an amount not to exceed $406,900; contingent upon the College administration obtaining a satisfactory contract with the firm.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

CC Step Grant Advance Manufacturing Electrical Contract Award (Action)

CC Step Grant Advance Manufacturing Electrical Contract Award (Action)

It was by Treasurer Gill, seconded by Trustee DeVarti that the Board of Trustees approve a construction contract with J. Ranck Electric, Inc., of Mt. Pleasant, Michigan, as Electrical Contractor for the OEB Advanced Manufacturing Lab Renovations Project, for an amount not to exceed $307,850; contingent upon the College Administration obtaining a satisfactory contract with the firm.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

Motion to Adjourn Monthly Meeting (Action)

Motion to Adjourn Monthly Meeting (Action)

It was moved by Vice Chair McKnight-Morton seconded by Trustee Das that the Board move to adjourn the Monthly Meeting. The motion was adopted. The Monthly Meeting was adjourned at 6:51 p.m.

Respectfully submitted,

Christina Fleming
Secretary

Richard Landau
Chair

Amended