TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
September 19, 2017

RECOMMENDATION

That the Board of Trustees approve the minutes of May 23rd and June 13th Closed Sessions, July 18th Monthly Meeting and September 14th Special Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Executive Administrator to the President and Secretary to Board of Trustees

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, JULY 18, 2017

CALL TO ORDER

Call to Order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Diana McKnight-Morton on July 18, 2017 at 6:08 p.m. in the Seminar Room of the WCC Health and Fitness Center, 4833 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Diana McKnight-Morton, Vice Chair Christina Fleming, Treasurer Bill Milliken, Secretary Angela Davis , Trustee David DeVarti, and Trustee Ruth Hatcher

Absent: Trustee Richard Landau

Approval of the Agenda (Action)

Approval of Agenda (Action)

It was moved by Secretary Davis and seconded by Treasurer Milliken that the Board approve the July 18 Monthly Meeting agenda. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Treasurer Milliken and seconded by Secretary Davis that the Board approve the minutes of the June 27th Monthly Meeting and July 11th Special Meeting. The motion was adopted.

CITIZEN PARTICIPATION

Citizen Participation

WCC Education Association

WCC Education Association

Ms. Julie Kissel, WCC English faculty spoke on behalf of the WCCEA. She mentioned to the Board the Ironworkers were on campus and thanked Media Services, Print Services and the Facility Department for their assistance.

Public Comment

Public Comment

There were no public comments.

Written Communications

Written Communications

There were two communications received.

SPECIAL REPORTS

SPECIAL REPORTS

WTMC Update

WTMC Update

Mr. Karl Covert, WTMC Dean informed the Board that there were over 210 new students. He also noted that over 50 % of students self-identify as first time in any college, yet WTMC maintains a 98% retention rate. Lastly, Dean Covert stated that upon graduation students are being accepted into institutions ranging from USC Film School to Brown University.

Accreditation Update

Dr. Julie Morrison, Executive Director of Institutional Effectiveness, Planning and Accreditation gave the Board a brief update on the college's accreditation. She also reminded the Board that the college has 12 specialized accreditations. Lastly, she mentioned the 5 criteria of accreditation.

Accreditation Update

Harriet Street Update

Ms. Madelyn Bernard-Diab, Employment Services Manager at the Harriet Street Center highlighted the services and programs that the center offered to over 1560 county residents. She also mentioned that the Center has seen almost 10, 0000 job seekers in 2016.

Harriet Street Update

Parkridge Update

Mr. Anthony Williamson, Manager of Community Development spoke to the Board about the programing that WCC at Parkridge provides for the community. He noted that over 100 youth register and attend summer camp each year. Lastly, he mentioned a tracking system is being developed to track youth from programming to college enrollment.

Parkridge Update

MONTHLY REPORTS

MONTHLY REPORTS

Personnel Recommendations (Action)

It was moved by Trustee DeVarti and seconded by Vice Chair Fleming that the Board approve the personnel recommendations as listed. The motion was adopted.

Personnel Recommendations (Action)

2017 - 18 Department Chair Appointments (Action)

It was moved by Trustee DeVarti and seconded by Treasurer Milliken that the Board approve the 2017-2018 Faculty Department Chairs appointments as submitted. The motion was adopted.

2017 - 18 Department Chair Appointments (Action)

Remarks of Members of the Board of Trustees

Trustee Hatcher noted she was impressed with the Live Work Learn Brochure and looks forward to seeing enrollment information for workforce development in the near future.

Remarks of Members of the Board of Trustees

President's Remarks

President Bellanca, welcomed over 720 Ironworkers to WCC for the 8th year. She also mentioned a recent partnership with MDOT to host a youth career fair. Lastly, she reminded the Board of the upcoming Economic Club Luncheon on September 14th.

President's Remarks

OLD BUSINESS

BEB VAV and Boilers Replacement Project Mechanical Construction Contract Award (Action)

It was moved by Trustee DeVarti and seconded by Trustee Hatcher that the Board approve a construction contract with John Darr Mechanical, Inc., of Ann Arbor, Michigan, as Mechanical Contractor for the Business Education Building Boilers Replacement Project, for an amount not to exceed $360,000; contingent upon the College administration obtaining a satisfactory contract with the firm.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, and Trustee Hatcher; yes. The motion was adopted.

NEW BUSINESS

Proposed Revisions to Policy 3045, General Education Philosophy and Requirements

Dr. Kimberly Hurns, Vice President for Instruction spoke to the Board about the need for the revisions to Policy 3045. She noted the changes would align WCC's general education requirements with the Michigan Transfer Agreement, which would allow seamless transfer to Michigan Institutions.

IT Assessment Service Contract (Action)

It was moved by Treasurer Milliken and seconded by Trustee DeVarti that the Board approve a contract with Campus Works for a best practices assessment of our IT operations in an amount not to exceed $75,000.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, and Trustee Hatcher; yes. The motion was adopted.

Motion to Adjourn Monthly Meeting (Action)

It was moved by Trustee DeVarti and seconded by Trustee Hatcher that the Board move to adjourn the monthly meeting. The motion was adopted. The Monthly Meeting was adjourned at 7:55 p.m.

Respectfully submitted,

Angela Davis
Secretary

Diana McKnight-Morton
Chair

OLD BUSINESS

BEB VAV and Boilers Replacement Project Mechanical Construction Contract Award(Action)

NEW BUSINESS

Proposed Revisions to Policy 3045, General Education Philosophy and Requirements

IT Assessment Service Contract (Action)

Motion to Adjourn Monthly Meeting (Action)

MINUTES
WASHTENAW COMMUNITY COLLEGE
SPECIAL MEETING OF THE BOARD OF TRUSTEES
THURSDAY, SEPTEMBER 14, 2017

CALL TO ORDER

CALL TO ORDER

The Special Meeting of the WCC Board of Trustees was called to order by Chair Diana McKnight-Morton on September 14, 2017 at 9:35 a.m. in room 211, Student Center Building, 4800 E. Huron River Drive, Ann Arbor, Michigan.

Present: Chair Diana McKnight-Morton, Vice Chair Christina Fleming, Treasurer Bill Milliken and Trustee Ruth Hatcher.

Absent: Secretary Angela Davis, Trustee David DeVarti and Trustee Richard Landau.

Approval of the Agenda (Action)

Approval of the Agenda (Action)

It moved by Treasurer Milliken seconded by Vice Chair Fleming that the Board approve the September 14 Special Meeting agenda. The motion was adopted.

Public Comment

Public Comment

There were no public comments.

Remarks of Members of the Board of Trustees

Remarks of Members of the Board of Trustees

There were no Trustee remarks.

Motion to Adjourn and Meet in Closed Session (Action)

Motion to Adjourn and Meet in Closed Session (Action)

It was moved by Treasurer Milliken seconded by Vice Chair Fleming that the Board adjourn the September 14, 2017 Special Meeting of the WCC Board of Trustees and move into closed session. The motion was adopted. The meeting adjourned at 9:36 a.m..

Respectfully submitted,

Angela Davis
Secretary

Diana McKnight-Morton
Chair