TAB E

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
January 26, 2021

RECOMMENDATION

That the Board of Trustees approve the minutes of the December 15, 2020 Meeting as submitted.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of President and Board Affairs

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, DECEMBER 15, 2020

CALL TO ORDER

Call to order

The Monthly Meeting of the WCC Board of Trustees was called to order by Chair Christina Fleming on December 15, 2020 at 6:06 p.m. virtually per Public Act 228 of 2020 signed into law on October 16, 2020.

Present: Chair Christina Fleming, Vice Chair Bill Milliken, Treasurer Angela Davis, Secretary David DeVarti, Trustee Ruth Hatcher, Trustee Richard J. Landau and Trustee Diana McKnight-Morton

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee Hatcher and seconded by Secretary DeVarti that the Board approve the agenda for the December 15th Monthly Meeting.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Trustee Hatcher and seconded by Treasurer Davis that the Board approve the minutes of the November 17th Monthly Meeting as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

CITIZEN PARTICPATION

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WCC Education Association

WCC Education Association

Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President congratulated Mr. Bruce Hackman on his retirement after 22years of service. She also stated that WCCEA is committed to working through issues with the administration. Lastly, she offered well wishes for the Board, President Bellanca and the WCC community in 2021!

WCC Education Association

Public Comments

Public Comments

There were no public comments received.

Written Communications

Written Communications

There were no written communications received.

SPECIAL REPORTS

SPECIAL REPORTS

Entrepreneurship Center 2020 Update: Campus and Community Business Support

Entrepreneurship Center 2020 Update: Campus and Community Business Support

Ms. Kristin Gapske, Entrepreneurship Director briefed the Board on the services the WCC Entrepreneurship Center provides to the community, faculty and students. She also highlighted the services that are provided to local business in partnership with Ann Arbor SPARK.

REPORTS

REPORTS

Personnel Recommendations (Action)

Personnel Recommendations (Action)

It was moved by Trustee Hatcher and seconded by Treasurer Davis that the Board approve the personnel recommendations as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Financial Reports (November 2020) (Action)

Financial Reports (November 2020) (Action)

It was moved by Trustee McKnight-Morton and seconded by Trustee Hatcher that the Board receive the Financial Reports for November 2020 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Facilities Development Report

Facilities Development Report

Mr. William Johnson, Executive Vice President and Chief Financial Officer informed the Board that a contract for the ML renovation project will come before the Board in February. He also notified the Board that the HVAC analysis of the SC building had begun and anticipates a recommendation to the Board in late spring. Lastly, he mentioned the elevator project has begun.

REMARKS

REMARKS

Remarks from Members of the Board of Trustees

Remarks from Members of the Board of Trustees

Trustee Hatcher suggested a commission to study the past year focusing on what can be done better in the future. Lastly, she mentioned the English departments book Origins was online.

Trustee McKnight-Morton inquired about if WCC will be a vaccination site. Lastly, she shared an interaction with a current employee.

Chair Fleming reminded everyone to stay the course, stay home and stay safe.

President's Remarks

President's Remarks

President Bellanca thanked Trustee Hatcher for the suggestion of a commission. She expressed thanks to faculty and staff for managing through the year. She informed the Board that WCC was ranked 5th in country for online learning.

OLD BUSINESS

OLD BUSINESS

Network Infrastructure Upgrade Contract (Action)

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It was moved by Vice Chair Milliken and seconded by Secretary DeVarti that the Board approve a contract to purchase Network Infrastructure Equipment from CDW for an amount not to exceed $1,175,000.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Examity® Learning Validation and Remote Proctoring Contract (Action)

Examity® Learning Validation and Remote Proctoring Contract (Action)

It was moved by Treasurer Davis and seconded by Trustee Hatcher that the Board approve the continuation of Examity® at an annual cost not to exceed $200,000 for the 2020-21 Academic Year with at least $75,000 funded by the CARES Act.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

2020 Emeritus Staff Status Recipients (Action)

2020 Emeritus Staff Status Recipients (Action)

It was moved by Trustee Hatcher and seconded by Secretary DeVarti that the Board grant the retirees Emeritus Staff Status as stated in Board Policy #5045, Policy on Emeritus Staff as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

NEW BUSINESS

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Adobe Contract Renewal

Adobe Contract Renewal

Mr. Todd Krueger, CIO provided the Board with an overview on the usage of Adobe across the college and why the contract renewal is needed.

TI Building Window Replacement Contract

TI Building Window Replacement Contract

Mr. William Johnson, Executive Vice President and Chief Financial Officer explained to the Board the need for the window replacements in the TI Building.

GL Building Roof Restoration Contract

Mr. William Johnson, Executive Vice President and Chief Financial Officer described to the Board the current state of the GL Building roof and why the restoration is needed.

Review of FY 20 Audit (Action)

It was moved by Trustee Hatcher and seconded by Secretary DeVarti that the Board receive the fiscal year 20 Audit Report as submitted.

A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Adjournment of Monthly Meeting (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary DeVarti that the Board move to adjourn the Monthly Meeting. A roll call vote was taken: Chair Fleming; yes, Vice Chair Milliken; yes, Treasurer Davis; yes, Secretary DeVarti; yes, Trustee Hatcher; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted. The meeting was adjourned at 7:56 pm.

Respectfully submitted,

David DeVarti

Secretary

Christina Fleming

Chair

GL Building Roof Restoration Contract

Review of FY 20 Audit (Action)

Adjournment of Monthly Meeting (Action)