TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
April 27, 2021

RECOMMENDATION

That the Board of Trustees approve the minutes of the March 30th Monthly Meeting and the April 6th Retreat as submitted.

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of President and Board Affairs

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, MARCH 30, 2021

CALL TO ORDER

Call to order

The Monthly Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr. on March 30, 2021 at 6:05 p.m. This meeting was held electronically due to SB 1246 signed into law on December 22, 2020.

Present: Chair William G. Milliken, Jr, Vice Chair Angela Davis, Treasurer David DeVarti *(arrived at 6:07 pm)*, Trustee Christina Fleming, Trustee Richard J. Landau and Trustee Diana McKnight-Morton

Absent: Secretary Ruth Hatcher

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee McKnight-Morton and seconded by Vice Chair Davis that the Board approve the agenda for the March 30th Monthly Meeting.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Trustee Landau and seconded by Treasurer DeVarti that the Board approve the minutes of the February 23rd Monthly meeting.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

CITIZEN PARTICPATION

CITIZEN PARTICPATION

WCC Education Association

WCC Education Association

Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President stated that the WCCEA continues to work proactively with administration in planning for Fall 21 while fielding concerns of its members. Lastly, she mentioned she was pleased to say that 8 full time faculty will be hired for the fall.

WCC Education Association

Public Comments

Public Comments

There were no public comments received.

Written Communications

Written Communications

There was one written communication received.

SPECIAL REPORTS

SPECIAL REPORTS

Graphic Design, Illustration and Letterpress Printing – Ingrid Ankerson

Graphic Design, Illustration and Letterpress Printing – Ingrid Ankerson

Ms. Ingrid Ankerson, Digital Media Arts faculty member, presented to the Board the outcomes of her Fall 2020 sabbatical. Lastly, she will shared her journey and how the sabbatical has impacted her teaching.

REPORTS

REPORTS

Personnel Recommendations (Action)

Personnel Recommendations (Action)

It was moved by Vice Chair Davis and seconded by Treasurer DeVarti that the Board approve the personnel recommendations as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Financial Reports (February 2021) (Action)

Financial Reports (February 2021) (Action)

It was moved by Trustee McKnight-Morton and seconded by Treasurer DeVarti that the Board receive the Financial Reports for February 2021 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Facilities Development Report

Facilities Development Report

Mr. William Johnson, Executive Vice President and Chief Financial Officer informed the Board that the bid process has concluded for ML. He also mentioned the Student Center project is on schedule. Lastly, he stated that the TI window replacement project lends for the chance to refresh the building spaces.

REMARKS

REMARKS

Remarks from Members of the Board of Trustees

Remarks from Members of the Board of Trustees

Trustee McKnight-Morton gave Trustees highlights from the ACCT Governance Leadership Institute virtual conference she is attending.

Chair Milliken mentioned that he had accompanied President Bellanca when she testified in front of the Appropriations Subcommittee and she did an impressive job.

President's Remarks

President's Remarks

President Bellanca declined to give any comments due to audio issues.

OLD BUSINESS

OLD BUSINESS

Single Mode Fiber Installation Contract (Action)

Single Mode Fiber Installation Contract (Action

It was moved by Treasurer DeVarti and seconded by Trustee Landau that the Board approve a contract for Single Mode Fiber Installation from Challenger Technologies for an amount not to exceed $220,000.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Campus Wide Access Control System Upgrade Project (Action)

Campus Wide Access Control System Upgrade Project (Action)

It was moved by Trustee Landau and seconded by Treasurer DeVarti that the Board of Trustees approve a contract with Johnson Controls Inc. for the Campus Wide Access Control System Upgrade Project in an amount not to exceed $409,708.80.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Appointment of External Audit Firm (Action)

Appointment of External Audit Firm (Action)

It was moved by Vice Chair Davis and seconded by Trustee Landau that the Board appoint the firm of Andrews, Hooper, Pavlik PLC, as the College external auditors for the three fiscal years ending June 30, 2021, 2022 and 2023.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Recommendation for New Programs 2021-22 (Action)

Recommendation for New Programs 2021-22 (Action)

It was moved by Trustee Landau and seconded by Treasurer DeVarti that the Board of Trustees approve the new programs for Fall 2021 as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Recommendation for Discontinuation of Programs 2021-22 (Action)

Recommendation for Discontinuation of Programs 2021-22 (Action)

It was moved by Trustee McKnight-Morton and seconded by Treasurer DeVarti that the Board approve the discontinuation of programs for Fall 2021 as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

NEW BUSINESS

NEW BUSINESS

Resolution to Recommend the Allowable 2021 -22 Valorem Tax Rate

Mr. William Johnson, Executive Vice President and Chief Financial Officer explained to the Board that this motion would allow for the assumption of the maximum allowable rate for the 2021-22 tax levy for general operations.

Resolution to Recommend the Allowable 2021 -22 Valorem Tax Rate

Target X Customer Relationship Management System (CRM) Contract Renewal

Dr. Kimberly Hurns, Executive Vice President of Instruction and Academic Affairs reminded the Board of highlights from last month's presentation and the need for Target X.

Target X Customer Relationship Management System (CRM) Contract Renewal

Revision to 2021 Schedule of Board Meetings (Action)

It was moved by Vice Chair Davis and seconded by Treasurer DeVarti that the Board establish and hold its annual Spring Retreat on April 6, 2021 at 1:00pm.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Revision to 2021 Schedule of Board Meetings (Action)

Adjournment of Monthly Meeting (Action)

It was moved by Trustee McKnight-Morton and seconded by Vice Chair Davis that the Board move to adjourn the Monthly Meeting. A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted. The meeting was adjourned at 7:09 pm.

Adjournment of Monthly Meeting (Action)

Respectfully submitted,

Ruth Hatcher
Secretary

William Milliken, Jr.
Chair

MINUTES
WASHTENAW COMMUNITY COLLEGE
ANNUAL RETREAT OF THE BOARD OF TRUSTEES
TUESDAY, April 6, 2021

April 6, 2021 Annual Board Retreat

CALL TO ORDER

The annual retreat of the WCC Board of Trustees was called to order by William G. Milliken, Jr. on April 6, 2021 at 1:04 p.m. virtually via zoom.

Present: Chair William G. Milliken, Jr., *located in Ann Arbor, Michigan*
Vice Chair Angela Davis, *located in Ann Arbor, Michigan*
Treasurer David DeVarti, *located in Chappaqua, New York*
Secretary Ruth Hatcher, *located in Ann Arbor, Michigan*
Trustee Christina Fleming *located in Dexter, Michigan*
Trustee Richard J. Landau, *located in Ann Arbor, Michigan*
Trustee Diana McKnight-Morton *located in Ann Arbor, Michigan*

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee McKnight-Morton and seconded by Trustee Landau that the Board approve the agenda for April 6th Annual Retreat.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Public Comment

Public Comment

There were no public comments.

2021 Graduation Salute and Commencement Parade Celebration

2021 Graduation Salute and Commencement Parade Celebration

Ms. Linda Blakey, Executive Vice President of Student and Academic Services, gave the Board a brief explanation of the upcoming events.

DISCUSSION TOPICS

Discussion Topics

President Bellanca began the discussion by giving an overview of the upcoming discussion items.

Topics discussed during the retreat:

- Discussion on a Student Success Opportunity was led by Ms. Linda Blakey, Executive Vice President of Student and Academic Services.
- Discussion on the college's multiyear forecast, proposed tuition and fee rate and major capital projects was facilitated by Executive Vice President and Chief Financial Officer, Mr. William Johnson.

Adjournment of Annual Meeting (Action)

Adjournment of Annual Meeting (Action)

It was moved by Treasurer DeVarti and seconded by Vice Chair Davis that the Board move to adjourn the Annual Retreat. A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted. The meeting was adjourned at 3:25 pm.

Respectfully submitted,

Ruth Hatcher
Secretary

William Milliken, Jr.
Chair