Board of Trustees
Washtenaw Community College

TAB A

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject

May 23rd Monthly and June 13th Special Meeting

Date

June 27, 2017

RECOMMENDATION

That the Board of Trustees approve the minutes of the May 23rd Monthly and June 13th Special Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Executive Administrator to the President and Secretary to Board of Trustees

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, MAY 23, 2017

CALL TO ORDER

Call to Order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Diana McKnight-Morton on May 23, 2017 at 5:03 p.m. in Room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Diana McKnight-Morton, Vice Chair Christina Fleming, Treasurer Bill Milliken *(arrived at 5:08 p.m.)*, Secretary Angela Davis, Trustee David DeVarti, Trustee Ruth Hatcher and Trustee Richard Landau.

Approval of the Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee Landau and seconded by Vice Chair Fleming that the Board approve the May 23rd Monthly Meeting agenda. The motion was adopted.

Public Hearing on the establishment of a Washtenaw Community College Police Force under Section 389.128 of the Community College Act of 1966

Public Hearing on the establishment of a Washtenaw Community College Police Force under Section 389.128 of the Community College Act of 1966

The following spoke at the public hearing:
Mr. Michael-David BenDor, Superior Township Citizen
Ms. Kimberly Jones, WCC Faculty Member
Ms. Judy Bonnell-Wenzel, WCC Emeritus Student

Motion to Close Public Hearing (Action)

Motion to Close Public Hearing (Action)

It was moved by Trustee Landau and seconded by Vice Chair Fleming to close the Public Hearing. The motion was adopted.

Approval of Minutes (Action)

Hold Approval of Minutes (Action)

It was moved by Treasurer Milliken and seconded by Secretary Davis that the Board approve the minutes of the April 25th Monthly Meeting. The motion was adopted.

CITIZEN PARTICIPATION

Citizen Participation

WCC Education Association

WCC Education Association

Mr. David Fitzpatrick, WCCEA President and Social Science faculty declined to comment.

Public Comment

Public Comment

There were no public comments.

Written Communications

Written Communications

There were two written communications received.

SPECIAL REPORTS

SPECIAL REPORTS

Adult Transition Recognition

Adult Transition Recognition

Ms. Linda Blakey, Vice President of Student and Academic Services read aloud the recognition to Ms. Bonnie Truhn, Adult Transitions Manager. The tribute was signed by State Senator Rebekah Warren, State Representative Adam Zemke, Governor Rick Snyder and Lt. Governor Brian Calley.

President Bellanca presented Chair McKnight-Morton the recognition to the College signed by State Senator Rebekah Warren, State Representative Adam Zemke, Governor Rick Snyder and Lt. Governor Brian Calley.

College Goals – Strategic Plan Accomplishments 2016-17

College Goals – Strategic Plan Accomplishments 2016-17

President Bellanca began the presentation by giving an overview of the presentation referring to the Goals pamphlet. She noted that the work or the faculty and staff is what has made the Strategic Plan successful.

Dr. Julie Morrison, Executive Director of institutional Effectiveness, Planning and Accreditation gave the Board a brief overview of the Strategic Plan process from implantation until now.

Ms. Cristy Lindemann, Construction Technology Faculty, spoke about her work as a team leader on the cross-campus committee charged with coordinating professional development, noting several accomplishments that include recognition and tracking professional development.

Dr. Kimberly Hurns, Vice President of Instruction stated the goals for 2017 for student success will be more data driven. She mentioned diversity discussion have taken place in departments and division meetings.

Ms. Cheryl Finley, College Student Advisor and Case Manager, talked about the new redesigned student orientation and mandatory advising for all first time in college students for Fall 2017.

Ms. Linda Blakey, Vice President of Student and Academic Services spoke about the new assessment tools. Lastly, she mentioned how WCC has updated the academic intervention process.

Mr. Victor Liu, Dean of Learning Resources spoke about the framework that was created for the Teaching and Learning Center.

Ms. Claire Sparklin, Communication Faculty mentioned the work of aligning courses to the Michigan Transfer Agreement and OERs for MTA courses.

Mr. Brendan Prebo, Associate Vice President of Marketing and Communications notified the Board that the college is in phase 2 of the web redesign project.

College Goals – Strategic Plan Accomplishments 2016-17(cont'd)

Mr. Michael Galea, Computer Technology Faculty talked to the Board about WCC's involvement in Comiccon. He also spoke about the development and implementation of the digital badges which has lead to digital credentials for students.

Dr. Michelle Mueller, Vice President for Economic, Community & College Development reported that Career Services has increased student participation by 47%. She also spoke about the increase in apprenticeships.

Ms. Valerie Greaves, Dean of Health and Applied Technologies talked about the development of the Center Excellence for Nursing. She also mentioned the revamping of the nursing curriculum to concept based curriculum.

Dr. Michelle Mueller, Vice President for Economic, Community & College Development spoke about the in STEAM programing for K-12. She also spoke about WCC being a leader with our Advanced Transportation Center.

Dr. Kimberly Hurns, Vice President of Instruction pointed out the work that is currently being done to align our general education courses to the Michigan Transfer Agreement. She also spoke about the work being done on guided pathways for students.

Mr. Damon Flowers, Vice President of Facilities and Campus Safety briefed the Board on the recent space utilization study that will help inform the master plan. Lastly, he spoke about the SEMCOG grant the College was awarded.

Mr. Philip Snyder, Associate Vice President for Advancement spoke about the most recent Emergency fund that was established and the process of moving more scholarship funding from WCC to Foundation.

Mr. William Johnson, Vice President and CFO talked about the equipment inventory process and the 5-year equipment replacement plan. He mentioned the work that is being done in help elevate issue that detour student success.

Ms. Monique James, Chief of Staff spoke about the programing at the Harriett Street Center. She also mentioned the national recognized walks that have taken place on campus that have raised over $433,497.00.

Lastly, President Bellanca thanked the team leaders for time and effort in leading the completion of the Strategic Plan goals.

MONTHLY REPORTS

MONTHLY REPORTS

Personnel Recommendations (Action)

Personnel Recommendations (Action)

It was moved by Treasurer Milliken and seconded by Secretary Davis that the Board approve the personnel recommendations as listed. The motion was adopted.

Financial Reports (April 2017) (Action)

Financial Reports (April 2017) (Action)

It was moved by Trustee DeVarti and seconded by Trustee Hatcher that the Board receive the Financial Reports for April 2017 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Facilities Development Report

Mr. Damon Flowers, Vice President of Facilities and Campus Safety stated that the campus security upgrade project was near completion. He also mentioned the LA Building window project is 3 weeks ahead of schedule. Lastly, he spoke about a Change Order request that would be on the June Agenda.

Remarks of Members of the Board of Trustees

Remarks of Members of the Board of Trustees

Trustee Landau wished Trustee DeVarti Happy Birthday.

Secretary Davis thanked the community for coming to voice their opinions during the public hearing. Lastly, she spoke about her thoughts regarding on the establishment of a police force at WCC.

Trustee DeVarti spoke about the information that should be considered before creating a police force at WCC.

Trustee Hatcher requested information on the grants the college has received.

Chair McKnight-Morton mentioned the most recent Commencement and Honor's Convocation noting it always a joyous occasion to see WCC students accomplish their goal.

President's Remarks

President's Remarks

President Bellanca notified the Board that Chair McKnight-Morton was awarded the community service award from the Ann Arbor Club of the National Association of Negro Business and Professional Women Inc. She also spoke about the resolution that was presented to WCC from the Washtenaw County Board of Commissioners.

Approval of New Program 2017-18 (Action)

Approval of New Program 2017-18 (Action)

It was moved by Trustee Hatcher and seconded by Treasurer Milliken that the Board of Trustees approve the new program for the Fall 2017 - 18 as listed below:

New Program

- Cyber Security – Associate in Applied Science

The motion was adopted.

Approval of Discontinued Programs 2017-18 (Action)

Approval of Discontinued Programs 2017-18 (Action)

It was moved by Trustee Landau and seconded by Trustee Hatcher that the Board of Trustees approve the discontinuation of programs for the Fall 2017 – 18 as listed below:

Discontinued Programs

- Accelerated Training in HVACR – Certificate
- Accelerated Training in Welding - Certificate
- Medical Assisting – Certificate
- Medical Assisting – Clinical – Certificate
- HVAC Energy Management Technician – Certificate
- Sustainable Technologies in HVAR – Associate in Applied Science

The motion was adopted.

Master Plan Consultant Contract (Action)

Master Plan Consultant Contract (Action)

It was moved by Trustee Landau and seconded by Vice Chair Fleming that the Board of Trustees approve a consultant contract with Albert Kahn for an amount not to exceed $225,000.00 contingent upon the College administration obtaining a satisfactory contract with the firm.

Trustee DeVarti requested more outreach to all constituents involved during the Master Plan development process.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

Computer Equipment Contracts (Action)

Computer Equipment Contracts (Action)

It was moved Trustee Landau and seconded by Trustee Hatcher that the Board of Trustees approve contracts to purchase computer equipment with Avalon Technologies, Inc. in an amount not to exceed $157,000 and IOS Consulting, Inc. in an amount not to exceed $120,000

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

Resolution to Approve the Allowable 2017 - 18 Tax Ad Valorem Tax Rate (Action)

Resolution to Approve the Allowable 2017 - 18 Tax Ad Valorem Tax Rate (Action)

It was moved by Trustee DeVarti and seconded by Treasurer Milliken that the Board of Trustees approve the 2017-18 Tax Levy of 3.4268 mills for operations, as submitted. The 3.4268 mills will generate approximately $53,337,398 of tax revenue.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

Approval of Revenue and Expense Analysis 2017-18 Budget (Action)

Approval of Revenue and Expense Analysis 2017-18 Budget (Action)

It was moved by Trustee Landau and seconded by Treasurer Milliken that the Board of Trustees approve the 2017-18 Budget Plan as submitted.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; no, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

NEW BUSINESS

NEW BUSINESS

Proposed Approval of 2017 -18 Faculty Sabbaticals

Proposed Approval of 2017 -18 Faculty Sabbaticals

Dr. Kimberly Hurns, Vice President for Instruction, briefed the Board on the requested faculty sabbaticals for the 2017 – 18 academic year.

Motion to Adjourn Monthly Meeting (Action)

Motion to Adjourn Monthly Meeting (Action)

It was moved by Trustee Landau seconded by Trustee DeVarti that the Board move to adjourn the monthly meeting and move into closed session. The motion was adopted. The Monthly Meeting was adjourned at 7:45 p.m.

Respectfully submitted,

Angela Davis
Secretary

Diana McKnight-Morton
Chair

MINUTES
WASHTENAW COMMUNITY COLLEGE
SPECIAL MEETING OF THE BOARD OF TRUSTEES
TUESDAY, JUNE 13, 2017

CALL TO ORDER

CALL TO ORDER

The Special Meeting of the WCC Board of Trustees was called to order by Chair Diana McKnight-Morton on June 13, 2017 at 5:01 p.m. in Room 211, Student Center Building, 4800 E. Huron River Drive, Ann Arbor, Michigan.

Present: Chair Diana McKnight-Morton, Vice Chair Christina Fleming, Treasurer Bill Milliken, Secretary Angela Davis, Trustee David DeVarti, Trustee Ruth Hatcher and Trustee Richard Landau.

Approval of the Agenda (Action)

Approval of the Agenda (Action)

It moved by Treasurer Milliken seconded by Trustee Landau that the Board approve the June 13 Special Meeting agenda. The motion was adopted.

Public Comment

Public Comment

There were no public comments

Remarks of Members of the Board of Trustees

Remarks of Members of the Board of Trustees

Trustee DeVarti requested that a communication be sent out to the Campus regarding the recent network outage.

Motion to Adjourn and Meet in Closed Session (Action)

Motion to Adjourn and Meet in Closed Session (Action)

It was moved by Trustee Landau seconded by Trustee DeVarti that the Board adjourn the June 13, 2017 Special Meeting of the WCC Board of Trustees and move into closed session. The motion was adopted. The meeting adjourned at 5:05 p.m.

Respectfully submitted,

Angela Davis
Secretary

Diana McKnight-Morton
Chair