TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
June 16, 2021

RECOMMENDATION

That the Board of Trustees approve the minutes of the May 25th Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of President and Board Affairs

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, MAY 25, 2021

CALL TO ORDER

Call to order

The Monthly Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr. at 6:03 pm on May 25, 2021 in Towsley Auditorium, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair William G. Milliken, Jr., Vice Chair Angela Davis, Treasurer David DeVarti, Secretary Ruth Hatcher and Trustee Christina Fleming, Trustee Dr. Richard J. Landau *(arrived at 6:07 p.m.)* and Trustee Diana McKnight-Morton

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary Hatcher that the Board approve the agenda for the May 25th Monthly Meeting. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Secretary Hatcher and seconded by Treasurer DeVarti that the Board approve the minutes of the April 27th Monthly Meeting as submitted. The motion was adopted.

CITIZEN PARTICPATION

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WCC Education Association

WCC Education Association

Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President was appreciative for the Commencement Parade that allowed her along with other families to celebrate commencement. Lastly, she mentioned looking forward to welcoming colleagues back to campus.

WCC Education Association

Public Comments

Public Comments

There were no public comments.

Written Communications

Written Communications

There was one communication received.

SPECIAL REPORTS

SPECIAL REPORTS

Curriculum and Assessment Update

Curriculum and Assessment Update

Ms. Lisa Veasey, WCC English Faculty and Curriculum Committee Chair shared with the Board a three comparison of master syllabi and additionally new courses, course changes and three year reviews completed.

Mr. Shawn Deron, Motorcycle Faculty and Assessment Chair reminded the Board that this was the last year of the Assessment Academy. Lastly, he mentioned that the committee's next focus will be general education assessment.

Strategic Plan Goals and Accomplishments for 2020- 21

Strategic Plan Goals and Accomplishments for 2020- 21

President Bellanca started off the presentation by thanking the faculty and staff for their forethought and dedication to the goals and implementation of the strategic plan.

Dr. Julie Morrison, Executive Director of Institutional Effectiveness, Planning and Accreditation gave the Board a brief overview of the Strategic Plan process from implementation until now.

Ms. Christine Mihaly, Associate Vice President of Human Resources spoke to the Board about the holistic and comprehensive health and wellness programs that the college is currently has and plans to implement in the future.

Ms. Linda Blakey, Executive Vice President of Student and Academic Services, informed the Board of the wrap around services that have been implemented to increase retention and success as well as student wellness.

Mr. Peter Leshkevich, Director of Student Development and Activities briefly spoke to the Board about student success, retention and recruitment strategies which includes an esport team.

Mr. Peter Baccile, Executive Director of Online Education and Media Tech Services explained to the Board the program implementaton and services that have been and will be done in the future to create a complete online campus experience for WCC Students.

Mr. Brandon Tucker, Associate Vice President of Workforce and Community Development talked to the Board about the initiatives that have helped expand apprenticeships and incorporated internship opportunities for degree credit students.

Dr. Michelle Mueller, Vice President of Economic and Community Development spoke to the Board how the college is being positioned as a Smart Cities technology and training leader.

Mr. William Johnson, Executive Vice President and Chief Financial Officer explained to the Board the steps that the College has taken to become carbon neutral by 2030.

Mr. Phillip Snyder, Associate Vice President of Advancement spoke to the Board on how the College is pursing grants that align to WCC's mission and strategic plan.

Dr. Kimberly Hurns, Executive Vice President of Instruction and Academic Affairs ended the presentation for the Board on how the college is positioning itself as a destination for STEAM education.

REPORTS

REPORTS

Personnel Recommendations (Action)

Personnel Recommendations (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve the personnel recommendations as submitted. The motion was adopted.

Financial Reports (April 2021) (Action)

Financial Reports (April 2021) (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary Hatcher that the Board receive the Financial Reports for April 2021 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Facilities Development Report

Mr. William Johnson, Executive Vice President and Chief Financial Officer informed the Board that the TI window replacement project is on schedule to be completed in late June. Lastly, he mentioned that the TI waterproofing and windows replacement project is complete.

REMARKS

REMARKS

Remarks from Members of the Board of Trustees

Remarks from Members of the Board of Trustees

There were no comments from Trustees.

President's Remarks

President's Remarks

President Bellanca thanked Ms. Kathy Currie and her team, EVP's Blakey and Hurns and their teams, the facilities and grounds staff, Patrick Downey and his team, Pete Leshvich and his team, Shana Barker and the numerous other faculty and staff that assisted in helping make the Commencement Parade a success. She also thanked Trustees McKnight-Morton and Fleming for attending.

OLD BUSINESS

OLD BUSINESS

Explorance /Blue Experience Management Platform Contract (Action)

Explorance /Blue Experience Management Platform Contract (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve a 3-year contract for Explorance Blue feedback/course evaluation software not to exceed $152, 048.19 ($50,682.73 billed annually) with annual renewal options.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

Award of Dining Services Contract (Action)

Award of Dining Services Contract (Action)

It was moved by Treasurer DeVarti and seconded by Vice Chair Davis that the Board appoint Creative Dining Services as the provider of dining services on the first floor of the Student Center Building for the period of June 1, 2021 through May 31, 2026 with one optional five-year renewal.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

DTE MiGreen Power Contract (Action)

DTE MiGreen Power Contract (Action)

It was moved by Vice Chair Davis and seconded by Trustee McKnight-Morton that the Board approve a 10-year contract with DTE Energy to purchase renewable electric power through DTE's MiGreen Power agreement, commencing in 2023 with terms and provisions as outlined to the Board.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

Approval of the Proposed 2021-22 Budget (Action)

Approval of the Proposed 2021-22 Budget (Action)

It was moved by Trustee McKnight-Morton and seconded by Vice Chair Davis that the Board approve the 2021-22 Budget Plans as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

Resolution to Approve the 2021-22 Tax Levy Rate for General Operations (Action)

Resolution to Approve the 2021-22 Tax Levy Rate for General Operations (Action)

It was moved by Treasurer DeVarti and second by Vice Chair Davis that the Board approve the 2021-22 Tax Levy of 3.3759 mills for operations, as submitted. The 3.3759 mills will generate approximately $63,491,587 of tax revenue.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted.

NEW BUSINESS

NEW BUSINESS

Crane Liberal Arts Building Roofing Restoration

Crane Liberal Arts Building Roofing Restoration

Mr. William Johnson, Executive Vice President and Chief Financial Officer explained to the Board the need for the roof restoration for the Crane and Liberal Arts Building Roof.

Business Educational Building Entryway Door Replacements

Business Educational Building Entryway Door Replacements

Mr. William Johnson, Executive Vice President and Chief Financial Officer briefed the Board on the need for the entry door replacements for the Business Education Building.

Parking Lots 4 and 6 Resurfacing

Parking Lots 4 and 6 Resurfacing

Mr. William Johnson, Executive Vice President and Chief Financial Officer informed the Board on the need for parking lot 4 and 6 resurfacing.

Revision to 2021 Schedule of Monthly Board Meetings (Action)

It was moved by Trustee McKnight-Morton and seconded by Trustee Landau that the Board revise their 2021 Schedule of Monthly Board Meetings and hold the June Monthly Meeting on June 16, 2021 at 6:00 p.m. in Towsley Auditorium. The motion was adopted.

Adjournment of Monthly Meeting and Go Into Closed Session (Action)

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the Board move to adjourn the Monthly Meeting and move into closed session to discuss a periodic personnel evaluation. A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes and Trustee McKnight-Morton; yes. The motion was adopted. The meeting was adjourned at 8:28 pm.

Respectfully submitted,

Ruth Hatcher
Secretary

William G. Milliken, Jr.
Chair

Revision to 2021 Schedule of Monthly Board Meetings (Action)

Adjournment of Monthly Meeting and Go Into Closed Session (Action