Board of Trustees
Washtenaw Community College

TAB A

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
November 15th Monthly Meeting and November 15th Retreat

Date
December 6, 2016

RECOMMENDATION

That the Board of Trustees approve the minutes of the November 15th Monthly Meeting and November 15th Retreat as submitted.

Prepared by: Vanessa Brooks
Title: Executive Administrator to the President and Secretary to Board of Trustees

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, NOVEMBER 15, 2016

CALL TO ORDER

Call to Order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Richard Landau on November 15, 2016 at 4:03 p.m. in Room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Richard Landau, Vice Chair Diana McKnight-Morton, Treasurer Stephen Gill, Secretary Christina Fleming, Trustee David DeVarti and Trustee Ruth Hatcher.

Absent: Trustee Dilip Das

Approval of the Agenda (Action)

Approval of Agenda (Action)

It was moved by Treasurer Gill, and seconded Vice Chair McKnight-Morton that the Board approve the amended November 15th Monthly Meeting agenda. The motion was adopted.

Acceptance of Office and Administration of Oath of Office

Acceptance of Office and Administration of Oath of Office

Chair Landau administered the Acceptance and Constitutional Oath of Office to new elected Trustees, Angela Davis and William Milliken, Jr.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Vice Chair McKnight-Morton, and seconded by Trustee Hatcher that the Board approve the minutes of the October 25th Monthly Meeting and May 24th and June 21st, 2016 Closed Sessions. The motion was adopted.

CITIZEN PARTICIPATION

Citizen Participation

WCC Education Association

WCC Education Association

Mr. David Fitzpatrick, WCCEA President and Social Science faculty, stated that the Board has not investigated the concerns of the WCCEA, which in his opinion is their obligation. He also mentioned a pending grievance on the HLC faculty qualifications appeals process.

Public Comment

Public Comment

There were no public comments.

Written Communications

Written Communications

There was two written communications received.

SPECIAL REPORTS

SPECIAL REPORTS

Vendor Diversity Report

Vendor Diversity Report

Ms. Barbara Fillinger, Director of Budget, Purchasing and Auxiliary Services, presented the Vendor Diversity Report for 2015. She summarized for the Board about the College's

Purchasing Policy. Lastly she reported that the College is working hard to establish a minority vendor database.

Vendor Diversity Report (cont)

Affirmative Action Report

Affirmative Action Report

Mr. Douglas Kruzel, Vice President of Human Resources, provided a PowerPoint presentation of the 2015-2016 Affirmative Action Report. He noted that the College exceeds the minority representation directed by the Board in all classifications except full time faculty. Lastly, he mentioned the diversity initiatives the College has or will initiate in the 2016-2017 academic year.

Financial Aid Profile

Financial Aid Profile

Ms. Lori Trapp, Director of Financial Aid, presented the 2015-2016 financial aid profile report. She noted that almost 33.1% of WCC students received financial aid. The total amount of funds awarded to 6,860 students through the WCC Financial Aid Office was $35,972,146.00. Lastly, Ms. Trapp mentioned as of today WCC has received 2,402 FAFSAs for 2017-2018 academic year.

MONTHLY REPORTS

MONTHLY REPORTS

Personnel Recommendations (Action)

Personnel Recommendations (Action)

It was moved by Vice Chair McKnight-Morton, and seconded by Treasurer Gill that the Board approve the personnel recommendations as listed. The motion was adopted.

Financial Reports (October 2016) (Action)

Financial Reports (October 2016) (Action)

It was moved by Treasurer Gill, and seconded by Vice Chair McKnight-Morton that the Board receive the Financial Reports for October 2016 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Facilities Development Report

Mr. Damon Flowers, Vice President of Facilities and Campus Safety, informed the Board that the equipment installation for the CC STEP Grant will conclude the first week of December.

Remarks of Members of the Board of Trustees

Remarks of Members of the Board of Trustees

Chair Landau discussed moving the December meeting date to December 6th, 2016 at 4:00 p.m. It was decided the meeting will be held on December 6th at 5:00pm.

Vice Chair McKnight-Morton spoke to the Board her recent SEMCOG meeting, noting that she was asked to be on the Taubman Selection Committee.

Trustee DeVarti talked about the harassment at U of M and EMU and how he would like the administration to think of thoughtful and educational way to respond an possibly address the issue.

President's Remarks

President's Remarks

President Bellanca congratulated Bill Milliken and Angela Davis on being elected to the Board of Trustees. She thanked Treasurer Gill and Trustee Das for their time and contributions while on the Board. President Bellanca also mentioned that WCC honored Veterans this past week, noting the celebration ending with the Hire a VET Event which brought Congresswoman Debbie Dingell and Congressman Tim Walberg to campus.

NEW BUSINESS

NEW BUSINESS

Appointment of Audit Firm (Action)

Appointment of Audit Firm (Action)

It was moved by Treasurer Gill seconded by Trustee Hatcher that the Board of Trustees appoint the firm of Rehmann Robson, LLC, Certified Public Accountants, as the College auditors for the year ending June 30, 2017.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

Michigan Skilled Trade Equipment Capital Project Request

Michigan Skilled Trade Equipment Capital Project Request

Mr. William Johnson, Vice President of Finance and CFO, explained to the Board about the motivation for the additional grant money request from the State and how it will enable the college to purchase items like additional welding stations.

Michigan Skilled Trade Equipment Capital Project Request (Action)

Michigan Skilled Trade Equipment Capital Project Request (Action)

It was moved by Trustee DeVarti seconded by Treasurer Gill that the Board approve an increase to the Michigan Skilled Trades Equipment Capital Project in the amount of $395,000 under the condition that such increase will be fully funded by an additional State of Michigan CCSTEP grant and WCC will not occur additional funding requirements in support of this incremental state grant funding.

A roll call vote was taken. The results were: Chair Landau, yes; Vice Chair McKnight-Morton, yes; Treasurer Gill, yes; Secretary Fleming, yes; Trustee DeVarti, yes; and Trustee Hatcher, yes. The motion was adopted.

Motion to Adjourn Monthly Meeting (Action)

Motion to Adjourn Monthly Meeting (Action)

It was moved by Vice Chair McKnight-Morton, and seconded by Trustee DeVarti that the Board move to adjourn the monthly meeting. The motion was adopted. The Monthly Meeting was adjourned at 5:40 p.m.

Respectfully submitted,

Christina Fleming
Secretary

Richard Landau
Chair

MINUTES
WASHTENAW COMMUNITY COLLEGE
FALL RETREAT OF THE BOARD OF TRUSTEES
6:00 – 8:00 P.M.
NOVEMBER 15, 2016
ROOM 150, MORRIS LAWRENCE BUILDING
4800 E. HURON RIVER DRIVE, ANN ARBOR, MICHIGAN

November 15, 2016 Annual Board Retreat

CALL TO ORDER

The annual retreat of the WCC Board of Trustees was called to order by Chair Richard Landau on November 15, 2016 at 6:23 p.m. in Room 150, Morris Lawrence Building, 4800 E. Huron River Drive, Ann Arbor, Michigan.

Present: Chair Richard Landau, Vice Chair Diana McKnight-Morton, Treasurer Stephen Gill, Secretary Christina Fleming, Trustee Dilip Das, Trustee David DeVarti and Trustee Ruth Hatcher.

Discussion Topics

DISCUSSION TOPICS

Topics discussed during the retreat:

- Presentation on Student Success Data was facilitated by Ms. Linda Blakey, Vice President of Student and Academic Services; and Dr. Julie Morrison, Executive Director of Institutional Effectiveness, Planning & Accreditation.
- Discussion on Student and Academic Student Success Support Programs was facilitated by Ms. Elizabeth Orbits, Dean, Support Services; Mr. Brandon Tucker, Dean, Advanced Technology and Public Service Careers; Dr. Kimberly Hurns, Dean, Business and Computer Technologies; Ms. Kristen Good, Dean, Arts and Sciences; Dr. Evan Montague, Associate Vice President for Recruitment & Student Enrollment; Dr. William Abernethy, Interim Vice President of Instruction; Ms. Monique James, Chief Of Staff; Ms. Linda Blakey, Vice President of Student and Academic Services; and Dr. Julie Morrison, Executive Director of Institutional Effectiveness, Planning and Accreditation.
- Discussion on Student Success Board Policies was facilitated by President Rose Bellanca.

Adjournment of Annual Retreat

ADJOURNMENT OF ANNUAL RETREAT

The annual retreat of the WCC Board of Trustees concluded at 8:03 p.m. on Tuesday, November 15, 2016.

Respectfully submitted,

Christina Fleming
Secretary

Richard Landau
Chair