Board of Trustees
Washtenaw Community College

TAB A

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
June 28th Monthly Meeting

Date
July 19, 2016

RECOMMENDATION

That the Board of Trustees approve the minutes of the June 28th Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Executive Administrator to the President and Secretary to Board of Trustees

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, JUNE 28, 2016

CALL TO ORDER

Call to Order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Richard Landau on June 28, 2016 at 6:02 p.m. in the Seminar Room at The Health and Fitness Center at Washtenaw Community College, 4833 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Richard Landau, Vice Chair Diana McKnight-Morton, Treasurer Stephen Gill, Secretary Christina Fleming, Trustee Dilip Das, Trustee David DeVarti, and Trustee Ruth Hatcher.

Approval of the Agenda (Action)

Approval of Agenda (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Treasurer Gill that the Board approve the June 28th Monthly Meeting agenda. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Trustee DeVarti seconded by Trustee Hatcher that the Board approve the amended minutes of the May 24th Monthly Meeting. The motion was adopted.

CITIZEN PARTICIPATION

Citizen Participation

WCC Education Association

WCC Education Association

Mr. David Fitzpatrick, WCCEA President and Social Science faculty, declined to comment.

Public Comment

Public Comment

Ms. Mary Kerr, President and CEO of the Ann Arbor Convention and Visitors Bureau, spoke to the Board about the great work that WCC is doing in providing a positive economic impact on the county with partnerships that fosters economic success.

Ms. Rosie Van Alsburg, Student Ambassador, Student Political Club and current WTMC student, spoke to the Board in support of the August 2nd renewal and restoration of the current millage.

Ms. Francine Romine WTMC parent and Director of Marketing & Communications at UMTRI, thanked WTMC staff, teachers and their Board for her son's positive experiences. She also mentioned that WCC is preparing the region with qualified workers to maintain vehicles of the future.

Ms. Emily Fogelsonger of the United Way of Washtenaw County, spoke on behalf of CEO Pam Smith, noting that WCC continues to be recognized for success and was awarded the Huron Valley Award of Excellence.

Ms. Beth Feldkamp spoke about the importance of WCC. She spoke about her life changing experience on her journey of education beginning completion of her GED at WCC and ending with a Master's in Social Work from EMU. She thanked the staff of WCC for guiding her through the process.

Mr. Shamar Herron, Deputy Director of SE Michigan Works spoke in support of WCC's millage restoration. He also noted his personal connection to WCC.

Mr. Ronnie Peterson, Washtenaw County Commissioner, spoke about his positive personal experience with WCC. He also noted his work with President Bellanca to help end poverty in Washtenaw County. Lastly, he mentioned his support for the August 2nd millage.

Ms. Evelyn Hernandez-Jordan, a working, single mother and current WCC student, spoke about her positive experiences at WCC. She noted that WCC really does open doors.

Ms. Betsy Petoskey, WCC Foundation Chairman of the Board, spoke about WCC's $400 million economic impact on the country. She also spoke in favor the upcoming WCC millage renewal.

Ms. Carey Jernigan spoke to the Board on behalf of the Friends of WCC. She noted that WCC touches everyone's life in the County and advocated for residents to vote in the affirmative for the August 2nd restoration and renewal.

Mr. Rickey Jefferson, Minster at Metropolitan Memorial Baptist Church and President of African American Contractors, noted that he is proud of WCC at Parkridge, mentioning the Youth Build Program.

Written Communications

Written Communications

Chair Landau read into the record the A2Y Chamber Statement of Support for WCC's renewal and restoration on August 2nd ballot.

There was 2 additional written communications received.

SPECIAL REPORTS

SPECIAL REPORTS

Greens and Genes - Sabbatical Report

Greens and Genes - Sabbatical Report

Ms. Emily Thompson, Biology faculty spoke about her recent sabbatical on genomics and sustainability. She talked about her research on formal and informal educational practices that encourage sustainability. Lastly she mentioned the creation of a Michiganolopy Game for Environmental Science Classes at WCC.

Ready for Online Learning Experience

Ready for Online Learning Experience

Mr. Peter Baccille, Director of Online Learning, and Ms. Lisa Rombes, Mathematics faculty, explained to the Board about WCC's Ready for Online Experience, which is an updated interactive version of the now free ACS 1035. This experience introduces current and perspective students as to how online courses work. Ms. Rombes mentioned that it helps shine a light on life skills needed as well as self-reflection on readiness for participation in an online class.

Michigan Mission for Mercy

Michigan Mission for Mercy

Ms. Kathy Weber and Ms. Tina Sprague, Dental faculty members shared with the Board some highlights of the Dental Assistance Program, noting the community service requirement. Both faculty members talked about their recent experience with the Michigan Mission of Mercy (MOM) event, which is a two-day free dental clinic for any child or adult needing dental services, regardless of their previous dental history, insurance status or their ability to pay.

Ms. Sonya Hernandez and Ms. Maquelle Chatman, WCC Dental Assisting Students, talked about their recent experience at the MOM event at Macomb Community College in which over 1200 patients were seen with help of over 1200 volunteers.

MONTHLY REPORTS

MONTHLY REPORTS

Personnel Recommendations (Action)

Personnel Recommendations (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Trustee Hatcher that the Board approve the personnel recommendations as listed. The motion was adopted.

Appointment and 2016 -17 Salary adjustment of President/CEO (Action)

Appointment and 2016 -17 Salary adjustment of President/CEO (Action)

It was moved Treasurer Gill, seconded by Vice Chair McKnight-Morton that the Board of Trustees extend the appointment of Dr. Rose B. Bellanca as President and Chief Executive Officer to June 30, 2019, that her 2016-2017 salary be set at $214,307, that she receive a one-time deferred compensation payment equal to 5.6% of her annual salary during the 2016-17 fiscal year, and that the Chair of the Board of Trustees be authorized to sign a contract with Dr. Bellanca on behalf of the Board.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, no; and Trustee Hatcher, no. The motion was adopted.

2016-2017 Independent Staff Salary Range Table (Action)

2016-2017 Independent Staff Salary Range Table (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Trustee Das that the Board of Trustees approve the 2016-2017 Independent Staff Salary Range Table as submitted.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

2016-2017 Independent Staff Salary Adjustments (Action)

2016-2017 Independent Staff Salary Adjustments (Action)

It was moved by Vice Chair McKnight-Morton, seconded by Trustee Hatcher that the Board of Trustees approve a 1.5% adjustment to the Independent Staff salary and wage rates, for the 2016-2017 fiscal year.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

2016-2017 Independent Staff Salary Adjustments (Action)(cont)

Financial Reports (May 2016) (Action)

Financial Reports (May 2016) (Action)

It was moved by Treasurer Gill, seconded by Trustee Hatcher that the Board receive the Financial Reports for May 2016 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Facilities Development Report

Mr. Damon Flowers, Vice President of Facilities and Campus Safety, informed the Board the equipment installation for the CC STEP Grant was still on schedule.

Remarks of Members of the Board of Trustees

Remarks of Members of the Board of Trustees

Vice Chair McKnight-Morton shared with Board about her recent attendance at the SEMCOG General Assembly meeting where Superior Township Trustee Roderick Green was the first in our area to be appointed chair.

Trustee DeVarti spoke about his recent attendance at the ACCT conference in Oregon, noting that it was one of the most productive conference his has ever attended. Lastly he mentioned looking forward to investigating other possibilities to CROs on campus. He also spoke about his concern of the process of vetting Part Time faculty credentials per HLC guidelines, encouraging the administration to assertively and aggressively move ahead.

Secretary Fleming explained to the Board that there are Foundation scholarship funds still available. She encouraged students to be more specific in their letters of application to help facilitate the usage of more funds.

Trustee Hatcher thanked those who spoke about the millage. She also thanked Marilyn Donham for her work with the UA. Lastly she mentioned the impressive Mental Wellness information sent out by the Counselors.

Trustee Das commended Vice Chair McKnight-Morton for being a champion at SEMCOG for the bike trails that will enhance the quality of life for the Washtenaw County resident.

President's Remarks

President's Remarks

President Rose Bellanca congratulated Vice Chair McKnight- Morton for her appointment as Vice Chair of the Education Bloc at SEMCOG. Lastly she thanked the cross campus team of faculty and staff for coordinating the instillation of the CC STEP grant equipment.

OLD BUSINESS

OLD BUSINESS

Enterprise Storage Solutions (Action)

Enterprise Storage Solutions (Action)

It was moved Treasurer Gill, seconded by Secretary Fleming that the Board approve the Enterprise Data Storage capital project in the amount of $225,000 and that funding would come from a transfer from the College's General Fund. We also request that the Board of Trustees approve the contract with Avalon Technologies in an amount not to exceed $225,000 for the purchase and implementation of additional data storage capacity.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

Caterpillar Lift Truck Purchase (Action)

Caterpillar Lift Truck Purchase (Action)

It was moved by Treasurer Gill, seconded by Trustee Das that the Board approve a contract with Fraza Forklifts, Inc., of Canton, Michigan, for the purchase of a Caterpillar Lift Truck and associated accessories as submitted in bid #5738, for an amount not to exceed $60,335.91; contingent upon the College administration obtaining a satisfactory contract with the firm.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

Bobcat Toolcat Hydraulic Utility Vehicle Purchase (Action)

Bobcat Toolcat Hydraulic Utility Vehicle Purchase (Action)

It was moved by Treasurer Gill seconded by Trustee Das that the Board approve a contract with Diuble Equipment, Inc., of Ann Arbor, Michigan, for the purchase of a Bobcat Toolcat 5600 Utility Vehicle as submitted through the Michigan MI Deal State Cooperative, in the amount of $52,536.00; contingent upon the College Administration obtaining a satisfactory contract with the firm.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

NEW BUSINESS

New Business

Ratification of WCC-OPTA Wage Reopener (Action)

Ratification of WCC-OPTA Wage Reopener (Action)

It was moved by Trustee Das, seconded by Trustee DeVarti that the Board ratify the proposed wage reopener effective July 1, 2016, continuing through June 30, 2017, between the Washtenaw Community College Office Professional/Technical Association and the Washtenaw Community College Board of Trustees.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

Ratification of WCC-OPTA Wage Reopener (Action) (Cont)

Trustee Assignments

Trustee Assignments

Chair Landau appointed Trustee Assignments as the following:

Trustee Hatcher and Trustee DeVarti for the Selection Committee for the Campus Master Plan Update

Vice Chair McKnight-Morton as the MCCA Liaison and Treasurer Gill as an alternate (July 1, 2016 – June 30, 2017)

Motion to Adjourn Monthly Meeting (Action)

Motion to Adjourn Monthly Meeting (Action)

It was moved by Treasurer Gill, seconded by Vice Chair McKnight-Morton that the Board move to adjourn the monthly meeting. The motion was adopted. The Monthly Meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Christina Fleming
Secretary

Richard Landau
Chair