Board of Trustees
Washtenaw Community College

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

TAB A

ACTION

Subject	Date
October 25th Monthly Meeting and May 24th and June 21, 2016 Closed Sessions	November 15, 2016

RECOMMENDATION

That the Board of Trustees approve the minutes of October 25th Monthly Meeting and May 24th and June 21, 2016 Closed Sessions as submitted.

Prepared by: Vanessa Brooks
Title: Executive Administrator to the President and Secretary to Board of Trustees

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, OCTOBER 25, 2016

CALL TO ORDER

Call to Order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Richard Landau on October 25, 2016 at 6:02 p.m. in Room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Richard Landau, Vice Chair Diana McKnight-Morton, Treasurer Stephen Gill, Secretary Christina Fleming, Trustee Dilip Das, Trustee David DeVarti and Trustee Ruth Hatcher.

Approval of the Agenda (Action)

Approval of Agenda (Action)

It was moved by Vice Chair McKnight-Morton seconded by Treasurer Gill that the Board approve the October 25th Monthly Meeting agenda. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Treasurer Gill seconded by Trustee Das that the Board approve the minutes of the September 2th Monthly Meeting. The motion was adopted.

CITIZEN PARTICIPATION

Citizen Participation

WCC Education Association

WCC Education Association

Ms. Julie Kissel, WCCEA 2nd Vice President, and English faculty, spoke to the Board about the enrollment numbers, noting the WCCEA believes the numbers can be represented in a more meaningful way to enable faculty, Deans and the VPI to make decisions that best serve students.

Public Comment

Public Comment

Ms. Elisabeth Thoburn, WCC Humanities faculty spoke about her upcoming sabbatical, requesting the Board reconsider her request to visit Iran.

Mr. Michael Hall, St. Jude Children's Research Hospital, mentioned to the Board the walk held on WCC's campus, noting $145, 000 was raised at the September event. He presented the Board with an Award of Appreciation.

Written Communications

Written Communications

There was one written communications received.

SPECIAL REPORTS

SPECIAL REPORTS

Radiography Winners

Radiography Winners

Ms. Valerie Greaves, Dean of Health Sciences presented the student winners of the 2016 Michigan Society of Radiologic Technologists (MSRT) competition. She stated to the Board this was the sixth time WCC had won the trophy. Jason Whitmer –1st Place, Brent Long – 2nd Place, and Laurel Hurst received Honorable mention.

Lastly Dean Greaves thanked the Radiography faculty present, Mr. William Nelson, Mr. Jim Skufis and Ms. Connie Foster.

Radiography Winners(cont)

Fall Semester and Annual Enrollment Report

Fall Semester and Annual Enrollment Report

Ms. Linda Blakey, Vice President for Student and Academic Services, presented highlights of the 2015-16 annual enrollment report. She mentioned the data presented is the same data sent to the State of Michigan.

Ms. Blakey noted there continues to be enrollment growth in mixed mode, dual enrollment and online courses. She also talked about strategies which have been put in place to increase enrollment. These strategies have led to the college surpassing its credit budget goal.

Health and Fitness Center Report

Health and Fitness Center Report

Mr. William Johnson, Vice President and CFO highlighted the Performance Summary Financials noting an increase in memberships resulting in the HFC exceeding the breakeven point.

Ms. Dawn Lyons, Health and Fitness Center Director, talked about the Key Operating Goal for fiscal years 2017- 2019 focusing on the member segment analysis.

Apprenticeship Program Update

Apprenticeship Program Update

Ms. Michelle Mueller, Vice President of Economic, Community and College Development introduced Ms. Marilyn Donham, Dean of Apprenticeships and Skilled Trades Training.

Ms. Donham explained to the Board the charge of her office. She mentioned WCC was named as a national leader by the US Department of Labor based our work with apprenticeships. Lastly she spoke about the first annual North American Building Trades Unions (NABTU) National Apprenticeship Conference was held here at Washtenaw Community College.

Free College Day Report

Free College Day Report

Ms. Victoria Bennett, Business and Computer Technologies Academic Associate reviewed the highlights of the Fall 2016 Free College Day, noting over 500 community members attended leading to over 130, 000 people receiving social media adds.

MONTHLY REPORTS

MONTHLY REPORTS

Personnel Recommendations (Action)

Personnel Recommendations (Action)

It was moved by Trustee Hatcher seconded by Trustee Das that the Board approve the personnel recommendations as listed. The motion was adopted.

Mr. Douglas Kruzel, Vice President of Human Resources noted that Kevin Woodard declined the positon just previous to today's meeting.

Financial Reports (September 2016) (Action)

It was moved by Treasurer Gill seconded by Trustee DeVarti that the Board receive the Financial Reports for September 2016 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Financial Reports (September 2016) (Action)

Facilities Development Report

Mr. Damon Flowers, Vice President of Facilities and Campus Safety, informed the Board that the equipment installation for the CC STEP Grant was coming to a conclusion. It will be complete once the last piece of equipment piece of arrives.

Facilities Development Report

Remarks of Members of the Board of Trustees

Chair Landau reminded the Board of the November retreat noting the meeting will begin at 4:00 p.m.

Vice Chair McKnight-Morton spoke about her recent attendance at the ACCT conference, SEMCOG and MCCA Fall Board of Directors meeting. Lastly she encouraged Trustees to write letters of support for year round Pell.

Trustee Das thanked Vice Chair McKnight-Morton for informing the Board of the Pell issue and her commitment to diversity. Lastly he mentioned his fondness of the September faculty report on placement.

Trustee Hatcher congratulated the administration for filling the Advancement and Security position. She noted her concern about the declining enrollments for on campus classes. Lastly she congratulated the Dental students on their credentialing.

Secretary Fleming mentioned the WCC Political Science Club will be hosting a forum for the Board candidates and she will be attending to support the students.

Treasurer Gill stated the future in college in in DL and on campus classes

Trustee DeVarti mentioned the Candidate Forum. He encouraged Trustees to attend and ask questions. Lastly he encourage the administration to reconsider the sabbatical request to go to Iran.

Remarks of Members of the Board of Trustees

President's Remarks

President Bellanca mentioned how honored she was to receive the NAACP Mary McLeod Bethune Award and the National Council for Marketing and Public Relations Pacesetter of the Year Award. She reminded the Board about the upcoming Adult Transitions Ceremony and first Alumni Association Event.

President's Remarks

Receipt of FY16 Audit Report (Action)

It was moved by Treasurer Gill seconded by Trustee DeVarti that the Board receive the FY 16 Audit Report as submitted.

Receipt of FY16 Audit Report (Action)

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee DeVarti, yes and Trustee Hatcher, yes. The motion was adopted.

Receipt of FY16 Audit Report (Action)(cont)

2018 - 2022 WCC Capital Outlay Plan (Action)

2018 - 2022 WCC Capital Outlay Plan (Action)

It was moved by Vice Chair McKnight-Morton seconded by Treasurer Gill that the Board approve the Five-Year Capital Outlay Plan for fiscal years 2018 - 2022 as submitted.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee Das, yes; Trustee Das, yes and Trustee Hatcher, yes. The motion was adopted.

Recommendations for New Program 2016-17(Action)

Recommendations for New Program 2016-17(Action)

It was moved by Vice Chair McKnight-Morton seconded by Trustee Hatcher that the Board approve the 2016-2017 program proposals and 3+1 articulation agreements as listed below.

Digital Strategy Advanced Certificate – Business and Computer Technologies Division – Digital Media Arts Department.

Washtenaw Community College – Any Associate in Degree and Eastern Michigan University Bachelor of Science or Arts in Communication or Media and Theatre Arts

Washtenaw Community College – Associate of Arts in Business, Associate of Applied Science in Accounting or Associate in Applied Science in Supply Chain Management and Wayne State University –Bachelor of Science in Business Administration in Accounting, Finance, Global Supply Chain Management, Information Systems Management, Management or Marketing

Washtenaw Community College – Associate of Applied Science in Graphic Design Degree and Eastern Michigan University - Bachelor of Fine Arts, Graphic Design Concentration

The motion was adopted.

Motion to Adjourn Monthly Meeting (Action)

Motion to Adjourn Monthly Meeting (Action)

It was moved by Treasurer Gill seconded by Trustee Hatcher that the Board move to adjourn the monthly meeting. The motion was adopted. The Monthly Meeting was adjourned at 8:18 p.m.

Respectfully submitted,

Christina Fleming
Secretary

Richard Landau
Chair