Board of Trustees
Washtenaw Community College

TAB A

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject	Date
April 25th Monthly Meeting	May 23, 2017

RECOMMENDATION

That the Board of Trustees approve the minutes of the April 25th Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Executive Administrator to the President and Secretary to Board of Trustees

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, APRIL 25, 2017

CALL TO ORDER

Call to Order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Diana McKnight-Morton on April 25, 2017 at 5:05 p.m. in Room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Diana McKnight-Morton, Vice Chair Christina Fleming, Treasurer Bill Milliken, Secretary Angela Davis, Trustee David DeVarti, Trustee Ruth Hatcher and Trustee Richard Landau.

Approval of the Agenda (Action)

Approval of Agenda (Action)

It was moved by Treasurer Milliken and seconded by Secretary Davis that the Board approve the April 25th Monthly Meeting agenda. The motion was adopted.

Public Hearing on the establishment of a Washtenaw Community College Police Force under Section 389.128 of the Community College Act of 1966

Public Hearing on the establishment of a Washtenaw Community College Police Force under Section 389.128 of the Community College Act of 1966

The following spoke at the public hearing:
Ms. Anne Garcia, WCC Faculty Member
Ms. Joyce Nelson, WCC Director of Public Service Training
Mr. Joe Chapman, WCC Political Science Club
Ms. Sophia DeVries, WCC Student
Mr. Mark Engstrom, Schoolcraft College
Mr. Bob Heighes, Eastern Michigan Public Safety
Ms. Elizabeth Orbits, WCC Dean of Student Support Services (Counseling)
Mr. Jim Stephenson, Concordia University
Ms. Judy Bonnell-Wenzel, WCC Emeritus Student

Approval of Minutes (Action)

Hold Approval of Minutes (Action)

It was moved by Trustee Landau and seconded by Treasurer Milliken that the Board approve the minutes of the February 28th Monthly Meeting and March 10-11th Retreat and March 28th Monthly Meeting. The motion was adopted.

CITIZEN PARTICIPATION

Citizen Participation

WCC Education Association

WCC Education Association

Ms. Julie Kissel, WCC English faculty spoke to the Board about the survey the WCCEA sent out to its members. She also congratulated Vice President Kruzel on his retirement. Lastly she invited Trustees to visit classes.

Public Comment

Public Comment

There were no public comments.

Written Communications

Written Communications

There were nine written communications received.

SPECIAL REPORTS

Curriculum and Assessment Report

Mr. David Wooten, Biology faculty and Curriculum Committee Chair, reminded the Board of the role and charge of the Curriculum Committee. Lastly, he mentioned all the initiatives the Curriculum Committee has been doing to move the needle.

Ms. Michelle Garey, Foreign Language faculty and Assessment Committee Chair spoke the positive activities that have been taking plce, including an Assessment Round Table. She also mentioned the assessment website she created.

MONTHLY REPORTS

Personnel Recommendations (Action)

It was moved by Vice Chair Fleming and seconded by Trustee Landau that the Board approve the personnel recommendations as listed. The motion was adopted.

Financial Reports (March 2017) (Action)

It was moved by Treasurer Milliken and seconded by Trustee Landau that the Board receive the Financial Reports for March 2017 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Mr. Damon Flowers, Vice President of Facilities and Campus Safety highlighted projects noting the campus lock project will be completed next month and the Veterans Center renovation will be complete at the end of this week.

Remarks of Members of the Board of Trustees

Chair McKnight-Morton mentioned the most recent award President Bellanca received from MI Works, a Certificate of Congressional Recognition from Senator Debbie Stabenow and a Special Tribute from State Representative based the colleges work in Economic and Community Development. Lastly, she mentioned the most recent SEMCOGG meeting focused on autonomous vehicles.

President's Remarks

President Bellanca thanked Chair McKnight-Morton for the recognition. She mentioned that the Mayor of Ann Arbor, Christopher Taylor named April 25, 2017 as Washtenaw Community College Day. She informed the Board about the BRAVO Awards where over 120 faculty and staff were nominated. Lastly, she recognized VOICE reporters for the awards.

SPECIAL REPORTS

Curriculum and Assessment Report

MONTHLY REPORTS

Personnel Recommendations (Action)

Financial Reports (March 2017) (Action)

Facilities Development Report

Remarks of Members of the Board of Trustees

President's Remarks

Meeting Recess

Meeting Recess

The Board recessed the meeting for fifteen minutes.

Honorary Associate Degree Recipient (Action)

Honorary Associate Degree Recipient (Action)

It was moved by Trustee Landau and seconded by Secretary Davis that the Board of Trustees award the Honorary Associate Degree in Community Service to State Representative Adam Zemke for his extraordinary support of Washtenaw Community College and its students and for leading a life of service that has benefited our entire community. The motion was adopted

Resolution to Approve the Maximum Allowable 2017 -18 Ad Valorem Tax Rate (Action)

Resolution to Approve the Maximum Allowable 2017 -18 Ad Valorem Tax Rate (Action)

It was moved by Trustee DeVarti and seconded by Trustee Hatcher that the Board of Trustees recommends that the College, when developing its FY 2018 Budget utilize the allowable 2017-18 Ad Valorem Rate for operations, which at its current rate of 3.4528 mills will generate approximately $51,850,107 of gross tax revenue.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

WTMC Contract Renewal (Action)

WTMC Contract Renewal (Action)

It was moved by Trustee Hatcher seconded by Vice Chair Fleming that the Board of Trustees Authorize the Board Chair to Sign the Resolution Establishing the Method of Selection and the Qualifications for the Washtenaw Technical Middle College Board of Directors and Authorizes the Issuance of a Five Year Renewal Charter Contract to Washtenaw Technical Middle College.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted

Website Development Contract Award (Action)

Website Development Contract Award (Action)

It was moved by Treasurer Milliken and seconded by Trustee Hatcher that the Board of Trustees approve the contract with SitePen in an amount not to exceed $120,000 to provide the front-end web development services required in support of building the new college website.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

FY 2017 Parking Lot Replacement Contract Award for Student Center and Alternative Areas (Action)

FY 2017 Parking Lot Replacement Contract Award for Student Center and Alternative Areas (Action)

It was moved by Trustee Landau and seconded by Vice Chair Fleming that the Board of Trustees approve a construction contract with Pavex Corporation, of Trenton, Michigan, as asphalt paving contractor for the FY 17 Parking Lots Repaving Project – Student Center Parking Lots and Alternate Paving Areas: A, B, C, D, E, F, G, and H for an amount not to exceed $457,319.00 contingent upon the College administration obtaining a satisfactory contract with the firm.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

FY 2017 Parking Lot Replacement Contract Award for Lots 1 and 7(Action)

FY 2017 Parking Lot Replacement Contract Award for Lots 1 and 7(Action)

It was moved by Trustee Hatcher and seconded by Treasure Milliken that the Board of Trustees approve a construction contract with Nagle Paving Co., of Novi, Michigan, as asphalt paving contractor for the FY 17 Parking Lots Repaving Project – Parking Lots #1 and #7, for an amount not to exceed $1,588,760.00 contingent upon the College administration obtaining a satisfactory contract with the firm.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

NEW BUSINESS

NEW BUSINESS

Approval of 2016 -17 Candidates for Graduation (Action)

Approval of 2016 - 17 Candidates for Graduation (Action)

It was moved by Treasure Milliken and seconded by Secretary Davis that the Board of Trustees approve the candidates for graduation as submitted. The motion was adopted.

Reappointments of the Washtenaw Technical Middle College (WTMC) Board of Directors (Action)

Reappointments of the Washtenaw Technical Middle College (WTMC) Board of Directors (Action)

It was moved by Trustee Hatcher and seconded by Trustee Landau that the WCC Board of Trustees approve the reappointment of the following Washtenaw Technical Middle College Board of Directors:

- Paulette Miller for a term of three years ending April 30, 2020
- Alex Milshteyn for a term of three years ending April 30, 2020
- Katie Richards-Schuster for a term of three years ending April 30, 2020

The motion was adopted.

Appointment of Board Negotiating Team for 2017 OPT Contract (Action)

Appointment of Board Negotiating Team for 2017 OPT Contract (Action)

It was moved by Trustee DeVarti and seconded by Trustee Hatcher that the Board of Trustees approve the following resolution:

WHEREAS, on April 25, 2017, the Board of Trustees of Washtenaw Community College appoints its negotiations team to negotiate with the Washtenaw Community College Education Association, affiliated with MEA/NEA.

BE IT RESOLVED, that the Board of Trustees of Washtenaw Community College appoints its negotiators as the following individuals:

Marla E. Stuck, Chief Negotiator
Barbara Fillinger, Negotiator
Kathy Currie, Negotiator
Valerie Greaves, Negotiator
Michelle Benin, Negotiator

BE IT FURTHER RESOLVED that these individuals be given the necessary power to make proposals, consider proposals, and make concessions in the course of negotiating or bargaining, subject to the final approval of the Board of Trustees.

The motion was adopted.

Application for Liquor Licensees (4 dates) – Iron Workers Summer Conference (Action)

Application for Liquor Licensees (4 dates) – Iron Workers Summer Conference (Action)

It was moved by Trustee DeVarti and seconded by Trustee Landau that the Board of Trustees, through its duly authorized officers, make application to the Liquor Control Commission for a special License for the sale of either beer and wine or beer, wine, and spirits for consumption on the premises of Washtenaw Community College and with all adequate precautions to be in effect on the following days: July 15, July 18, July 19, and July 20, 2017. The motion was adopted.

Approval of New Program 2017-18

Approval of the New Program 2017 -18

Dr. Kimberly Hurns, Vice President of Instruction, stated that the recommendation for the new program is based on job market demand.

Approval of Discontinued Programs 2017-18

Approval of Discontinued Programs 2017-18

Dr. Kimberly Hurns, Vice President of Instruction, explained the need for discontinuation of programs.

Master Plan Consultant Contract

Mr. Damon Flowers, Vice President of Facilities and Campus Safety mentioned to the background information on the contract award noting there were two responses on seven RFPs issued. WCC's last master plan was completed in 2007.

Deferred Maintenance Mechanical Contractor Contract

Mr. Damon Flowers, Vice President of Facilities and Campus Safety explained to the Board the scope of the three deferred maintenance projects.

Computer Equipment Contracts

Mr. William Johnson, Vice President and CFO spoke to the Board about the key reasons and benefits for the replacements and upgrades on our current computer equipment.

Review of the Proposed 2017 - 18 Budget

Mr. William Johnson Vice President and CFO, spoke about the budget process and the proposed budget for 2017 - 18. He mentioned the eight priorities of the strategic plan provide the framework for the budget.

Resolution to Approve the 2017 - 18 Tax Levy Rate for General Operations

Mr. William Johnson, Vice President and CFO mentioned to the Board that the exact amount has varying factors and could potentially be less depending on property tax revenue.

Motion to Adjourn Monthly Meeting (Action)

It was moved by Trustee Landau seconded by Secretary Davis that the Board move to adjourn the monthly meeting and move into closed session. The motion was adopted. The Monthly Meeting was adjourned at 8:11 p.m.

Respectfully submitted,

Angela Davis
Secretary

Diana McKnight-Morton
Chair

Master Plan Consultant Contract

Deferred Maintenance Mechanical Contractor Contract

Computer Equipment Contracts

Review of the Proposed 2017 - 18 Budget

Resolution to Approve the 2017 - 18 Tax Levy Rate for General Operations

Motion to Adjourn Monthly Meeting (Action)