Board of Trustees
Washtenaw Community College

TAB A

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
October 24, 2017

RECOMMENDATION

That the Board of Trustees approve the minutes of the September 19th Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Executive Administrator to the President and Secretary to Board of Trustees

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, SEPTEMBER 19, 2017

CALL TO ORDER

Call to Order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Diana McKnight-Morton on September 19, 2017 at 6:01 p.m. in room 150, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair Diana McKnight-Morton, Vice Chair Christina Fleming, Treasurer Bill Milliken, Secretary Angela Davis , Trustee David DeVarti, Trustee Ruth Hatcher and Trustee Richard Landau

Motion to Move into Closed Session (Action)

Motion to Move into Closed Session (Action)

It was moved by Trustee Landau and seconded by Secretary Davis that the Board move into Closed Session. The motion was adopted. The meeting was recessed at 6:02 p.m.

The meeting reconvened at 6:50 p.m..

Approval of the Agenda (Action)

Approval of Agenda (Action)

It was moved by Treasurer Milliken and seconded by Vice Chair Fleming that the Board approve the September 19th Monthly Meeting agenda. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Trustee Landau and seconded by Vice Chair Fleming that the Board approve the minutes of the May 23rd and June 13th Closed Sessions, July 18th Monthly Meeting and the September 14th Special Meeting. The motion was adopted.

CITIZEN PARTICIPATION

Citizen Participation

WCC Education Association

WCC Education Association

Mr. David Fitzpatrick, WCCEA President and Social Science faculty, spoke to the Board about a February scheduling issue as well as the amount and stage of grievances filed by WCCEA.

Public Comments

Public Comments

Mr. Michael-David BenDor, Washtenaw County Resident, spoke to the Board about the establishment of a WCC Law Enforcement Agency.

Ms. Judy Bonnell-Wenzel, WCC Emeritus Student, spoke to the Board about the establishment of a WCC Law Enforcement Agency.

Ms. Kathleen Fojtik Stroud, Washtenaw County Resident, spoke to the Board about the establishment of a WCC Law Enforcement Agency.

Ms. Claire Sparklin, WCC Communication Faculty Member, spoke to the Board about the changes to Policy 3045.

Ms. Anne Garcia, WCC Faculty, spoke to the Board about her support for OPTA negotiations.

Written Communications

There were three communications received.

Written Communications

SPECIAL REPORTS

SPECIAL REPORTS

Presentation on the Local Strategic Value Document (Section 230 of Public Act 108 for 2017)

Presentation on the Local Strategic Value Document (Section 230 of Public Act 108 for 2017)

Dr. Julie Morrison, Executive Director of Institutional Effectiveness, Planning and Accreditation, spoke about the compliance document. She reminded the Board that WCC needs to meet four of the five categories in each area in order to be considered for funding.

Dr. Kimberly Hurns, Vice President for Instruction and Dr. Michelle Mueller, Vice President of Economic, Community & College Development, spoke about the areas updated for Economic Development and Business and Industry Partnerships.

Ms. Linda Blakey, Vice President of Student and Academic Services, reviewed the areas that were updated for Educational Partnerships.

Mr. William Johnson, CFO and Vice President of Finance and Mr. Damon Flowers, Vice President of Facilities Development and Operations spoke about WCC's best practices in Community Service.

Move Resolution Regarding Section 230 of Public Act 108 for 2017 to Current Business (Action)

Move Resolution Regarding Section 230 of Public Act 108 for 2017 to Current Business (Action)

It was moved by Trustee DeVarti and seconded by Trustee Hatcher that the Board move the vote of the Resolution Regarding Section 230 of Public Act 108 for 2017 to current business. The motion was adopted.

Resolution Regarding Section 230 of Public Act 108 for 2017 (Action)

Resolution Regarding Section 230 of Public Act 108 for 2017 (Action)

It was moved by Trustee DeVarti and seconded by Trustee Hatcher that the Washtenaw Community College Board of Trustees certifies that the College does meet the best practice standards required for state appropriations under Michigan Public Act 230 of 2017.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted

MONTHLY REPORTS

MONTHLY REPORTS

Personnel Recommendations (Action)

Personnel Recommendations (Action)

It was moved by Trustee DeVarti and seconded by Trustee Hatcher that the Board approve the personnel recommendations as listed. The motion was adopted.

Financial Reports (Year End – June 2017) (Action)

Financial Reports (Year End – June 2017) (Action)

It was moved by Trustee Hatcher and seconded by Treasurer Milliken that the Board receive the Financial Reports for June 2017 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds.

Mr. William Johnson, CFO and Vice President of Finance, mentioned to the Board that there would be a surplus in the general fund of 1.4 million. He also mentioned the College's investment portfolio remained within the Board policy.

Facilities Development Report

Facilities Development Report

Mr. Damon Flowers, Vice President of Facilities Development and Operations informed the Board that campus security Phase 3 upgrades are complete. Lastly, he highlighted projects the facilities department is currently working on or will begin soon.

Remarks of Members of the Board of Trustees

Remarks of Members of the Board of Trustees

Trustee Hatcher thanked the Deans, Clerical and Maintenance staff for their work in getting the College up and running for the Fall semester. Lastly, she mentioned food insecurities at WCC.

Trustee DeVarti gave a philosophic statement about the establishment of a Washtenaw Community College Law Enforcement Agency.

Chair McKnight-Morton talked about her recent SEMCOG bus tour noting it was informative.

President's Remarks

President's Remarks

President Bellanca thanked those who came to speak and the Board for their leadership. She also thanked those who came or volunteered at the Foundation Golf Outing, which raised a record-breaking $100,000.00. Lastly, she reminded the Board that Free College Day and Cars and Bikes will be on September 24th.

OLD BUSINESS

OLD BUSINESS

Revisions to Policy 3045, General Education Philosophy and Requirements (Action)

Revisions to Policy 3045, General Education Philosophy and Requirements (Action)

It was moved by Trustee DeVarti seconded by Trustee Landau that the Board of Trustees approve the revisions to Policy 3045, General Education Philosophy and Requirements as submitted.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

NEW BUSINESS

NEW BUSINESS

Review of FY 17 Audit

Review of FY 17 Audit

Vice President and CFO William Johnson communicated to the Board an overview of the audited financials, highlighting the financial results this year compared to last year.

Ms. Michelle Fowler, of Rehmann Robson audit firm, briefed the Board on the draft 2016-2017 audit report, financial statement and supplementary information, the management letter, and the single audit act compliance report. Ms. Fowler stated WCC had a clean audit.

2019 – 2023 WCC Capital Outlay Plan

2019 – 2023 WCC Capital Outlay Plan

Mr. Damon Flowers, Vice President of Facilities Development and Operations highlighted the changes to the Plan to the Board. He spoke specifically about the plan for a Center of Excellence of Health.

Dr. Valerie Greaves, Dean of Health Services spoke to the Board about the need for the center of Excellence of Health.

Engineering Services contract for the SEMCOG non-motorized pathway project (Action)

Engineering Services contract for the SEMCOG non-motorized pathway project (Action)

It was moved by Treasurer Milliken and seconded by Trustee DeVarti that the Board approve an engineering services contract with Johnson & Anderson Engineering for an amount not to exceed $77,682.00 contingent upon the College administration obtaining a satisfactory contract with the firm.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

Resolution on the Establishment of a Washtenaw Community College Law Enforcement Agency (Action)

Resolution on the Establishment of a Washtenaw Community College Law Enforcement Agency (Action)

It was moved by Secretary Davis and seconded by Treasurer Milliken that the Board move the Resolution on the Establishment of a Washtenaw Community College Law Enforcement Agency to action. The motion was adopted.

It was moved by Trustee Hatcher and seconded by Trustee Landau that the resolution be amended and the following paragraph be added:
BE IT FURTHER RESOVLED, that a campus-wide public safety committee also be created to serve in an advisory role providing staff and student input on public safety and security policies and procedures so that the public safety department may best serve the needs of the College community. The motion was adopted.

It was moved by Trustee Landau and seconded by Vice Chair Fleming that the Board amend that resolution to state "committee members to be recommended to and appointed by the College President." The motion was adopted.

Resolution on the Establishment of a Washtenaw Community College Law Enforcement Agency (Action)(cont.)

It was moved by Trustee Landau and seconded by Treasurer Milliken that the Board approve the amended Resolution as listed below:

WHEREAS, pursuant to Act 331, Public Act of Michigan, 1966, as amended (the "Michigan Community College Act"), specifically Section 389.128 (1) therein, the Board of Trustees (the "Board") of Washtenaw Community College, County of Washtenaw, State of Michigan (the "College") may grant to the public safety officers (entitled "Campus Resource Officers" by the College) of the College the powers and authority of a peace or law enforcement officer under the Code of Criminal Procedure, Act 175, Public Acts of Michigan, 1927, and the Michigan Vehicle Code, Act 300, Public Act of Michigan, 1949; and

WHEREAS, pursuant to Section 389.128 (2) of the Michigan Community College Act, the Board has held two (2) public hearings on this matter, on Tuesday, April 25th, 2017 and Tuesday, May 23rd, 2017 and has given notice of said hearings in a timely fashion; and

WHEREAS, pursuant to Section 389.128 (3) of the Michigan Community College Act, the Board must, prior to granting the above referenced powers and authority to the College's public safety officers (entitled "Campus Resource Officers" by the College), create a public safety advisory committee, comprised of two (2) members of the college faculty and two (2) members of the college staff, which shall receive and address grievances by persons against the College's public safety officers (entitled "Campus Resource Officers" by the College) or against the public safety department of the College; and

WHEREAS, the Board has determined that it is necessary and desirable to create a public safety advisory committee and grant to the public safety officers (entitled "Campus Resource Officers" by the College) of the College the above referenced powers and authority.

BE IT RESOLVED, that the public safety advisory committee for the College is hereby created, with committee members to be recommended to and appointed by the College President.

BE IT FURTHER RESOVLED, that a campus-wide public safety committee also be created to serve in an advisory role providing staff and student input on public safety and security policies and procedures so that the public safety department may best serve the needs of the College community.

BE IT FURTHER RESOLVED, that the public safety officers (entitled "Campus Resource Officers" by the college) of the College are hereby granted the powers and authority of a peace or law enforcement officer under Michigan statute, namely the powers and authority under the Code of Criminal Procedure, Act 175, Public Act of Michigan, 1927 and under the Vehicle Code, Act 300, Public Acts of Michigan, 1949.

BE IT FURTHER RESOLVED, that all actions necessary to carry into effect the foregoing resolution by the proper officers of the College are hereby authorized, approved and ratified.

Resolution on the Establishment of a Washtenaw Community College Law Enforcement Agency (Action)(cont.)

BE IT FURTHER RESOLVED, that all prior resolutions and parts of prior resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; no, Trustee Hatcher; no and Trustee Landau; yes. The resolution was adopted.

Establishment of Policy 8024, Public Safety and Emergency Management (Action)

Resolution on the Establishment of a Washtenaw Community College Law Enforcement Agency (Action)

It was moved by Trustee Landau and seconded by Secretary Davis that the Board move the Policy 8024, Public Safety and Emergency Management to action. The motion was adopted.

It was moved by Trustee DeVarti and seconded by Trustee Landau to remove the statement "threatening behavior" and change the sentence to " In order to ensure the safety and security of the campus, the College strictly prohibits violent behavior". The motion was adopted.

It was moved by Trustee DeVarti and seconded by Trustee Landau that the Board approve amended Policy 8024, Public Safety and Emergency Management as listed below:

Policy Statement
The Department of Public Safety at Washtenaw Community College is responsible for ensuring a safe and secure environment conducive to a quality educational experience. WCC is committed to the safety and welfare of all students, faculty, staff, and visitors on campus.

General Guidelines
The Department of Public Safety is responsible for campus law enforcement, safety and emergency management. The department is a fully functioning law enforcement agency with arrest powers and is comprised of Michigan Commission on Law Enforcement Standards (MCOLES) certified campus resource officers and unarmed public safety service officers.

The Department of Public Safety serves the College community in its efforts to prepare for, protect against, respond to and recover from the broad range of emergencies that may adversely impact our people, operations and environment. The College's Chief of Public Safety and Emergency Management meets the Federal Emergency Management Agency (FEMA) recommended requirements for an Emergency Manager. In order to ensure the safety and security of the campus, the College strictly prohibits violent behavior.

Notwithstanding any other Board of Trustees policy to the contrary, no person, with the exception of duly authorized campus resource officers and duly authorized federal, state, and local law enforcement officers, may possess or store any weapon on property owned, leased, or controlled by the College. A weapon is defined as a knife, firearm, firework, explosive, or other lethal object. The President may grant exceptions to this rule under special circumstances, such as, but not limited to, the use of a weapon for instructional purposes for educational programming.

Adopted: September 19, 2017
(8024)

A roll call vote was taken: Chair McKnight-Morton; yes, Vice Chair Fleming; yes, Treasurer Milliken; yes, Secretary Davis; yes, Trustee DeVarti; yes, Trustee Hatcher; no and Trustee Landau; yes. The motion was adopted.

Resolution on the Establishment of a Washtenaw Community College Law Enforcement Agency (Action)(cont.)

Motion to Adjourn Monthly Meeting (Action)

It was moved by Trustee Landau and seconded by Secretary Davis that the Board move to adjourn the monthly meeting. The motion was adopted. The Monthly Meeting was adjourned at 9:51 p.m.

Respectfully submitted,

Angela Davis
Secretary

Diana McKnight-Morton
Chair