TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
May 25, 2021

RECOMMENDATION

That the Board of Trustees approve the minutes of the April 27th Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of President and Board Affairs

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, APRIL 27, 2021

CALL TO ORDER

Call to order

The Monthly Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr. at 6:05 pm on April 27, 2021 in Towsley Auditorium, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair William G. Milliken, Jr., Vice Chair Angela Davis, Treasurer David DeVarti, Secretary Ruth Hatcher and Trustee Christina Fleming

Absent: Trustee Richard J. Landau and Trustee Diana McKnight-Morton

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve the agenda for the April 27th Monthly Meeting. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve the minutes of the March 30th Monthly meeting and April 6th Retreat as submitted. The motion was adopted.

CITIZEN PARTICPATION

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WCC Education Association

WCC Education Association

Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President thanked the counselors, lab techs, advisors and faculty for their hard work and dedication during the last academic year. Lastly, she highlighted the WCCEA survey results.

WCC Education Association

Public Comments

Public Comments

Ms. Sarah Caruso, WCC OPTA President spoke to the board about on campus childcare.

Mr. Francisco Roque, spoke to the board about on campus childcare.

Ms. Stacie Knox, spoke to the board about on campus childcare.

Written Communications

Written Communications

There were thirty-two written communications received.

SPECIAL REPORTS

SPECIAL REPORTS

Free College Week Update

Free College Week Update

Ms. Michelle Mueller, Vice President of Economic and College Development shared with the Board highlights of the virtual Free College Week event that had over 6,225 enrollments.

REPORTS

REPORTS

Personnel Recommendations (Action)

Personnel Recommendations (Action)

It was moved by Secretary Hatcher and seconded by Vice Chair Davis that the Board approve the personnel recommendations as submitted. The motion was adopted.

Financial Reports (March 2021) (Action)

Financial Reports (March 2021) (Action)

It was moved by Treasurer DeVarti and seconded by Vice Chair Davis that the Board receive the Financial Reports for March 2021 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Facilities Development Report

Mr. William Johnson, Executive Vice President and Chief Financial Officer informed the Board that the TI window replacement project is on schedule to be completed in late June. Lastly, he notified the Board that the HVAC analysis of the SC building had begun and anticipates a recommendation to the Board in September.

REMARKS

REMARKS

Remarks from Members of the Board of Trustees

Remarks from Members of the Board of Trustees

Treasurer DeVarti stated he was a strong supporter of Arts and Humanities and believes without strong humanities, education becomes worthless. He also shared editorials with fellow Trustees.

Secretary Hatcher agreed with the public speakers on the closing of on campus child care and feels the community is losing a service. Lastly, she thanked the OPTA for requesting severance for childcare staff.

President's Remarks

President's Remarks

President Bellanca recognized past Board Chair, Trustee Cristina Fleming for her service as chair. Lastly, she thanked the childcare workers for their service.

OLD BUSINESS

OLD BUSINESS

Target X Customer Relationship Management System (CRM) Contract Renewal (Action)

Target X Customer Relationship Management System (CRM) Contract Renewal (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve a 3-year contract renewal with Target X in an amount not to exceed $302,100 ($100,700 billed annually) with annual renewal options, to provide the student lifecycle relationship management (CRM) software for recruitment and retention needs.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes. The motion was adopted.

Resolution to Utilize the Maximum Allowable 2020 -21 Valorem Tax Rate (Action)

Resolution to Utilize the Maximum Allowable 2020 -21 Valorem Tax Rate (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that Board recommends that the College, when developing its FY 2022 Budget utilize the maximum allowable 2020-21 Ad Valorem Rate for operations, which at its current rate of 3.3885 mills will generate approximately $62,227,245 of gross tax revenue.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes. The motion was adopted.

Morris Lawrence Building Renovation Capital Project (Action)

Morris Lawrence Building Renovation Capital Project (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board approve an increase to the Morris Lawrence Renovation Capital Project budget, from $9,000,000 to $10,000,000 and that the incremental $1 million funding for this project be provided by a transfer of General Fund reserves to the Capital Fund in the amount of $1,000,000. Further, that the Board of Trustees approve a contract with Stenco in an amount not to exceed $9,000,000 to perform the renovation construction services for the MLB Renovation Project.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes. The motion was adopted.

2021 – 22 Tuition and Fee Rate for Credit Classes (Action)

2021 – 22 Tuition and Fee Rate for Credit Classes (Action)

It was moved by Secretary Hatcher and seconded by Treasurer DeVarti that the Board approve the recommendation as follows: Tuition and Fee rates for Washtenaw Community College continue to be among the lowest for Michigan community colleges with the total cost of enrollment for WCC students consistently ranking in the lowest cost quartile. As an ongoing commitment to affordability and in recognition of the severe impact that the COVID-19 pandemic is having on our students, the College is recommending for FY 2022 not to increase In-District tuition rates and modest increases in all other tuition rate categories. The College is also proposing no increase to fees. Therefore, it is recommended that the following student tuition and fee structure be approved for the 2021-22 academic year as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes. The motion was adopted.

NEW BUSINESS

NEW BUSINESS

Explorance /Blue Experience Management Platform Contract

Explorance /Blue Experience Management Platform Contract

Dr. Kimberly Hurns, Executive Vice President of Instruction and Academic Services explained to the Board the need to expand and extend the Explorance /Blue Experience Management Platform Contract.

Award of Dining Services Contract

Award of Dining Services Contract

Mr. William Johnson, Executive Vice President and Chief Financial Officer gave the Board a brief overview of the process as well as detailed changes of the proposed dinning services contract.

DTE MiGreen Power Contract

DTE MiGreen Power Contract

Mr. William Johnson, Executive Vice President and Chief Financial Officer presented to the Board an in depth analysis of the DTE MiGreen Power Contract.

Approval of 2020-21 Candidates for Graduation (Action)

Resolution to Recommend the Allowable 2020 -21 Valorem Tax Rate

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve the candidate's for graduation as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes. The motion was adopted.

Adjournment of Monthly Meeting and Open the Public Hearing (Action)

Adjournment of Monthly Meeting (Action)

It was moved by Secretary Hatcher and seconded by Vice Chair Davis that the Board move to adjourn the Monthly Meeting and open the Public Hearing. A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes. The motion was adopted. The meeting was adjourned at 7:52 pm.

PUBLIC HEARING REGARDING THE 2021-2022 BUDGET

PUBLIC HEARING REGARDING THE 2021-2022 BUDGET

The Public Hearing was opened at 7:53 p.m.

Public Comments

Public Comments

There were no public comments.

Review of the Proposed 2021-22 Budget

Review of the Proposed 2021-22 Budget

Mr. William Johnson, Executive Vice President and Chief Financial Officer spoke to the Board about the budget process and the proposed budget for 2021-22.

Resolution to Approve the 2021-22 Tax Levy Rate for General Operations

Resolution to Approve the 2021-22 Tax Levy Rate for General Operations

Mr. William Johnson, Executive Vice President and CFO talked to the Board about the tax levy for operations recommendation presented to the Board.

Adjournment of Public Hearing (Action)

Adjournment of Monthly Meeting (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board move to adjourn the Public Hearing. A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes. The motion was adopted. The hearing was adjourned at 8:26 pm.

Respectfully submitted,

Ruth Hatcher
Secretary

William Milliken, Jr.
Chair