Washtenaw Community College

Office of the President

APRIL 25, 2017
MONTHLY MEETING OF
THE BOARD OF TRUSTEES

On **April 25, 2017,** the WCC Board of Trustees monthly meeting will be held at **5:00 p.m.** in Room 150 of the Morris Lawrence Building.

Immediately following the monthly meeting, a public hearing on the adoption of the 2017 – 18 budget (in compliance with the requirement of Act 5, Public Acts of Michigan 1982) in Room 150, Morris Lawrence Building.

The Board will meet following the Public Hearing in closed session to discuss collective bargaining in ML 120.

Persons with disabilities that wish to attend this meeting and require special accommodations should contact the Office of the President, (734) 973-3491, prior to the date of the meeting to make arrangements for these services.

WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
5:00 p.m. – APRIL 25, 2017
Room 150, Morris Lawrence Building
4800 E. Huron River Drive, Ann Arbor, Michigan, 48105-4800

I. CALL TO ORDER, APPROVAL OF AGENDA

II. Public Hearing on the establishment of a Washtenaw Community College Police Force under Section 389.128 of the Community College Act of 1966

III. APPROVAL OF MINUTES (Action).....**Tab A**
February 28th Monthly Meeting, March 10-11th Retreat and March 28th Monthly Meeting

IV. CITIZEN PARTICIPATION
A. Verbal Communications
1. WCC Education Association
2. Public
B. Written Communications

V. SPECIAL REPORT
A. Curriculum and Assessment Report

VI. REPORTS
A. Monthly Reports
1. Personnel Recommendations **(Action)**.....**Tab B**
2. Financial Reports (March 2017) **(Action)**.....**Tab C**
3. Facilities Development Report.....**Tab D**

VII. Remarks
A. Remarks of Members of Board of Trustees
B. President's Remarks

VIII. OLD BUSINESS
A. Action
1. Honorary Associate Degree Recipient **(Action)**.....**Tab E**
2. Resolution to Approve the Maximum Allowable 2017 -18 Ad Valorem Tax Rate **(Action)**.....**Tab F**
3. WTMC Contract Renewal **(Action)**.....**Tab G**
4. Website Development Contract Award **(Action)**.....**Tab H**
5. FY 2017 Parking Lot Replacement Contract Award for Student Center and Alternative Areas **(Action)**.....**Tab I**
6. FY 2017 Parking Lot Replacement Contract Award for Lots 1 and 7**(Action)**.....**Tab J**

IX. NEW BUSINESS

A. Action

1. Approval of 2016 -17 Candidates for Graduation **(Action)**.....**Tab K**
2. Reappointments of the Washtenaw Technical Middle College (WTMC) Board of Directors **(Action)**.....**Tab L**
3. Appointment of Board Negotiating Team for 2017 OPT Contract **(Action)**.....**Tab M**

B. Discussion

1. Application for Liquor Licensees (4 dates) – Iron Workers Summer Conference.....**Tab N**
2. Approval of New Program 2017-18.....**Tab O**
3. Approval of Discontinued Programs 2017-18.....**Tab P**
4. Master Plan Consultant Contract.....**Tab Q**
5. Deferred Maintenance Mechanical Contractor Contract.....**Tab R**
6. Computer Equipment Contracts .....**Tab S**

X. PUBLIC HEARING REGARDING THE 2017-2018 BUDGET

B. Discussion Item

1. Review of the Proposed 2017 - 18 Budget.....**Tab T**
2. Resolution to Approve the 2017 - 18 Tax Levy Rate for General Operations.....**Tab U**

XI. ADJOURNMENT OF MONTHLY MEETING – The Board of Trustees will meet in closed session to discuss collective bargaining.

Board of Trustees
Washtenaw Community College

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

TAB A

ACTION

Subject	Date
February 28th Monthly Meeting, March 10 -11th Retreat March 28th Monthly Meeting	April 25, 2017

RECOMMENDATION

That the Board of Trustees approve the minutes of the February 28th Monthly Meeting, March 10 -11th Retreat and March 28th Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Executive Administrator to the President and Secretary to Board of Trustees

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, FEBRUARY 28, 2017

CALL TO ORDER

Call to Order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Diana McKnight-Morton on February 28, 2017 at 6:00 p.m. in Room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Diana McKnight-Morton, Vice Chair Christina Fleming, Treasurer Bill Milliken, Secretary Angela Davis, Trustee David DeVarti, Trustee Ruth Hatcher and Trustee Richard Landau.

Approval of the Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee Landau and seconded by Trustee Hatcher that the Board approve the February 28th Monthly Meeting agenda. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Trustee Landau and seconded by Vice Chair Fleming that the Board approve the minutes of the January 24th Monthly and Organizational Meeting. The motion was adopted.

CITIZEN PARTICIPATION

Citizen Participation

WCC Education Association

WCC Education Association

Mr. David Fitzpatrick, WCCEA President and Social Science faculty congratulated Dr. Hurns on her recent appointment as Vice President of Instruction noting their interactions have been positive and he looks forward to continually working together.

Public Comment

Public Comment

There were no public comments.

Written Communications

Written Communications

There was one written communication received.

SPECIAL REPORTS

SPECIAL REPORTS

Award winners at the 2017 LAND Conference

Award winners at the 2017 LAND Conference

Ms. Kristen Good Dean of Arts and Science reminded the Board of the upcoming WCC student Art Show and introduced WCC faculty member Ms. Belinda McGuire.

Ms. McGuire announced the 2017 LAND state level winners: Christine Jewell, Eric Sheie and Katelyn Wolcott. The Dean's Choice Land's Winners were Thach Phun, Kimberly Longsworth and Emily Rybarsk .

Mr. IB Remsen, Humanities faculty showed the Board a piece of art produced by a 3D printer.

Portrait Unveiling

Portrait Unveiling

Ms. Kristen Good Dean of Arts and Science introduced Art faculty member Ms. Belinda McGuire who unveiled a portrait done by WCC student Irene Mokra. The portrait was of WCC's locksmith Saint Szentmiklosi who has funded 2 endowments through the WCC Foundation.

Life Images of Today and Tomorrow program

Life Images of Today and Tomorrow program

Dr. Kimberly Hurns, Vice President for Instruction introduced Mr. Don Werthmann, Digital Media Arts faculty. Mr. Werthmann walked the Board through the history of the Life Images program.

Lastly, WCC student Stephanie Prechter spoke to the Board about her internship and shared a story about a meaningful experience she had while working in the program.

Youth Build Presentation

Youth Build Presentation

Ms. Linda Blakey, Vice President of Student and Academic Services introduced Ms. Cristy Lindemann, Construction Technology faculty and Youth Build Director who updated the Board on the progress of the Youth Build program.

The following Youth Build participants came and spoke to the Board about their personal experiences: James Gustafson, Andrew Kruszewski, Ivette Miranda, Quentin Skocelas, Jordan Stewart, Elijah Stewart and Tyler Stewart.

Youth Build staff Ms. Kari Mapes, Ms. Evelyn Hernandez and Ms. Sanqiqua Eubanks spoke to the Board about their role in the program while noting what this experience has meant to them.

Youth Build Presentation(cont)

Lastly, Ms. Lindemann thanked all those involved in making the program a success.

Partnerships with Dexter, Brighton and Gennet

Partnerships with Dexter, Brighton and Gennet

Ms. Linda Blakey, Vice President of Student and Academic Services updated the Board on the partnerships WCC has with Dexter and Brighton School Districts. She noted Dexter and Brighton would like WCC to collaborate with them on their journey to start a middle college program.

Lastly, Vice President Blakey stated that Gennet a multi-state portal for dual enrollment reached out to WCC and would like WCC to be the first post secondary education institution involved.

MONTHLY REPORTS

MONTHLY REPORTS

Personnel Recommendations (Action)

Personnel Recommendations (Action)

It was moved by Trustee Landau and seconded by Secretary Davis that the Board approve the personnel recommendations as listed. The motion was adopted.

Financial Reports (January 2017) (Action)

Financial Reports (January 2017) (Action)

It was moved by Trustee Landau seconded by Vice Chair Fleming that the Board receive the Financial Reports for January 2017 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Remarks of Members of the Board of Trustees

Remarks of Members of the Board of Trustees

Trustee Hatcher mentioned the recent training hosted by the English Department on By Stander interactions that she attended.

Chair McKnight-Morton mentioned her experience at the recent National Legislative Summit. Lastly, she mentioned Trustee assignments were located in the materials Trustees received.

Trustee DeVarti spoke about his trip to the ACCT National Legislative Summit. He mentioned meeting with Congresswoman Debbie Dingell, Congressman Tim Walberg, Senator Debbie Stabenow and Senator Gary Peters while at the conference.

Secretary Davis also spoke about her attendance at the National Legislative Summit. She mentioned she attended the New Trustee Seminar.

Remarks of Members of the Board of Trustees(cont)

Vice Chair Fleming mentioned her experience at the National Legislative Summit. She also encouraged all constituents to share their story, especially with Congressman Walberg.

President's Remarks

President's Remarks

President Bellanca welcomed Dean Jennings, Associate Vice President Prebo and Vice President of Instruction Dr. Kimberly Hurns. She also thanked Dr. Abernethy for continuing as the Interim VPI during the transition.

Lastly, she mentioned two upcoming events: President Leadership Luncheon and Free College Day.

NEW BUSINESS

NEW BUSINESS

Human Simulator Purchase

Human Simulator Purchase

Ms. Valerie Greaves, Dean of Health Sciences explained to the Board why the Simulator purchase was necessary, She noted the current Simulator is outdated and sometimes needs repairs which halts student learning.

Policy 3010 Update (Action)

Policy 3010 Update (Action)

It was moved by Trustee Landau seconded by Trustee DeVarti that the Board approve the updated policy changes as submitted. The motion was adopted.

Motion to Adjourn Monthly Meeting (Action)

Motion to Adjourn Monthly Meeting (Action)

It was moved by Trustee Landau and seconded by Vice Chair Fleming that the Board move to adjourn the monthly meeting. The motion was adopted. The Monthly Meeting was adjourned at 7:57 p.m.

Respectfully submitted,

Angela Davis
Secretary

Diana McKnight-Morton
Chair

Trustees Assignments for 2017 and 2018

Association of Community College Trustees (ACCT) Delegate

Diana McKnight-Morton

Honorary Associates Degree in Community Service Committee

David DeVarti

SEMCOG Liaison

Diana McKnight-Morton

Michigan Community College Association (MCCA) Liaison

Diana McKnight-Morton

WCC Foundation Liaison

Bill Milliken

Washtenaw Technical Middle College (WTMC) Liaison

Richard Landau

MINUTES
WASHTENAW COMMUNITY COLLEGE
ANNUAL RETREAT OF THE BOARD OF TRUSTEES
ANN ARBOR, MICHIGAN
FRIDAY, MARCH 10 – SATURDAY MARCH 11, 2017

March 10-11, 2017 Annual Board Retreat

CALL TO ORDER

The annual retreat of the WCC Board of Trustees was called to order by Chair Diana McKnight-Morton on March 10, 2017 at 1:05 p.m. at Ann Arbor Marriott Ypsilanti at Eagle Crest, Ypsilanti, Michigan.

Present: Chair Diana McKnight-Morton, Vice Chair Christina Fleming, Treasurer Bill Milliken, Secretary Angela Davis, Trustee David DeVarti *(absent March 11)*, Trustee Ruth Hatcher and Trustee Richard Landau.

It was moved by Trustee Landau and seconded by Vice Chair Fleming to approve the agenda. The motion was adopted.

Public Comments: There were no public comments

Discussion Topics

DISCUSSION TOPICS

Topics discussed during the retreat:

- Strategic Plan Mid - Year Update discussion was facilitated by Dr. Julie Morrison, Executive Director of Institutional Effectiveness, Planning and Accreditation.

- Discussion about the 2016 Honorary Degree Recipient was facilitated by President Bellanca and Chair McKnight-Morton.

- Discussion on Campus Safety and Security at WCC facilitated by Mr. Scott Hilden, Chief of Public Safety and Emergency Management.

Action Items

ACTION ITEMS

It was moved by Trustee Landau and seconded by Treasurer Milliken to amend the agenda to add an action item regarding Campus Safety.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; no, Trustee Hatcher; no and Trustee Landau; yes. The motion was adopted.

It was moved Trustee Landau and seconded by Treasurer Milliken that the Board authorize the holding of two public hearings as part of those meetings to gather input regarding the establishment of a Washtenaw Community College Police Force under Section 389.128 of the Community College Act of 1966. The decision whether or not to create a police force shall be made by the Board of Trustees after the public hearings.

Action Items (cont)

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; no, Trustee Hatcher; no and Trustee Landau; yes. The motion was adopted.

It was moved by Trustee Landau and seconded by Trustee DeVarti that the meeting be suspended at 5:40 p.m. March 10th until 9:00 a.m., March 11th.
The motion was adopted.

The meeting was reconvened by Chair McKnight-Morton on March 11th at 9:05 a.m.

It was moved by Trustee Landau and seconded by Treasurer Milliken to rescind the motion to add an action item to the agenda regarding Campus Safety.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; absent, Trustee Hatcher; abstained and Trustee Landau; yes. The motion was adopted

DISCUSSION TOPICS

DISCUSSION TOPICS

Topics discussed during the retreat:

- Discussion on Budget Process Updates, the Fiscal Year 2017 Financial Forecast and Tuition and Fee Rates was facilitated by Vice President and Chief Financial Officer, Mr. William Johnson.

ADJOURNMENT OF ANNUAL RETREAT

Adjournment of Annual Retreat

The annual retreat of the WCC Board of Trustees concluded at 12:15 p.m. on Saturday, March 11, 2017.

Respectfully submitted,

Angela Davis
Secretary

Diana McKnight-Morton
Chair

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, MARCH 28, 2017

CALL TO ORDER

Call to Order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Diana McKnight-Morton on March 28, 2017 at 6:01 p.m. in Room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Diana McKnight-Morton, Vice Chair Christina Fleming, Treasurer Bill Milliken, Secretary Angela Davis, Trustee David DeVarti, Trustee Ruth Hatcher and Trustee Richard Landau.

Approval of the Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee Hatcher and seconded by Secretary Davis that the Board approve the March 28th amended Monthly Meeting agenda. The motion was adopted.

Hold Approval of Minutes (Action)

Hold Approval of Minutes (Action)

It was moved by Trustee Landau and seconded by Trustee DeVarti that the Board approve the minutes of the February 28th Monthly Meeting and March 10-11th Retreat at the April 25th Meeting. The motion was adopted.

CITIZEN PARTICIPATION

Citizen Participation

WCC Education Association

WCC Education Association

Mr. David Fitzpatrick, WCCEA President and Social Science faculty, spoke about the campus safety proposal requesting the Board and Administration seek more input on the issue from faculty and staff. He also thanked Treasurer Milliken for visiting his class.

Public Comment

Public Comment

Jan BenDor from the Public Citizens of Washtenaw spoke about the campus safety proposal.

Judy Bonnell-Wenzel from the Public Citizens of Washtenaw spoke about the campus safety proposal.

Written Communications

Written Communications

There were two written communications received.

SPECIAL REPORTS

SPECIAL REPORTS

2017 WCC Art Show Winners

2017 WCC Art Show Winners

Ms. Kristen Good, Dean of Arts and Science, introduced Art faculty member Ms. Belinda McGuire.

Ms. McGuire shared with the Board photos of the Student Winners pieces as well as the judges' comments. She mentioned were 161 entries from 83 artist.

MONTHLY REPORTS

Personnel Recommendations (Action)

It was moved by Trustee Hatcher and seconded by Trustee Landau that the Board approve the personnel recommendations as listed. The motion was adopted.

Financial Reports (February 2017) (Action)

It was moved by Treasurer Milliken and seconded by Secretary Davis that the Board receive the Financial Reports for February 2017 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Mr. Damon Flowers, Vice President of Facilities and Campus Safety spoke about the security upgrades mentioning the project will be completed by the end of April. He also noted the Veteran Center upgrade project is on schedule.

Remarks of Members of the Board of Trustees

Trustee Hatcher asked about the progress and data around the ALEKS PPL tool. Lastly, she mentioned a list of concerns in regards to the Campus Safety proposal.

Trustee DeVarti stated his distaste for the actions taken at the March Retreat that he felt were against the bylaws. He also mentioned he would like the process for campus safety to slow down.

Trustee Landau stated he did not feel the bylaws were violated. Lastly, he mentioned the campus safety proposal is a matter of urgency.

President's Remarks

President Bellanca mentioned the success of Free College Day in which over 300 people attended. She also spoke about the joint hearing of House and Senate Appropriations Committee at WCC where it was announced that WCC would receive an additional $42,000 from the CCSTEP Grant. Lastly, she stated April is National Community College Month.

Time Change for April and May Meetings to hold Campus Safety Public Hearings (Action)

It was moved by Trustee Hatcher and seconded by Trustee Landau that the Board revise the start time for the April and May regular Board of Trustees meetings from 6:00 pm to 5:00 pm and authorizes the holding of two public hearings as part of those meetings to gather input regarding the establishment of a Washtenaw Community College Police Force under Section 389.128 of the Community College Act of 1966. The decision whether or not to create a police force *may* be made by the Board of Trustees after the public hearings. The motion was adopted.

MONTHLY REPORTS

Personnel Recommendations (Action)

Financial Reports (February 2017) (Action)

Facilities Development Report

Remarks of Members of the Board of Trustees

President's Remarks

Time Change for April and May Meetings to hold Campus Safety Public Hearings (Action)

Human Simulator Purchase (Action)

Human Simulator Purchase (Action

It was moved by Trustee DeVarti and seconded by Trustee Hatcher that the Board approve the purchase of the Laerdal 3-G Patient Simulator for the Nursing Lab(cost to include training on this unit for our Simulation Technicians). Total costs not to exceed: $99,284.92

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

FY 2017 Mid-Year Budget Adjustment(Action)

FY 2017 Mid-Year Budget Adjustment (Action)

It was moved by Treasurer Milliken and seconded by Secretary Davis that the Board approve the following adjustments to the FY 2017 Budget as reviewed at the March 11, 2017 Board Retreat meeting as listed below.

		Original FY 2017 Budget	Adjustments	Revised FY 2017 Budget
	Revenues			
1	Tuition and Fees	32,551,272	(103,537)	32,447,735
2	Local Property Taxes	49,700,000	260,000	49,960,000
3	State Appropriations	13,813,800	578,200	14,392,000
4	Indirect Revenue	473,200	97,800	571,000
5	Investment Income	650,000	(45,000)	605,000
6	Trade Partnerships	3,345,385	56,066	3,401,451
7	Other Miscellaneous	452,300	(75,820)	376,480
8	Auxiliary Activities	1,302,500	(73,000)	1,229,500
9	Total Revenues	102,288,457	694,709	102,983,166
	Expenditures			
10	Personnel	78,419,456	(2,052,413)	76,367,043
11	Non-Personnel	13,761,660	(947,659)	12,814,001
12	Utilities	2,302,000	259,436	2,561,436
13	Equipment	660,000	334,023	994,023
14	Trade Partnerships	2,587,499	22,715	2,610,214
15	Institutional Projects	1,174,167	14,670	1,188,837
16	Total Expenditures	98,904,782	(2,369,228)	96,535,554
			-	
	Operational Transfers		-	
17	Restricted Fund/Cost Sharing	628,000	(13,600)	614,400
18	Debt Service	1,925,675	-	1,925,675
19	New Plant Investments	330,000	(330,000)	-
20	Health & Fitness Center	(1,550,000)	-	(1,550,000)
21	Campus Maintenance & Repair	750,000	1,000,000	1,750,000
		2,083,675	656,400	2,740,075
22	Deferred Maintenance	1,300,000	2,000,000	3,300,000
23	Total Expenditures and Transfers	102,288,457	287,172	102,575,629
24	General Fund Contribution/Usage	0	407,537	407,537

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

2017 - 18 Tuition and Fee Rate for Credit Classes (Action)

2017 - 18 Tuition and Fee Rate for Credit Classes (Action)

It was moved by Trustee Landau and seconded by Trustee DeVarti that Board approve the following student tuition and fee structure for the 2017-18 academic year as listed below.

2017-18 Tuition and Fee Rates for Credit Courses:

On Campus Tuition Rates:

In-District- $95/credit hour
Out-of-District- $158/credit hour
Out-of-State- $214/credit hour
International- $248/credit hour
Work In-District- $95/credit hour
Property In-District- $95/credit hour

Distance Learning Tuition Rates:

In-District- $108/credit hour
Out-of-District- $113/credit hour
Out-of-State- $116/credit hour
International- $114/credit hour
Work In-District- $108/credit hour
Property In-District- $108/credit hour

Student Fees per Credit Hour:

Technology/Enrollment Fee- $7*per* hr
Credit by Exam - $25/cr hr
Credit for Prior Learning- $50/cr hr
Course Repeat Fee- $200/cr hr
Excess Contact Hour Fee- $5/contact hr (max=$300)

Student Fees per Transaction:

Late Registration - $25
Delinquent Payment - $25
Duplicate Diploma - $20
Returned Check- $25
Special Transcript Service - $20
Student ID Card Replacement- $10
Loan Processing Fee- $25
Credit for Prior Learning Evaluation - $50
Student Record Copy Fee- $1/page (new)

Department Course Fees:

Dental (ADAEP) Clinical Validation - $149
Police Academy Program:
Supplies - $500
Special Off-Site Training - $400 Firearms Range Use - $500
Fine Arts: Ceramics Supplies - $40

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

NEW BUSINESS

NEW BUSINESS

WTMC Contract Renewal

WTMC Contract Renewal

Mr. Larry Barkoff, General Counsel, spoke to the Board about WCC's role as the authorizer of the WTMC Charter Agreement. Lastly, he mentioned the change in the law that has resulted in contract language changes.

Dr. Carl Kovert, WTMC Principal, talked to the Board about the makeup of the student population and the student success of WTMC for the last five years.

WTMC Contract Renewal (cont)

Ms. Linda Blakey, Vice President of Student and Academic Services, spoke about the financial and enrollment contract language changes.

Website Development Contract

Website Development Contract

Mr. William Johnson, Vice President and CFO, reminded the Board of the website design project noting this particular contract is for the front end of the website rebuild which will contain career pathway tools for current and perspective students.

Allowable 2017-18 Ad Valorem Tax Rate

Allowable 2017-18 Ad Valorem Tax Rate

Mr. William Johnson, Vice President and CFO, explained that this motion would allow for the maximum allowable rate for the 2017-2018 tax levy for general operations.

Motion to Adjourn Monthly Meeting (Action)

Motion to Adjourn Monthly Meeting (Action)

It was moved by Trustee Landau seconded by Vice Chair Fleming that the Board move to adjourn the monthly meeting. The motion was adopted. The Monthly Meeting was adjourned at 7:57 p.m.

Respectfully submitted,

Angela Davis
Secretary

Diana McKnight-Morton
Chair

Board of Trustees
Washtenaw Community College

TAB B

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject

Personnel Recommendations

Date

April 25, 2017

RECOMMENDATION

That the Board of Trustees approve the personnel recommendations as listed.

Prepared by: Douglas Kruzel
Title: Vice President
Human Resource Management

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

PERSONNEL RECOMMENDATIONS
April 2017

Economic & Community Development

Full Time Ending Employment
Steven Billington, Talent Development Specialist I, with less than one (1) year of service

Facilities Development & Operations

Part Time New Hire
Independent
Victoria Sheahan, Accreditation Coordinator, $21.25 hourly

Finance/Information Technology

Full-Time New Hires
Independent
Ross Zidar, Information Security Analyst II, $77,174 annually

Part-Time New Hires
Support Staff
Brenda Baraniak, Cashier, $13.40 hourly

Full Time Ending Employment
Jessica Clark, Head Cashier, with less than two (2) years of service

Instruction

Part-Time New Hires
Professional Faculty
Connor Otto, Performing Arts, $852 per course contact hour
Thomas Arnett, Public Service Training, $852 per course contact hour
Nicholas Mastenbrook, UAT, $852 per course contact hour

Support Staff
Jake Bogarin, Auto Services, $11.53 hourly
James Gustafson, Construction Technology, $11.53 hourly
Andrew Kruszewski, Construction Technology, $11.53 hourly
Elijah Stewart, Construction Technology, $11.53 hourly
Anthony Allmen, Nursing, $13.40 hourly
Erich Schmaler, Nursing, $13.40 hourly
Nicole Stocia, Nursing, $13.40 hourly

Full Time Ending Employment
Brenda Barnes, Online Learning Creative Manager, with three (3) years of service
Diana Sepac, Director Evening & Extension Services, with ten (10) years of service

Student & Academic Services

Full-Time New Hires

Independent

Anthony Webster, Student Resource Specialist II, $47,476 annually

Foundation

No Report

Human Resources

No Report

President

No Report

Public Relations/Marketing

No Report

Board of Trustees
Washtenaw Community College

TAB C

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105

Subject

Financial Reports (March 2017)

Date

April 25, 2017

RECOMMENDATION

That the Board of Trustees receive the Financial Reports for March 2017 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds.

Prepared by: William Johnson
Title: CFO and Vice President of Finance

Recommended by: Rose B. Bellanca Ed.D.
Rose B. Bellanca, President

Financial Narrative

March 2017

The financial narrative discusses the financial operating performance of Washtenaw Community College for the nine months ended March 31, 2017, fiscal year 2016-17. Both the Annual Budget and YTD Budget figures included in the Revenue and Expenditures – General Fund report reflect the revised 2017 budget approved by the Board of Trustees at their meeting on March 28, 2017.

Revenue

As of March 31, 2017, Total Revenues were $95.5 million; Total Expenditures and Operating Transfers were $78.0 million. Revenues in total are ahead of the expected budget for the first nine months of the year by approximately $310,000.

State Appropriation revenue reflects nine months of the annual operating appropriation as well as the personal property tax replacement revenue received from the Michigan Local Community Stabilization Authority.

Receipts for Local Government Taxes are $48.4 million through March, which represents 96.9% of the total budgeted revenue from property taxes. Collections are running slightly ahead of the pace from prior years, and refunds of prior year taxes are less than expected, which, when combined, are driving a small positive variance.

As of the end of March, enrollments for the Spring/Summer term are ahead of budget, which is reflected in a positive variance both in Tuition and in Student Fees. The Spring Tuition revenue amount includes 65% of the tuition revenue billed in March for the upcoming Spring/Summer term (an estimate of what will be earned in this fiscal year); along with $1.5 million of tuition revenue that was earned for the prior 2016 Spring/Summer term.

Expenditures

Total Expenditures through March 31, 2017, represent 73 percent of the revised budgeted expenditures for the fiscal year. Overall expenditures are approximately $1.1 million less than what was expected through the first nine months of the year.

The non-personnel variance items total approximately $650,000, which is in addition to the approximately $1 million of projected savings absorbed by the revised budget. The budget adjustment is mainly recorded in the General Administration – Institutional Services line, which contributes to the large negative variance in that line item. The variance is a combination of both permanent and timing differences and is spread across almost every area of campus.

The personnel-related variances total approximately $450,000, which is in addition to the approximately $2 million of projected savings absorbed by the revised budget. The budget adjustment is recorded in the General Administration – Institutional Services line, which contributes to the large negative variance in that line item. The variance is in part-time staffing costs and overall savings in health and other fringe benefit costs.

Non-Operating Activity

Market rates on interest-bearing investments stabilized somewhat during the first three months of this calendar year. As a result, the quarterly adjustment to Unrealized Investment Losses was a net pick-up of approximately $21,000, bringing the total unrealized loss for the fiscal year to $555,000.

Washtenaw Community College
Revenues and Expenditures - General Fund
Statement as of March 31, 2017

	Annual Budget	YTD Budget	YTD Actual	YTD Variance
REVENUES				
State Appropriations	14,392,000	10,979,000	11,010,126	31,126
Local Government Taxes	49,960,000	48,368,686	48,426,340	57,654
Tuition Fall	11,700,000	11,700,000	11,706,594	6,594
Tuition Winter	11,240,000	11,240,000	11,203,882	(36,118)
Tuition Spring	4,570,000	3,601,734	3,748,648	146,914
Total Tuition Revenue	27,510,000	26,541,734	26,659,124	117,390
Investment Income	605,000	453,750	448,012	(5,738)
Department Activities	323,480	248,040	266,871	18,830
Student Fees	4,208,700	4,019,796	4,080,604	60,808
Economic & Community Devl	828,535	632,100	582,013	(50,087)
Overhead Recovery	571,000	315,500	317,275	1,775
Trade Partnerships	3,401,451	2,770,172	2,780,690	10,518
Other Income	1,183,000	877,800	944,130	66,330
Total Institutional Revenue	11,121,166	9,317,158	9,419,595	102,436
Total Revenues	**102,983,166**	**95,206,578**	**95,515,185**	**308,607**
EXPENDITURES				
Humanities & Social Sciences	11,662,903	8,689,492	8,543,783	145,710
Math, Science & Engineering Technologies	8,906,525	6,607,894	6,502,852	105,042
Health Sciences	5,056,361	3,814,027	3,672,970	141,057
Business & Computer Technologies	7,044,120	5,262,180	5,003,310	258,870
Advanced Technologies & Public Service Careers	7,061,981	5,207,908	5,028,000	179,909
Continuing Education	603,836	446,949	353,525	93,424
Distance Learning	1,596,313	1,144,898	1,111,667	33,230
Instructional Support	13,936,295	10,644,399	9,619,463	1,024,936
Total Instruction	55,868,334	41,817,747	39,835,570	1,982,178
Student Services	8,289,558	6,131,269	5,515,535	615,733
Scholarships	1,419,670	1,250,825	1,269,023	(18,198)
Executive Management	2,028,899	1,551,871	1,373,904	177,967
General Admin - Institutional Services	3,881,815	2,690,956	5,726,912	(3,035,956)
MIS/Computer Services	6,746,411	4,865,821	4,472,575	393,245
Public Relations Development	2,825,661	2,084,707	1,602,242	482,465
Community Services	1,837,534	1,351,201	1,327,894	23,307
Physical Plant Operations	10,085,776	7,389,128	7,050,678	338,450
Utilities	2,228,436	1,563,619	1,589,469	(25,851)
Equipment	1,937,860	1,113,316	903,545	209,770
Total Non-Instruction	41,281,620	29,992,711	30,831,779	(839,067)
Total Expenditures	**97,149,954**	**71,810,459**	**70,667,348**	**1,143,110**
OPERATING TRANSFERS				
Repair & Maintenance	1,750,000	1,750,000	1,750,000	-
Debt Retirement	1,925,675	1,925,675	1,925,675	-
Health & Fitness Center	(1,550,000)	(1,162,500)	(1,162,500)	-
Deferred Maintenance	3,300,000	3,300,000	3,300,000	-
Total Operating Transfers	**5,425,675**	**5,813,175**	**5,813,175**	**-**
Total Expenditures and Operating Transfers	**102,575,629**	**77,623,634**	**76,480,523**	**1,143,110**
Operating Revenue Over Expenditures &Transfers	**407,537**	**17,582,944**	**19,034,662**	**1,451,718**
OTHER NON-OPERATING ACTIVITY				
Transfer to Unexpended Plant - Budgeted	-	-	-	-
Unrealized Gain/(Loss) on Investment	-	-	(555,458)	(555,458)
Total Revenue over Expenditures & Transfers	407,537	**17,582,944**	**18,479,204**	**896,259**

Capital Fund
Project Summary
March 31, 2017

Project Category	Budget	Actuals	Commitment	Balance
Revenues				
State Appropriation CC - STEP Equipment *	4,516,749	3,910,049	-	(606,700)
General Fund	6,055,178	6,055,178	-	-
Total Revenues	**$ 10,571,927**	**9,965,227**	**-**	**(606,700)**
Construction/Repair Projects				
Storage Receiving Building				
Renovations:				
SRB Addition	1,830,000	1,827,590	-	2,410
Total Storage Receiving Building	**$ 1,830,000**	**$ 1,827,590**	**$ -**	**$ 2,410**
Campus Wide				
System Improvements:				
Classroom & Lab access Control	570,802	552,707	2,340	15,755
CC - STEP Equipment *	7,627,434	7,219,094	283,202	125,138
Campus Security System Upgrades	318,691	4,222	175,806	138,663
Campus Data Storage Upgrades	225,000	224,080	-	920
Total Campus Wide	**$ 8,741,927**	**$ 8,000,102**	**$ 461,348**	**$ 280,477**
Grand Total Construction/Repair Projects	**$ 10,571,927**	**$ 9,827,692**	**$ 461,348**	**$ 282,887**
Revenue Over (Under) Expenditures		**$ 137,535**		

* At their November 15, 2016 meeting, the WCC Board of Trustees approved an increase of $395,000 to the CC-STEP project (raising the potential project budget to $7,905,319 and the potential State Appropriation to $4,794,634) under the condition that the increase be fully funded by State of Michigan. To date, the State has awarded $117,115 of this additional funding, which has been incorporated into the project and related revenue budgets.

Washtenaw Community College
Deferred Maintenance Fund
March 31, 2017

Five Year Priority List at inception of fund - September 2012		**12,570,900**
New projects identified - 2015		5,420,000
Additional Projects undertaken (not on above lists)		1,030,400
Adjustments to budgets of started or completed projects		3,387,580
Projects funded through other budgeted sources		(806,900)
Deferred Maintenance requirement 2012-2022		**21,601,980**
Since inception of fund:		
General Fund Transfers		10,800,000
Completed projects		(5,980,220)
Projects in process		(3,830,838)
Uncommitted Fund Balance		**988,942**
Completed Projects:		Final Cost
Projects completed in prior years		4,871,338
Current year completed projects:		
THFC Flooring Material Replace		104,962
MLB Chillers Replacement		754,406
MLB Siemens Temperature Controls Upgrade		99,167
POB Roof Replacement		102,000
Total of FY17 completed projects < $50,000 each		48,347
	Total Completed	**5,980,220**
Projects in Process or scheduled to begin:		Allocated Budget
Replace PO H & V Units		80,000
Parking Lots Replacement		2,100,000
CLASB 2nd Fl to SC Storefront Replace		65,341
CLASB Window & Sill Replacement-3rd Floor		420,497
TIB NE & SE Storefront Replace		160,000
BEB Boiler&VAV Box Replacement		175,000
* GMB Carpet/Flooring Replacement		160,000
* Concrete Sidewalk Replacement FY17		75,000
CLASB Humidification Boiler Replacement		75,000
CLASB 2nd Fl window and sill		285,000
OEB replace single pane windows with insulated glass		125,000
* OEB Sanitary Pipe Replacement		70,000
Total of other projects < $50,000 each		40,000
	Total in Process	**3,830,838**
* Scheduled; no financial activity as of report date		
Additional projects pending for next twelve months		Expected Budget
Energy Center boiler control and boiler valve replacement		75,000
GMB Penthouse replace main building transformers		125,000
Total of other projects < $50,000 each		83,000
	Total Pending	**283,000**

Washtenaw Community College

WCC Active Portfolio
Portfolio Management
Portfolio Summary
March 31, 2017

Washtenaw Community College
4800 East Huron River Drive
Ann Arbor, MI 48105
(734)973-3300

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM/C 360 Equiv.	YTM/C 365 Equiv.
Money Market Accounts	-	-	-	0.00%	-	0	0.000	0.000
Federal Agency Coupon Securities	7,000,000.00	6,912,843.33	6,992,754.30	27.22%	2,484	1972	1.817	1.842
Federal Agency Disc. -Amortizing	1,000,000.00	999,351.00	999,546.67	3.89%	178	34	0.488	0.495
Miscellaneous Coupon Securities	2,000,000.00	1,963,190.00	2,002,527.98	7.79%	1,768	1493	1.534	1.556
Municipal Bonds	15,625,000.00	15,702,097.50	15,697,057.61	61.10%	1,878	1403	2.077	2.106
	25,625,000.00	**25,577,481.83**	**25,691,886.56**	**100.00%**	**1,968**	**1,511**	**1.902**	**1.928**

Investments

Total Earnings	Month Ending 3/31/2017	Fiscal Year 2016 - 2017 To Date	Month Ending 3/31/16	Fiscal Year 2015 - 2016 To Date
Current Year	40,953.84	357,195.16	58,566.50	467,550.28
Average Monthly Balance - Long Term Invested Balance		25,217,818.15		25,135,691.85
Effective Rate of Return - Long Term Invested Balance		1.89%		2.48%

	6 Month	1 Year	5 Year	10 Year	20 Year
Treasury Yield Curve 3/31/2017	**0.91%**	**1.03%**	**1.93%**	**2.40%**	**2.76%**

Reporting period 03/01/2017-03/31/2017

Washtenaw Community College
Office of Facilities Management

FACILITIES DEVELOPMENT REPORT

Capital Projects Update

Campus Security System Upgrades

- Construction work is nearing completion by SimplexGrinnell and our in-house staff on the electrical and hardware infrastructure plan.
- SimplexGrinnell is on site to begin the programming phase for the new devices.

During the next 30 days the SimplexGrinnell will continue programming devices and our in-house staff will complete to install the system infrastructure hardware materials.

Deferred Maintenance Schedule Update

1.	BEB Boiler Replacement *Budget = $125,000*	*Engineering construction document review and bid prep.*
2.	POB Roofing and Siding Replacement *Budget = $102,000; actuals to date = $101,245*	*Complete*
3.	BEB Variable Air Volume (VAV) terminal units (40) replacement *Budget = $300,000*	*Engineering construction document review and bid prep.*
4.	CLASB humidification boilers replacement for AHU-1, AHU-2, and AHU-5 *Budget = $110,000;*	*Engineering construction document review and bid prep.*
5.	Energy Center water cooled heating pump(s) replacement with air cooled pumps and piping reconfiguration *Budget = $75,000*	*Project engineering work is nearing completion.*
6.	Storm Sewer Drain Cover Repairs *Budget = $80,000*	*Construction work is on going*
7.	CLASB 2nd Floor to SCB Storefront Replacement *Budget = $65,341; actuals to date = $8,910*	*Construction contracts awarded*
8.	T&I Northeast Entrance Storefront Replacement *Budget = $80,000*	*Construction contracts awarded*
9.	T&I NE and SE Entrance Storefront Replacement *Budget = $160,000*	*Construction contracts awarded*
10.	FY 17 Parking Lots #1 and #7 Replacement *Budget = $2,100,000*	*Construction contract award recommendations*
11.	POB Furnace(s) Replacement *Budget = $40,000*	*Complete*
12.	MLB Siemens Chiller Temperature Controls Upgrade *Budget = $99,200*	*Complete*

13.	HFC Fitness Center Flooring Replacement *Budget = $106,013*	*Complete*
14.	MLB Chiller Replacement *Budget = $754,406; actuals to date = $739,607*	*Complete*
15.	GM Main Transformer Replacement *Budget = $75,000*	*Engineering work is nearing completion*
16.	HFC Parking Lot Lighting Conversion to LED *Budget = $18,000*	*Lamp conversion procurement process started*
17.	CLASB 2nd Floor Window and Precast Sill Replacement *Budget = $285,000*	*Construction contracts awarded*
18.	GMB Carpet Replacement – 1st and 3rd floors *Budget = $75,000*	*Design work nearing completion*
19.	T&I Ceramics Lab Exhaust System Upgrades *Budget = $11,000*	*Engineering work is nearing completion*
20.	Campus Primary Electrical Service Line Conditioning *Budget = $95,000*	Engineering study is nearing completion

Campus Repair & Maintenance Projects Update

1.	ML 152 Recording Studio & ML 154 Modifications Budget = $70,000	*Complete*
2.	SCB Student Orientation Space Re-design *Budget=$45,000*	*Complete*
4.	SCB Veterans Center Modifications *Budget=$100,000*	*Construction nearing completion*
5.	ML Police Academy Milo Simulator *Budget = $45,000 actual $27,291*	*Complete*
6.	Local 669 Sprinklerfitters Office Relocation and Renovations *Budget = $40,000*	*Complete*
7.	GMB On-Line Learning Lab GM 225/227 *Budget = $20,000*	*Complete*
8.	HFC Sauna and Steam Room Modifications *Budget = $22,000*	*Complete*
9.	Community Park Trail Improvements *Budget = $30,000*	*Design requirements under review*
10.	BEB HRM Emergency exit access and workstation and conference room modifications. *Budget = $32,000;*	*Program planning and design work complete.*
11.	Campus Services Relocation and Remodeling *Budget = $40,000*	*Complete*
12.	Enrollment Services Call Center Expansion *Budget = $18,000*	*Complete*
13.	Police Academy Office Renovations *Budget = $38,000*	*Complete*

Construction Contracts issued in the past 30 days exceeding $20,000

1. BnE Service, LLC; CLASB 2nd Floor Window Replacement – Precast Concrete Sills: $32,666.00

TAB E

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject

2017 Honorary Associate Degree in Community Service

Date

April 25, 2017

RECOMMENDATION

That the Board of Trustees award the Honorary Associate Degree in Community Service to ***State Representative Adam Zemke*** for his extraordinary support of Washtenaw Community College and its students and for leading a life of service that has benefited our entire community.

Prepared by: Dr. Kimberly Hurns
Title: Vice President for Instruction

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

Washtenaw Community College

Office of the President

2017 HONORARY ASSOICIATE DEGREE IN COMMUNITY SERVICE

I. *State Representative Adam Zemke Community Service Recommendation*

That the Board of Trustees award the Honorary Associate Degree in Community Service to State Representative Adam Zemke for his extraordinary support of Washtenaw Community College and its students and for leading a life of service that has benefited our entire community.

State Representative Adam Zemke serves as Washtenaw Community College's strongest advocate in Lansing and in the community. He is passionate about the students, faculty, staff and the mission of the college and has demonstrated his commitment to WCC's success at every opportunity during his time in office. Representative Zemke has helped the college secure over 5.5 million dollars in state support over the last four years. In 2013, he partnered with WCC staff and directly advocated with his fellow legislators to help ensure that state performance metrics fairly score community colleges through the funding process. This effort resulted in WCC receiving the highest percentage increase of state funding for three years in a row. Representative Zemke directly assisted WCC in advocating for 4.4 million in funding through Governor Snyder's Community College Skilled Trades Equipment Program. This funding allowed the college to establish the Advanced Transportation Center on campus.

In January of 2014, when students and Adult Education programs were blindsided by the cost and method of paying the $150 fee for GED testing, Representative Adam Zemke literally answered the call from Washtenaw Community College Adult Transitions Manager, Bonnie Truhn. Ms. Truhn expressed her concern over the new financial burden and the credit card method of payment. Representative Zemke shared this view and soon a work group was formed to propose a state budget amendment that would help ensure access to the GED testing process. An amendment, introduced by Rep. Zemke, passed the House Appropriations Community College Subcommittee, which put a $100 placeholder in the budget while a full plan was developed.

Representative Zemke hoped to benefit students and gain legislative support by pairing funding with a requirement to enroll in a certificate, job training or degree program at a community college. As a result of his leadership and efforts, in May 2016, $475,000 for GED testing was made available to qualifying students ages 16 and above through the GED®-To-School Program.

This is just one of many excellent examples of Representative Zemke's dedication to the idea of education. Each of his first two terms in the legislature, he fought for a position on the community college appropriations committee, as well the education committee focused on k-12 education. He has spent years working closely with teachers, students and policy experts at the k-12, community college and four-year university level, with a focus on improving the pre-k through college education pipeline.

Representative Zemke's career in public service has demonstrated his long-term commitment to serving society, particularly the community served by WCC, individuals who are economically disadvantaged and those seeking higher education. Through his career in the aerospace and automotive industry, he worked with students across the country to engage with STEM education and pursue higher education. Representative Zemke served on the Washtenaw County Community Action Board prior to his time as a State Representative, working to address community challenges to poverty and homelessness. He has served to benefit the Washtenaw County community extraordinarily through his service as a State Representative. His continued advocacy and passion have demonstrated his long-term commitment to public service.

Before serving in the Legislature, Representative Zemke worked as an engineer in the aerospace, defense and automotive fields. He holds bachelors and master's degrees from the College of Engineering at Michigan State University.

Representative Zemke has continued his passion of advancing technical education since college, serving on the Board of Trustees for the Society of Automotive Engineers Foundation, helping to encourage STEAM educational experiences for pre-K through high school students in classrooms all over the country.

Following the completion of his master's degree, Zemke joined Demmer Corporation as a project lead engineer in their machining division. He worked on projects predominantly in the defense and commercial aerospace industries. A year after joining the company, Zemke was promoted to Program Manager, where he was one of two engineers tasked with helping to grow Demmer Corporation's presence in the private plane and commercial aerospace markets.

Representative Zemke is a committed humanitarian. His dedication to public service has directly improved the lives of residents of the state of Michigan. His passion for serving has been demonstrated not only by his tireless advocacy, but the results achieved. He has fought to increase student access to and success in education, as well as the quality of our education system. He has worked to increase funding and create state programs to assist our most at-risk residents in Michigan and provide economic opportunity. Representative Zemke has dedicated his time as a public servant to helping people.

II. Honorary Associate Degree Criteria

- Outstanding contribution to the development and advancement of Washtenaw Community College as a comprehensive institution.
- Dedication and devotion to the idea of education for all people and strong advocacy of the community college mission.
- Extraordinary long-term service to society which directly relates to Washtenaw Community College or the mission it represents.
- Extraordinary achievement in a vocation which relates directly to Washtenaw Community College or the mission it represents.
- A humanitarian who is committed to the democratic ideals of equal opportunity for all.

TAB F

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105

Subject	Date
Resolution to Approve the Allowable 2017-18 Ad Valorem Tax Rate	April 25, 2017

RECOMMENDATION

That the Board of Trustees recommends that the College, when developing its FY 2018 Budget utilize the allowable 2017-18 Ad Valorem Rate for operations, which at its current rate of 3.4528 mills will generate approximately $51,850,107 of gross tax revenue.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: William Johnson
Title: CFO and Vice President of Finance

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

Board of Trustees
Washtenaw Community College

TAB G

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject

Authorization to Sign a Resolution to Renew Washtenaw Technical Middle College's Charter School Contract for an Additional Five Years

Date

April 25, 2017

RECOMMENDATION

That the Board of Trustees Authorizes the Board Chair to Sign the Resolution Establishing the Method of Selection and the Qualifications for the Washtenaw Technical Middle College Board of Directors and Authorizes the Issuance of a Five Year Renewal Charter Contract to Washtenaw Technical Middle College.

ROLL CALL VOTE

Prepared by: Larry Barkoff
Title: General Counsel

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

Board of Trustees
Washtenaw Community College

TAB H

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105

Subject	Date
New contract for Front End Website Development Services	April 25, 2017

BACKGROUND

The college has embarked upon a significant project to completely rebuild its Website to meet the needs our students, faculty, staff and community. As you know, this 'tool' is a main portal for information regarding the college, its offerings, activities and services to the community. Beyond these basics, the website also serves as an ever-increasing virtual presence for prospective and returning students and is an important element of our recruitment and retention efforts. In March 2016, the Board of Trustees approved the contract to complete the information architecture design of our new site. This IA project was completed in the fall of 2016 and we have since been planning for each component of the new website build project, including:

1. Brand design of our website
2. Select a new Content Management System
3. Select a new career exploration to WCC academic program tool
4. Select the vendor to develop the website design function
5. Develop the plan/processes to migrate current web content to the new site
6. Select a new eCatalog tool
7. Develop new student web services that create a fully integrated web experience

In support of each of these web build components, we have had cross-functional teams defining the requirements and participating in RFP assessments to select vendors for each phase. Component #7 above is targeted at creating a best in class web experience for our students that enable them to complete a number of enrollment related tasks without having to send students to 3rd party websites for completion. This 'front end' integrated web experience includes:

- Welcome personalization and Cart/Backpack tool – A tool embedded in every page of the site, displaying the user's personalization and currently selected courses. Tool will also provide an expanded view offering access to quick-links for other tools.
- Student Dashboard – Portal-style interface presenting the student's current list of courses, schedule, tasks, announcements, GPA, and billing status.
- Application for Admission – Generic form rendering engine to service dynamic forms based off a provided configuration.
- Course Browser – Shopping/Registration tool that allows students to browse, search, filter, and add selected classes to their cart.
- Program Browser – Planning tool that allows students to browse, search, filter, and enroll in programs offered by the college. Also allows for adding selected courses required for a given program to their cart.

The team working on this component reviewed all bids and held meetings with the vendors, before selection of SitePen as the vendor of choice for this important development work. This contract, which will not exceed

$120,000, is scheduled to begin May 2017 and be completed by October 31, 2017. Attached for your reference is the RFP bid assessment worksheet.

The website build project is on track for a late winter, 2017 go live date and will entail significant user input throughout the build phases. Additionally, we formed the Website Technical Advisory Committee over a year ago to provide important ongoing feedback and support of this project. This 24-member committee is well represented by faculty, academic support and other key administrative areas and meets monthly to review the website project status and key issues.

RECOMMENDATION

That the Board of Trustees approve the contract with SitePen in an amount not to exceed $120,000 to provide the front-end web development services required in support of building the new college website.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: William Johnson

Title: CFO and Vice President of Finance

Recommended by: Rose B. Bellanca, Ed.D.

Rose B. Bellanca, President

Board of Trustees
Washtenaw Community College

TAB I

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject

FY 17 Parking Lots Repaving Project
Asphalt Paving Contractor Contract Award
Student Center Parking Lots and Alternate Paving Areas

Date

April 25, 2017

RECOMMENDATION

That the Board of Trustees approve a construction contract with Pavex Corporation, of Trenton, Michigan, as asphalt paving contractor for the FY 17 Parking Lots Repaving Project – Student Center Parking Lots and Alternate Paving Areas: A, B, C, D, E, F, G, and H for an amount not to exceed $457,319.00 contingent upon the College administration obtaining a satisfactory contract with the firm.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: Damon B. Flowers
Title: Vice President
Facilities, Grounds, and Campus Safety

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

TAB J

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject

FY 17 Parking Lots Repaving Project
Asphalt Paving Contractor Contract Award for Lots 1 and 7

Date

April 25, 2017

RECOMMENDATION

That the Board of Trustees approve a construction contract with Nagle Paving Co., of Novi, Michigan, as asphalt paving contractor for the FY 17 Parking Lots Repaving Project – Parking Lots #1 and #7, for an amount not to exceed $1,588,760.00 contingent upon the College administration obtaining a satisfactory contract with the firm.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: Damon B. Flowers
Title: Vice President
Facilities, Grounds, and Campus Safety

Recommended by:
Rose B. Bellanca, President

TAB K

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject

Approval of Candidates for Graduation

Date

April 25, 2017

RECOMMENDATION

That the Board of Trustees approve the candidates for graduation as submitted.

Prepared by: Dr. Kimberly Hurns
Title: Vice President of Instruction

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

TAB L

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Reappointments to the Washtenaw Technical Middle College (WTMC) Board of Directors

Date
April 25, 2017

RECOMMENDATION

That the WCC Board of Trustees approve the reappointment of the following Washtenaw Technical Middle College Board of Directors:

- Paulette Miller for a term of three years ending April 30, 2020
- Alex Milshteyn for a term of three years ending April 30, 2020
- Katie Richards-Schuster for a term of three years ending April 30, 2020

Background information on these individuals can be found on the following page.

Prepared by: Linda Blakey
Title: Vice President Student and Academic Services

Recommended by: Linda Blakey
Linda Blakey, Vice President

Proposed WTMC Board of Directors

Paulette R. Miller
Paulette Miller has served s as the President of Miller & Associates, P.C., of Ann Arbor currently AHP CPA's and Advisors, and has served as a Certified Public Accountant (CPA) for a number of companies since 1973. Her community involvement has included membership on the Board of Directors of the Ypsilanti Chamber of Commerce, President of the Business & Professional Women's Club, Treasurer of the Ronald McDonald House, President of the Washtenaw Economic Development Council, and Treasurer of the Washtenaw Community College Foundation. She received a degree in Mathematics & Accounting from Michigan Technological University in 1964 and her B.B.A. in Accounting (with Mathematics Minor) in 1972.

Alex Milshteyn
Alex Milshteyn is a new generation of Realtor. He has seventeen years of experience in real estate and for the past five years has achieved over $10 million in sales annually. Alex is involved in many organizations, including the Ann Arbor Area Board of Realtors, Board of Directors of Washtenaw Technical Middle College, Board of Directors of EMU Hillel, Commissioner of the City of Ann Arbor Building Board of Appeals, and Steering Committee of the Jewish Federation of Greater Ann Arbor.
Alex is an alumnus of Washtenaw Technical Middle College. He has degrees in marketing and business administration from Washtenaw Community College and Eastern Michigan University. He is a licensed associate broker, a Graduate of the REALTOR Institute (GRI), a Certified Residential Specialist® (CRS) and an Accredited Buyer's Representative (ABR).

Katie Richards-Schuster
Katie Richards-Schuster is an Assistant Research Scientist at the University of Michigan School of Social Work. Her research focuses on youth participation strategies and community-based participatory evaluation with young people. She works in collaboration with communities across the country including Metropolitan Detroit, Mississippi Delta, Appalachia, Chicago, and St. Louis. Katie also teaches community practice courses in the School of Social Work and co-facilitates its Michigan Youth and Community Program. She has organized and presented at national meetings, created curricular workbooks, and co-authored multiple publications in leading youth development, community organization, and program evaluation journals.
She holds a B.A. from the University of Michigan, an M.A. from the University of Chicago, and a Ph.D. from the University of Michigan's Joint Doctoral Program in Social Work and Sociology.

TAB M

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Appointment of Board Negotiating Team,
2017 Washtenaw Community College Education Association
Office Professional/Technical Association Bargaining

Date
April 25, 2017

RECOMMENDATION

That the Board of Trustees approve the following resolution:

WHEREAS, on April 25, 2017, the Board of Trustees of Washtenaw Community College appoints its negotiations team to negotiate with the Washtenaw Community College Education Association, affiliated with MEA/NEA.

BE IT RESOLVED, that the Board of Trustees of Washtenaw Community College appoints as its negotiators the following individuals:

Marla E. Stuck, Chief Negotiator
Barbara Fillinger, Negotiator
Kathy Currie, Negotiator
Valerie Greaves, Negotiator
Michelle Benin, Negotiator

BE IT FURTHER RESOLVED, that these individuals be given the necessary power to make proposals, consider proposals, and make concessions in the course of negotiating or bargaining, subject to the final approval of the Board of Trustees.

Prepared by: Douglas Kruzel
Title: Vice President
Human Resource Management

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

TAB N

DISCUSSION

2017 Ironworker Summer Conference Liquor Permits

Since July 2010, the International Association of Bridge, Structural, Ornamental and Reinforcing Iron Workers have held their Annual Ironworkers Instructor Training Program at Washtenaw Community College. Each July, approximately 600+ union members and instructors come to Washtenaw Community College from all over the nation to participate in a 5 day intensive training program; where over 50 different classes are taught. Knowledge gained through this training is taken back to union locals and is used to train new apprentices, as well as training designed to update journeymen skills.

As part of their week-long training program, there are 4 special events:

- **Instructor Orientation and Welcome – July 15** – The purpose of this event is to welcome back returning and new instructors, provide programming updates, and communicate expectations for the week. There is a dinner where beer, wine, and spirits are available. This event takes place in the Morris Lawrence Building.

- **Klein Tool BBQ – July 18** – This event is sponsored by Klein Tool, a long time vendor to the Ironworkers. The purpose of this event is networking. It provides Ironworkers an opportunity to learn what is happening at locals across the nation and also provides them with an opportunity to talk with Klein Tool representatives about their equipment. This event includes a dinner, where beer and wine are available, and takes place in the Morris Lawrence Building.

- **Vendor Showcase Night – July 19** – This event is sponsored by multiple vendors that regularly supply the Ironworkers with tools and equipment. This special event offers an opportunity for all of the Ironworkers to talk directly with vendor representatives and to observe demonstrations of the latest technologies used in their industry. At the request of the Ironworkers, there are multiple food stations spread across the space so that members are encouraged to see each vendor. Beer and wine are available at this event, which is held in the open-air car pavilion and surrounding lot space, located behind the Larry Whitworth Occupational Education Building.

- **Awards Ceremony & Closing Banquet– July 20** – This event is a celebration and recognition of those Ironworkers who have completed the training program and is usually attended by national officers of the union. Dinner is served immediately following the ceremony, where beer and wine are available. The event takes place in the Morris Lawrence Building.

Board of Trustees

Washtenaw Community College

Discussion

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject	Date
Application for Liquor Licenses (4 Dates) – Ironworkers Summer Conference	April 25, 2017

RECOMMENDATION

That the Board of Trustees, through its duly authorized officers, make application to the Liquor Control Commission for a special License for the sale of either beer and wine or beer, wine, and spirits for consumption on the premises of Washtenaw Community College and with all adequate precautions to be in effect on the following days: July 15, July 18, July 19, and July 20, 2017

Prepared by: Dr.Michelle Mueller
Title: Vice President for Economic Community & College Development

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

Cybersecurity
Associate in Applied Science (AAS) – 63 - 66 Credit Hours
Business and Computer Technologies Division
Computer Instruction

Description: In this program, students are introduced to the skills and strategies needed to plan and carry out security measures to protect an organization's computer networks and systems. Students will learn networking and network security skills using server, infrastructure and perimeter technologies working in Linux operating systems, Cisco infrastructure and perimeter devices, and Microsoft operating systems.

Need/Job Demand:

According to Forbes, "the cybersecurity market is expected to grow from $75B in 2015 to $170B by 2020". Correspondingly, job growth will trend with market growth. According to an analysis of a Bureau of Labor Statistics completed by Stanford University "more than 209,000 cybersecurity jobs in the U.S. are unfilled, and postings are up 74% over the past five years"

Student Learning Outcomes:

1. Identify concepts, terminology, and attack vectors related to cybersecurity.
2. Describe elements of cryptography.
3. Configure firewalls and switches to protect networks,

Wage Data:

The Bureau of Labor Statistics in their Occupational Outlook Handbook publication, dated December 2015, further states that median salary for the position of information security analysts was $90,120 per year with an expected job growth of 18% between 2014 through 2024.

Curriculum:

First Semester		
CST 160 or CST 225	Computer Technology I or PC Networking	3 - 4
CPS 161 * or CPS 120	Intro to Java or Intro to Computer Science	3 - 4
CIS 121	Linux/Unix Fundamentals	4
	Natural Sciences	3 - 4
	Writing **	3
	Total	16-19
Second Semester		
CNT 206	Introduction to Networks	4
CNT 216	Routing and Switching Essentials	4
CSS 200	Introduction to Network Security (Security+)	4
CSS 205	Essentials of Network Penetration Testing	4
	Total	16
Third Semester		
CNT 201	Administering MS Windows Client Operating Systems	3
CNT 211	Installing and Configuring Windows Server	4
CIS 161	Introduction to PowerShell	4
MTH 160	Basic Statistics	4
	Total	15
Fourth Semester		
CSS 210	Network Perimeter Protection - CCNA Security	4
CSS 201	Introduction to Cryptography	3
	Social and Behavioral Sciences	3
	Arts and Humanities	3
	Speech ***	3
	Total	16
	Total Credits Required	**63-66**

* CPS 161 is recommended for students who plan to transfer to a 4-year college. Students who have no programming experience should take both CPS 120 and CPS 161.

** Students planning to transfer should take ENG 111, otherwise, students may consider ENG 107.

***Students should consider COM 101 Introduction to Speech or COM 225 Intercultural Communication.

Recommendation for Discontinued Programs for 2017-2018

Accelerated Training in HVACR (CTAHTR)
Accelerated Training in Welding (CTAWTR)

These programs are being discontinued effective fall 2017. They were developed fall 2012 in cooperation with the United Association of Plumbers, Fitters, Welders and Service Technicians (UA). They were designed to jump-start the training of welders and HVACR technicians with a focus on returning veterans.

The UA has discontinued these programs.

Compliance with WCC Policy: No students are currently enrolled in these two programs.

Medical Assisting (CTMA)

This program is being discontinued effective fall 2017. It was created in fall 2013 but is being discontinued due to low enrollment.

Compliance with WCC Policy: No students are currently enrolled in this program.

Medical Office Assistant-Clinical (CTMOS)

This program is being discontinued effective fall 2017. It was created as the predecessor of the Medical Assisting program but is being discontinued due to low enrollment.

Compliance with WCC Policy: No students are currently enrolled in this program.

HVAC Energy Management Technician (CVHVEM)

This program is being discontinued effective fall 2017. It was created fall 2014 but is being discontinued due to low enrollment.

Compliance with WCC Policy: No students are currently enrolled in this program.

Sustainable Technologies in HVACR (APSTH)

This program is being discontinued effective fall 2017. It was created fall 2009 in cooperation with the United Association of Plumbers, Fitters, Welders and Service Technicians (UA).

The UA has discontinued this program.

Compliance with WCC Policy: No students are currently enrolled in this program.

Board of Trustees
Washtenaw Community College

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

TAB Q

DISCUSSION

Subject

Campus Master Plan Update Consultant Services Contract Award

Date

April 25, 2017

BACKGROUND

Allocating space on campus is an ongoing challenge. Institutions continually assign new and existing space in an attempt to meet pressing program needs and priorities. Undertaking a comprehensive space planning effort allows the College to right-size both academic and nonacademic space allotments.

Last year one of the College's strategic initiatives was to update its campus master plan. The College's most recent master plan was completed over 10 years ago in 2007. Funding has been allocated this fiscal year to update our master plan and an RFP was issued to select a planning consultant that could take a holistic view of the College's current 291 acres and provide a roadmap for future development that align with the College's strategic planning initiatives.

The RFP was issued to seven planning consultants who specialize in higher education or institutional campus master planning. These firms were both local and national firms. The request for proposal also appeared on the College's Purchasing web page.

The College received two responses to its RFP, and the Campus Master Plan Consultant Selection Committee, comprised of Trustee Hatcher, Trustee DeVarti, President Bellanca, CFO Johnson, and VP Flowers met on April 11, 2017 to reach a final consensus on the selection of the consultant and make a recommendation to the full Board of Trustees. Attached for your reference is a composite of the committee's selection assessment worksheet.

RECOMMENDATION

That the Board of Trustees approve a consultant contract with Albert Kahn for an amount not to exceed $225,000.00 contingent upon the College administration obtaining a satisfactory contract with the firm.

Prepared by: Damon B. Flowers

Title: Vice President
Facilities, Grounds, and Campus Safety

Recommended by: Rose B. Bellanca, Ed.D.

Rose B. Bellanca, President

TAB R

Board of Trustees
Washtenaw Community College

Discussion

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject

Deferred Maintenance Projects:
BEB Boiler(s) and VAV System Replacement; and CLASB Humidification Boiler(s) Replacement

Date

April 25, 2017

Background

These projects are identified in the Deferred Maintenance Fund previously approved by the Board. These three projects represent the replacement of existing outdated building mechanical systems in both the Business Education Building and the Crane Liberal Arts and Science Building. The Business Education Building's two existing original boilers are 22 years old, are extremely inefficient, and are at the end of their service life and will be replaced with two new high efficiency condensing boilers. Also, the building's original 43 fan terminal units throughout both floors of the building are failing and will be replace with high efficient variable air volume (VAV) units.

The third project involves the replacement of three humidification boilers in the Crane Liberal Arts and Science Building. These original boilers are at the end of their service life and currently provide little or no humidification through the three air-handling units to the building's occupants.

The engineering design work for these projects is complete and will soon be advertised in local construction trades association publications to qualified mechanical contractors and out for bids in early May 2017. The bids will be reviewed and a recommendation will be made to the Board at the May meeting.

Summary

The College anticipates that one or possibly two construction contracts for these projects will be presented to the Board for action on May 23, 2017 that exceeds $100,000. The base bids will include the replacement of the two main boilers and 43 fan terminal units in the Business Education Building and three humidification boilers for three existing air-handling units in the Crane Liberal Arts and Science Building.

Prepared by: Damon B. Flowers
Title: Vice President
Facilities, Grounds, and Campus Safety

Recommended by:

Rose B. Bellanca, President

Board of Trustees
Washtenaw Community College

Review

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject	Date
Computer Equipment Purchase Contracts	May 23, 2017

BACKGROUND

The college has made continuous upgrades and replacement of critical components of our technology infrastructure over the past few years. These upgrades have included improving the desktop computer refresh cycle to 4-5 years, significantly strengthening of the wireless internet access throughout campus, increasing the speed and capacity of our data network, significant expansion of our data storage capacity and implementing a 'real time' back up data center, to name a few significant projects. As we continue with these efforts to maintain a strong technology environment for our students, faculty and staff, there are two critical components of the IT infrastructure which require replacement: 1) internet optimization appliances and 2) data center servers. Key reasons and benefits for these replacements/upgrades include:

Internet Optimization Appliance constraints:

- These two appliances serve as the "Traffic Cops" to monitor, optimize and regulate our Internet traffic.
- Manufacturer's support life has expired; appliances are more than five years old.
- Current Internet usage is at 50% of our overall capacity.
- The current appliances are limited to 1 gigabit speed.

New appliances will provide:

- The new appliances are built to optimize the use of Blackboard and Microsoft Office365,
- Seven year manufacturer support.
- Initial Internet usage will now be at 5% of capacity.
- Internet connectivity will be at 10 gigabits.

Datacenter Computer Server constraints:

- Manufacturer's support life has expired, servers are more than five years old.
- Current memory requirements across all WCC applications is more than 50% of our overall capacity. In the event of a datacenter failure, we do not have the memory capacity to failover to our business continuity datacenter without shutting down non-mission critical systems.
- Server to server and server to end-user data travels at 1 gigabit speed. This limits our data transfer rates between servers and to the end-user. This results in increased backup and maintenance windows and a less than optimal end-user experience.

New servers will provide:

- Five year manufacturer support.
- Faster CPU's with more cores.
- Memory capacity that will allow WCC to double its computing footprint over the next five years while providing enough resources to perform a 100% datacenter failover without sacrificing a single system.
- Shrink our server backup and maintenance windows and provide improved end-user experience through faster transfer rates.

The college held an open bid process for each of these purchase contracts and the results are included in the enclosed bid summaries. The college recommends that the internet optimization appliance purchase contract be awarded to IOS Consulting, Inc. in an amount not to exceed $120,000 and that the data center server purchase contract be awarded to Avalon Technologies, Inc. in an amount not to exceed $157,000.

RECOMMENDATION to the Board of Trustees

That the Board of Trustees approve contracts to purchase computer equipment with Avalon Technologies, Inc.in an amount not to exceed $157,000 and IOS Consulting, Inc. in an amount not to exceed $120,000.

Prepared by: William L Johnson
Title: VP and CFO

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

TAB T

Board of Trustees
Washtenaw Community College

Review

4800 E. Huron River Drive
Ann Arbor, Michigan 48105

Subject

Review of Revenue and Expense Analysis and 2017-18 Budget

Date

April 25, 2017

RECOMMENDATION

That the Board of Trustees review the 2017-18 Budget Plan as submitted.

2017-18 GENERAL FUND OPERATING BUDGET

REVENUE	Budget 2017-18	EXPENDITURES	Budget 2017-18
Tuition and Fees	$31,740,603	Personnel	$79,118,225
Local Property Taxes	$50,800,000	Non-Personnel	$14,560,799
State Appropriations	$14,402,000	Utilities	$2,514,700
Investment Income	$650,000	Trade Partnerships	$2,633,458
Trade Partnerships	$3,417,,227	Institutional Initiatives	$2,389,608
Other Miscellaneous	$1,871,435	**Total Expenditures**	**$101,216,790**
Auxiliary Activities	$1,206,000	Operational Transfers	$1,370,475
		Deferred Maintenance	$1,500,000
Total Revenue	**$104,087,265**	**Total Expenditures and Transfers**	**$104,087,265**

Operational Revenue Over Expenditures **$ 0**

Prepared by: William Johnson
Title: VP/CFO

Recommended by: Rose B. Bellanca, President

TAB U

Board of Trustees
Washtenaw Community College

Discussion

4800 E. Huron River Drive
Ann Arbor, Michigan 48105

Subject	Date
Resolution to recommend the Allowable 2017-18 Ad Valorem Tax Rate	May 23, 2017

RECOMMENDATION

That the Board of Trustees approve the 2016-17 Tax Levy of **3.4528** mills for operations, as submitted. The 3.4528 mills will generate approximately $51,850,107 of tax revenue.

Prepared by: William Johnson
Title: Vice President and Chief Financial Officer

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

WASHTENAW COMMUNITY COLLEGE Office of Vice President and CFO

Washtenaw Community College
2017-18 Tax Levy Resolution

The tax levy resolution, based on detailed analysis of operational needs and debt needs, includes a rate of 3.4528 mills for operations, which is the currently maximum millage rate.

	Tax Rate	2017 Taxable Value	2018 Revenue Generated
General Fund	3.4528	$15,016,828,966	$51,850,107

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Board of Trustees has examined the financial circumstances of the Community College for fiscal year 2017-18, including estimated revenues, estimated expenditures, and the state equalized valuation of property located within the county, and determined that the levy of the total authorized millage rate will be necessary for the sound management and operation of the College; and
2. For 2017-18, the total operating millage rate of 3.4528 shall be levied upon property located within Washtenaw County boundaries.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

I, the undersigned, Secretary of the Board of Trustees of Washtenaw Community College, Ann Arbor, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees, Washtenaw Community College, Ann Arbor, Michigan, at its regular meeting held on May 23, 2017, the original of which is part of the Board's minutes.

_____

Angela Davis,

Secretary, Board of Trustees