TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
November 17, 2020

RECOMMENDATION

That the Board of Trustees approve the minutes of the October 27th Meeting as submitted.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of President and Board Affairs

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, OCTOBER 27, 2020

CALL TO ORDER

Call to order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Christina Fleming on October 27, 2020 at 1:05 p.m. virtually per Senate Bill 1108 signed by Governor Whitmer on October 16, 2020.

Present: Chair Christina Fleming, Vice Chair Bill Milliken, Treasurer Angela Davis, Secretary David DeVarti, Trustee Ruth Hatcher, Trustee Richard J. Landau and Trustee Diana McKnight-Morton *(joined at 1:36pm due to technology issues)*

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Secretary DeVarti and seconded by Vice Chair Milliken that the Board approve the agenda for the October 27th Monthly Meeting.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Trustee Landau and seconded by Secretary DeVarti that the Board approve the minutes of the September 22nd Monthly Meeting as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes and Trustee Landau; yes. The motion was adopted.

CITIZEN PARTICPATION

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WCC Education Association

WCC Education Association

Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President thanked the Board in advance for approving contract extensions for WCCEA full time and adjuncts and the faculty sabbatical. She also informed the Board that the administration and WCCEA continue to meet and talk regularly to work together on issues and concerns. Lastly, she reminded everyone to vote.

WCC Education Association

Public Comments

Public Comments

There were no public comments received

Written Communications

Written Communications

There was one written communication received.

SPECIAL REPORTS

SPECIAL REPORTS

NASA Community College Aerospace Scholar – Emilee Seghi

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Ms. Emilee Seghi, past president of the WCC Outer Space Club and recent graduate shared with the Board her experience in the NASA Community College Aerospace Scholar program. Ms. Seghi graduated from WCC with a 4.0 GPA. She is currently studying Aerospace Engineering at the University of Michigan.

Grants Awarded to Washtenaw Community College

Grants Awarded to Washtenaw Community College

Mr. Philip Snyder, Associate Vice President of Advancement presented an overview of grant activity at WCC for the 2019 – 20 fiscal year to the Board.

Annual Student and Financial Profile, Fall Student Profile

Annual Student and Financial Profile, Fall Student Profile

Ms. Linda Blakey, Executive Vice President of Student and Academic Services highlighted data from the 2019 -20 annual enrollment report. She mentioned that over 3,498 degrees and certificates were earned.

Ms. Lori Trapp, Director of Financial Aid, presented the 2019-20 Financial Aid Profile. She thanked her staff for helping 5,983 students receive over $31,257,637 of aid. She also spoke about the various sources and types of assistance students receive.

Lastly, Ms. Linda Blakey, Executive Vice President of Student and Academic Services highlighted data in the Fall 2020 enrollment report.

REPORTS

REPORTS

Personnel Recommendations (Action)

Personnel Recommendations (Action)

It was moved by Trustee Hatcher and seconded by Treasurer Davis that the Board approve the personnel recommendations as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Financial Reports (September 2020) (Action)

Financial Reports (September 2020) (Action)

It was moved by Secretary DeVarti and seconded by Trustee Hatcher that the Board receive the Financial Reports for September 2020 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Facilities Development Report

Facilities Development Report

Mr. William Johnson, Executive Vice President and Chief Financial Officer informed the Board that the ML pond drudging project is on schedule and going well. He also stated that the energy conservation lighting project was underway.

REMARKS

REMARKS

Remarks from Members of the Board of Trustees

Remarks from Members of the Board of Trustees

Treasurer Davis reminded everyone to vote.

Chair Fleming spoke about the amazing things she was learning in her 3D Printing class. Lastly, she reminded everyone to vote.

Trustee Hatcher stated that she was made aware from varies instructors about cheating in online classes.

President's Remarks

President's Remarks

President Bellanca started her remarks by thanking AVP Mihaly, VP Hurns and EVP Blakey for their work with staff and students. She thanked the Board in advance for approving both WCCEA Contract extensions. President Bellanca recognized faculty members Cyndi Milns, Susan Dental and Mary Mullalond for their various achievements. Lastly, she congratulated the Washtenaw Voice reporters for being finalists in the College Media Association student journalism contest.

OLD BUSINESS

OLD BUSINESS

Recommendation for New Programs 2020-21 (Action)

Recommendation for New Programs 2020-21 (Action)

It was moved by Trustee Hatcher and seconded by Treasurer Davis that the Board approve the recommendation for new programs as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Approval of the 2022 – 2026 WCC Capital Outlay Plan (Action)

Approval of the 2022 – 2026 WCC Capital Outlay Plan (Action)

It was moved by Vice Chair Milliken and seconded by Trustee Hatcher that the Board approve the Five-Year Capital Outlay Plan for fiscal years 2022 - 2026 as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Operational Reporting Tool Contract (Action)

Operational Reporting Tool Contract (Action)

It was moved by Secretary DeVarti and seconded by Trustee Hatcher that the Board approve a contract to purchase the Argos Reporting Solution by Evisions for an amount not to exceed $255,000 for the initial five-year term.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Appointment to the Washtenaw Technical Middle College Board of Directors (Action)

Appointment to the Washtenaw Technical Middle College Board of Directors (Action)

It was moved by Trustee Landau and seconded by Trustee Hatcher that the Board of Trustees approve the appointment of Bryan Muthig as a Washtenaw Technical Middle College Board of Director with a term ending April 2024.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

NEW BUSINESS

NEW BUSINESS

Student Center Renovation Project Engineering Services Contract

Student Center Renovation Project Engineering Services Contract

Mr. William Johnson, Executive Vice President and Chief Financial Officer reminded the Board that the Student Center Building was originally built in 1974 and the HVAC System was in need of an upgrade as well as adding a front door.

Approval of an Additional 2020-21 Faculty Sabbatical (Action)

Approval of an Additional 2020-21 Faculty Sabbatical (Action)

It was moved by Trustee Hatcher and seconded by Secretary DeVarti that the Board approve the requested 2020-21 Faculty Sabbatical Leave as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Proposed Winter 2021 In-District Tuition Rate Revision (Action)

Proposed Winter 2021 In-District Tuition Rate Revision (Action)

It was moved by Secretary DeVarti and seconded Trustee McKnight-Morton that in recognition that the ongoing COVID-19 pandemic will impact the College's Winter 2021 on campus course offerings and in further consideration of the potential financial impact that this may have on In-District students, the Board of Trustees approve the revision to the Distance Learning tuition rates for In-District, Work In-District and Property In-District from $108/credit hour to $95/credit hour for the Winter 2021 semester.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Ratification of the Washtenaw Community College Education Association Part-Time Adjunct Teaching Faculty Agreement One Year Extension (Action)

Ratification of the Washtenaw Community College Education Association Part-Time Adjunct Teaching Faculty Agreement One Year Extension (Action)

It was moved by Trustee Hatcher and seconded by Trustee McKnight-Morton that the Board of Trustees ratify the proposed one year extension effective August 16, 2022, continuing through August 21, 2023, between Washtenaw Community College Education Association Part-Time Adjunct Teaching Faculty and the Washtenaw Community College Board of Trustees.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Ratification of the Washtenaw Community College Education Association Master Agreement One Year Extension (Action)

Ratification of the Washtenaw Community College Education Association Master Agreement One Year Extension (Action)

It was moved by Trustee Hatcher and seconded by Secretary DeVarti that the Board of Trustees ratify the proposed one year extension effective August 29, 2021, continuing through August 22, 2022, between Washtenaw Community College Education Association and the Washtenaw Community College Board of Trustees.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Motion to Adjourn Monthly Meeting (Action)

Motion to Adjourn Monthly Meeting (Action)

It was moved by Trustee Hatcher and seconded by Vice Chair Milliken that the Board move to adjourn the monthly meeting. A roll call vote was taken A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted. The Meeting was adjourned at 3:24 p.m.

Respectfully submitted,

David DeVarti

Secretary

Christina Fleming

Chair