TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
November 16, 2021

RECOMMENDATION

That the Board of Trustees approve the minutes of the October 26, 2021 Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of President and Board Affairs

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, OCTOBER 26, 2021

CALL TO ORDER

Call to order

The Monthly Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr. at 6:05 pm on October 26, 2021 in Towsley Auditorium, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair William G. Milliken, Jr., Treasurer David DeVarti , Secretary Ruth Hatcher, Trustee Christina Fleming, and Trustee Diana McKnight-Morton

Participated via Telephone: Vice Chair Angela Davis, Ann Arbor MI

Absent: Trustee Dr. Richard J. Landau

Approval to Participate Via Telephone

Approval to Partipate Via Telephone

It was moved by Trustee McKnight-Morton and seconded by Trustee Fleming to consent to Vice Chair Davis participation via telephone.

A roll call vote was taken: Chair Milliken; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board approve the agenda for the September 28th Monthly Meeting.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary Hatcher that the Board approve the minutes of the July 27th Closed Session, September 28th Monthly Meeting and October 5th Retreat as submitted.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

CITIZEN PARTICPATION

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WCC Education Association

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Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President informed the Board that the WCCEA and administration are still regularly talking about Winter 2022 . Lastly, she thanked retiring faculty members Sue Travis, Pat Hill and Mary Burns-Coral.

Public Comments

There were no public comments.

Written Communications

There were no communications received.

SPECIAL REPORTS

Historically Black Colleges and Universities (HBCUs) Pathways

Ms. Kimberly Hurns, Executive Vice President of Instruction and Academic Affairs begin the presentation by reminding the Board that HBCU's and WCC share the same mission. Mr. Eric Reed, Dean of Student Success , Access, Equity highlighted for the Board this one-of-a-kind initiative to provide additional pathways to success for WCC's diverse student population. This program will include outreach to area high schools and the continued development of partnerships with additional HBCU institutions.

REPORTS

Monthly Personnel Recommendations (Action)

It was moved by Trustee McKnight- Morton and seconded by Secretary Hatcher that the Board approve the personnel recommendations as submitted.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Financial Reports (September 2021) (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board receive the Financial Reports for September 2021 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Facilities Development Report

Mr. William Johnson, Executive Vice President of Business Operations reminded the Board that the ML renovation project begins next Monday. Lastly, he mentioned the elevator project is almost complete.

REMARKS

Remarks from Members of the Board of Trustees

Trustee McKnight-Morton shared highlights with the Board from her attendance at the most recent ACCT conference.

Public Comments

Written Communications

SPECIAL REPORTS

Historically Black Colleges and Universities (HBCUs) Pathways

REPORTS

Monthly Personnel Recommendations (Action)

Financial Reports (September 2021) (Action)

Facilities Development Report

REMARKS

Remarks from Members of the Board of Trustees

President's Remarks

President Bellanca congratulated Radiography student competition winner and faculty member William Nelson. She also gave kudos to faculty members Ingrid Ankerson, Steve Somers and Tom Zimmerman. Lastly, she reminded the Trustees about the upcoming Veterans Day event.

OLD BUSINESS

Receipt of Fiscal Year 21 Audit (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board of Trustees receive the FY 21 Audit as submitted.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Parking Lot Lighting (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary Hatcher that the Board of Trustees approve a construction contract with Harlan Electric in the amount not to exceed $233,203.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Approval of the 2023-2027 Capital Outlay Plan (Action)

It was moved by Trustee McKnight-Morton and seconded by Treasurer DeVarti that the Board of Trustees approve the Five-Year Capital Outlay Plan for fiscal years 2023 - 2027 as submitted.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Morris Lawrence Building Renovation Capital Project (Action)

It was moved by Treasurer DeVarti and seconded by Vice Chair Davis that to meet the significant technology demands of the Morris Lawrence Conference Center, it is recommended that the Board of Trustees approve an increase to the MLB Renovation Capital Project budget from $10,000,000 to $13,500,000 and that the incremental funding for this project be provided by a transfer of General Fund reserves to the Capital Fund in the amount of $3,500,000. Further, that the Board of Trustees approve an increase in contract with Stenco from $9,000,000 to an amount not to exceed $10,000,000 to perform the renovation construction services for the MLB Renovation Project, including the related building infrastructure work required to support the technology improvements.

President's Remarks

OLD BUSINESS

Receipt of Fiscal Year 21 Audit (Action)

Parking Lot Lighting (Action)

Approval of the 2023-2027 Capital Outlay Plan (Action)

Morris Lawrence Building Renovation Capital Project (Action)

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Facilities Buildings Improvements and Great Lakes Regional Training Center Expansion Capital Project (Action)

Facilities Buildings Improvements and Great Lakes Regional Training Center Expansion Capital Project (Action)

It was moved by Trustee McKnight-Morton and seconded by Treasurer DeVarti that the Board of Trustees establish a Facilities Building Improvement and Great Lakes Building Expansion capital project in the amount of $5.8 million and that $3.5 million be transferred from the General Fund to the Capital Fund in support of this project.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Revision to 2021 and 2022 Schedule of Board Meetings (Action)

Revision to 2021 and 2022 Schedule of Board Meetings (Action)

It was moved by Secretary Hatcher and seconded by Trustee McKnight-Morton that the Board of Trustees revise its Schedule of Monthly Board Meetings by changing the location of the November through June meetings, from the Morris Lawrence Building to the Eastern Michigan University Student Center Auditorium (Room 208), 900 Oakwood St., Ypsilanti MI due to the closure of the Morris Lawrence Building due to renovations.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

NEW BUSINESS

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Great Lakes Regional Training Center Expansion Construction Contract (Action)

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It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the agenda be amended to add the Great Lakes Regional Training Center Expansion Construction contract as an action item.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

It was moved by Trustee McKnight-Morton and seconded by Treasurer DeVarti that the Board approve a construction contract with Stenco Construction Company in the amount not to exceed $3,587,000 in support of the related Great Lakes Regional Training Center expansion project.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Morris Lawrence Building Technology Contracts (Action)

Morris Lawrence Building Technology Contracts (Action)

Morris Lawrence Building Technology Contracts (Action) (cont)

It was moved by Treasurer DeVarti and seconded by Vice Chair Davis that the Board of Trustees approve the following Morris Lawrence Building Technology Contracts : ML Audiovisual contract with Thalner Electronic Laboratories, Inc. dba TEL Systems Services for an amount not to exceed $1,209,938 and a ML Network contract with CTC Technologies for an amount not to exceed $482,692.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Recess of monthly meeting to enter closed session for the purpose of discussing pending litigation (Action)

Recess of monthly meeting to enter closed session for the purpose of discussing pending litigation (Action)

It was moved by Secretary Hatcher and seconded by Treasurer DeVarti that the Board recess the monthly meeting to enter closed session for the purpose of discussing pending litigation.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted. The meeting was recessed at 7:47 p.m.

Reconvene the Monthly Meeting (Action)

Reconvene the Monthly Meeting (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board reconvene the monthly meeting.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted. The meeting was reconvened at 8:11 p.m.

Settlement of Pobursky v Washtenaw Community College Lawsuit (Action)

Settlement of Pobursky v Washtenaw Community College Lawsuit (Action)

It was moved by Chair Milliken and seconded by Treasurer DeVarti that the Board amend the agenda to add the Settlement of Pobursky v Washtenaw Community College Lawsuit as an action item.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

It was moved by Trustee McKnight-Morton and seconded by Secretary Hatcher that the Board of Trustees approve the proposed tentative lawsuit settlement agreement reached between Joel Pobursky and the College on the terms presented during the October 26, 2021 closed session board meeting and authorizes President Bellanca to sign the agreement on behalf of the Board of Trustees.

A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Adjournment of Monthly Meeting (Action)

Adjournment of Monthly Meeting (Action)

It was moved by Chair Milliken and seconded by Trustee McKnight-Morton that the Board move to adjourn the Monthly Meeting. A roll call vote was taken: Chair Milliken; yes; Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee McKnight-Morton; yes. The motion was adopted. The meeting was adjourned at 8:15 pm.

Respectfully submitted,

Ruth Hatcher
Secretary

William G. Milliken, Jr.
Chair