TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
February 23, 2021

RECOMMENDATION

That the Board of Trustees approve the minutes of the January 26th Organizational and Monthly Meeting as submitted.

A ROLL CALL VOTE WILL BE TAKEN

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of President and Board Affairs

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

WASHTENAW COMMUNITY COLLEGE
ORGANIZATIONAL & MONTHLY MEETING OF THE BOARD OF TRUSTEES
6:00 P.M. – JANUARY 26, 2021

CALL TO ORDER

Call to order

The Organizational Meeting of the Board of Trustees of Washtenaw Community College was called to order by President Rose Bellanca on January 26, 2021 at 6:03 p.m This meeting was held electronically due to SB 1246 signed into law on December 22, 2020.

Present: Trustee Angela Davis, Trustee David DeVarti, Trustee Christina Fleming, Trustee Ruth Hatcher, Trustee Richard J. Landau, Trustee Diana McKnight-Morton and Trustee William G. Milliken, Jr.

Elections of Officers (Action)

Elections of Officers (Action)

Chair

Chair

Trustee Hatcher nominated Trustee Fleming for the position of Chair of the WCC Board of Trustees for the two-year period ending December 31, 2022.

Trustee McKnight-Morton nominated Trustee Milliken for the position of Chair of the WCC Board of Trustees for the two-year period ending December 31, 2022.

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the nominations for Chair be closed.

A roll call was taken. Trustee Davis; yes, Trustee DeVarti; yes, Trustee Fleming; yes, Trustee Hatcher; yes, Trustee Landau; yes, Trustee McKnight-Morton; yes and Trustee Milliken; yes. The motion was adopted.

A roll call vote was taken. Trustee Davis; Milliken, Trustee DeVarti; Fleming, Trustee Fleming; Milliken, Trustee Hatcher; Fleming, Trustee Landau; Milliken, Trustee McKnight-Morton; Milliken and Trustee Milliken; Milliken. The motion was adopted to elect Trustee Milliken as Chair.

Vice Chair

Vice Chair

Trustee McKnight-Morton nominated Trustee Davis for the position of Vice Chair of the WCC Board of Trustees for the two-year period ending December 31, 2022.

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the nominations for Vice Chair be closed.

A roll call was taken. Trustee Davis; yes, Trustee DeVarti; yes, Trustee Fleming; yes, Trustee Hatcher; yes, Trustee Landau; yes, Trustee McKnight-Morton; yes and Chair Milliken; yes. The motion was adopted

A roll call vote was taken. Trustee Davis: Davis, Trustee DeVarti; Davis, Trustee Fleming; Davis, Trustee Hatcher; Davis, Trustee Landau; Davis, Trustee McKnight-Morton; Davis and Chair Milliken; Davis.

The election of Trustee Davis as Vice Chair was supported unanimously. The motion was adopted.

Treasurer

Treasurer

Trustee Landau nominated Trustee DeVarti is for the position of Treasurer of the WCC Board of Trustees for the two-year period ending December 31, 2022.

It was moved by Chair Milliken and seconded by Trustee Hatcher that the nominations for Treasurer be closed.

A roll call was taken. Vice Chair Davis: yes, Trustee DeVarti; yes, Trustee Fleming; yes, Trustee Hatcher; yes, Trustee Landau; yes, Trustee McKnight-Morton; yes and Chair Milliken; yes. The motion was adopted.

A roll call vote was taken. Vice Chair Davis; DeVarti, Trustee DeVarti; DeVarti, Trustee Fleming; DeVarti, Trustee Hatcher; DeVarti, Trustee Landau; DeVarti, Trustee McKnight-Morton; DeVarti, and Chair Milliken; DeVarti.

The election of Trustee DeVarti as Treasurer was supported unanimously. The motion was adopted.

Secretary

Secretary

Vice Chair Davis nominated Trustee Hatcher for the position of Secretary of the WCC Board of Trustees for the two-year period ending December 31, 2022.

It was moved by Trustee Landau and seconded by Treasurer DeVarti that the nominations for Vice Chair be closed.

A roll call was taken. Vice Chair Davis: yes, Treasurer DeVarti; yes, Trustee Fleming; yes, Trustee Hatcher; yes, Trustee Landau; yes, Trustee McKnight-Morton; yes and Chair Milliken; yes. The motion was adopted.

A roll call vote was taken. Vice Chair Davis; Hatcher, Treasurer DeVarti; Hatcher, Trustee Fleming; Hatcher, Trustee Hatcher; Hatcher, Trustee Landau; Hatcher, Trustee McKnight-Morton; Hatcher, and Chair Milliken; Hatcher.

The election of Trustee Hatcher as Secretary was supported unanimously. The motion was adopted.

Motion to Adjourn Organizational Meeting (Action)

Motion to Adjourn Organizational Meeting (Action)

It was moved by Trustee Landau and seconded by Secretary Hatcher that the Board elections be closed.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted

CALL TO ORDER

CALL TO ORDER

The Monthly Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr on January 26, 2021 at 6:15 p.m. in This meeting was held electronically due to SB 1246 signed into law on December 22, 2020.

Present: Chair William G. Milliken, Jr, Vice Chair Angela Davis, Treasurer David DeVarti, Secretary Ruth Hatcher, Trustee Christina Fleming, Trustee Richard J. Landau and Trustee Diana McKnight-Morton.

CALL TO ORDER (cont)

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Secretary Hatcher and seconded by Trustee Landau that the Board approve the agenda for the January 26th Monthly Meeting.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

2021 and 2022 Schedule of Monthly Board Meetings (Action)

2021 and 2022 Schedule of Monthly Board Meetings (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board of Trustees adopt and publish the calendar of regular meetings* for 2021 and 2022 as indicated on the attached sheets, with exceptions as indicated in italics. The fourth Tuesday of each month is established as the regular monthly meeting time at 6:00 p.m. remotely due to health reasons, until it is deemed safe to convene in Room 150 of the Morris Lawrence Building.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Trustee Assignments

Trustee Assignments

Chair Milliken asked Trustees to email him with their interest(s). Trustee Assignments will be included in the February Meeting materials.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Treasurer DeVarti and seconded by Trustee McKnight-Morton that the Board approve the minutes of the December 15th Monthly Meeting with a minor edit.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted

CITIZEN PARTICPATION

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WCC Education Association

WCC Education Association

Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President shared with the Board the faculty's concerns around COVID and the availability of vaccines. Lastly, she stated WCCEA is collaboratively working with the Administration to resolve and clarify contract issues.

Public Comments

Public Comments

There was no public comment received.

Written Communications

There were no written communications received.

SPECIAL REP0RTS

State of the College Address

President Bellanca thanked the Board, faculty and staff for their collaboration in making the accomplishments of the College possible. She share via video with the Board the State of the College and College goals moving forward.

WCC @ Parkridge Learning Lab

Mr. Brandon Tucker, Associate Vice President of Workforce and Community Development shared with the Board the partnership with WCC and Ypsilanti Community Schools to provide Learning Labs for students at the Parkridge Community Center.

Ms. Alena Zachery-Ross, Ypsilanti Community School Superintendent shared with the Board how this partnership has changed the lives of student in Eastern Washtenaw County. Lastly, she thanked the Board, President Bellanca and AVP Tucker for their support during this partnership.

MONTHLY REPORTS

Personnel Recommendations (Action)

It was moved by Secretary Hatcher and seconded by Vice Chair Davis that the Board of Trustees approve the personnel recommendations as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Financial Reports - December 2020 (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board of Trustees receive the Financial Reports for December 2020 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Facilities Development Report

Mr. William Johnson, Executive Vice President and Chief Financial Officer informed the Board that a contract for the ML renovation project will come before the Board in March. He also notified the Board that the HVAC analysis of the SC building had begun and anticipates a recommendation to the Board in summer.

Written Communications

SPECIAL REP0RTS

State of the College Address

WCC @ Parkridge Learning Lab

MONTHLY REPORTS

Personnel Recommendations (Action)

Financial Reports - December 2020 (Action)

Facilities Development Report

REMARKS

REMARKS

Remarks of Members of Board of Trustees

Remarks of Members of Board of Trustees

There were no Trustee remarks.

President's Remarks

President's Remarks

President Bellanca congratulated the nearly 2,500 students that will be honored for academic excellence at this year's Winter Honors Convocation. She also thanked past Chair Fleming for speaking at the virtual ceremony. Lastly, she congratulated Police Academy faculty and staff for the program's recent accreditation as well as receiving the Award of Excellence by the International Association of Directors of Law Enforcement Standards and Training.

OLD BUSINESS

OLD BUSINESS

Adobe Software Enterprise License Contract Renewal (Action)

Adobe Software Enterprise License Contract Renewal (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board of Trustees approve a contract with CDW for the purchase of a three-year Adobe Enterprise Term License Agreement in an amount not to exceed $219,658.80.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

TI Building Window Replacement Contract (Action)

TI Building Window Replacement Contract (Action)

It was moved by Secretary Hatcher and seconded by Vice Chair Davis that the Board of Trustees approve a contract with Calvin & Company in the amount of $112,000 to replace the remaining original windows in the T&I building.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

GL Building Roof Restoration Project (Action)

GL Building Roof Restoration Project (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board of Trustees approve a contract with Duke Roofing in the amount of $173,700 to perform this work.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

NEW BUSINESS

Telephone and Fiber Services Contract (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board of Trustees approve a contract to purchase Telephone and Fiber Services from 123.NET for an amount not to exceed $130,000.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Motion to Adjourn Monthly Meeting (Action)

It was moved by Vice Chair Davis and seconded by Trustee McKnight-Morton that the Board adjourn the monthly meeting of the Board of Trustees. A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted. The meeting adjourned at 8:03 p.m.

Respectfully submitted,

Ruth Hatcher
Secretary

William G. Milliken, Jr.
Chair

NEW BUSINESS

Telephone and Fiber Services Contract (Action)

Motion to Adjourn Monthly Meeting (Action)