TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
March 22, 2022

RECOMMENDATION

That the Board of Trustees approve the minutes of the February 22, 2022 Special Meeting and Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of President and Board Affairs

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
SPECIAL MEETING OF THE BOARD OF TRUSTEES
TUESDAY, FEBRUARY 22, 22022

CALL TO ORDER

Call to Order

The Special Meeting of the WCC Board of Trustees was called to order by Chair William G. Milliken, Jr. at 4:43pm on February 22, 2022 in the Eastern Michigan University Student Union, Auditorium (Room 208), 900 Oakwood St. Ypsilanti Michigan.

Present: Chair William G. Milliken, Jr., Treasurer David DeVarti, Secretary Ruth Hatcher, Trustee Christina Fleming and Trustee Dr. Richard J. Landau

Absent: Vice Chair Angela Davis and Trustee Diana McKnight-Morton

Approval of the Agenda (Action)

Approval of the Agenda (Action)

It was moved by Secretary Hatcher seconded by Trustee Landau that the Board approve the February 22nd Special Meeting agenda. The motion was adopted.

Verbal Communication

Verbal Communication

WCC Education Association

WCC Education Association

There were no comments given.

Public Comments

Public Comments

There were no public comments.

Adjournment of Special Meeting and Move to Closed Session to discuss strategy connected with the negotiation of a collective bargaining agreement (Action)

Adjournment of Special Meeting and Move to Closed Session to discuss strategy connected with the negotiation of a collective bargaining agreement (Action)

It was moved by Treasurer DeVarti seconded by Secretary Hatcher that the Board adjourn the Special Meeting and Move to Closed Session to discuss strategy connected with the negotiation of a collective bargaining agreement.

A roll call vote was taken: Chair Milliken; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, and Trustee Landau; yes. The motion was adopted.

The meeting adjourned at 4:45 p.m..

Respectfully submitted,

Ruth Hatcher
Secretary

William G. Milliken, Jr.
Chair

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, FEBRUARY 22, 2022

CALL TO ORDER

Call to order

The Monthly Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr. at 6:02 pm February 22, 2022 in the Eastern Michigan University Student Union, Auditorium (Room 208), 900 Oakwood St. Ypsilanti Michigan.

Present: Chair William G. Milliken, Jr., Vice Chair Angela Davis, Treasurer David DeVarti , Secretary Ruth Hatcher, Trustee Christina Fleming, Trustee Dr. Richard J. Landau and Trustee Diana McKnight-Morton

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee Landau and seconded by Vice Chair Davis that the Board approve the agenda for the February 22nd Monthly Meeting. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary Hatcher that the Board approve the minutes of the January 25th Monthly Meeting. The motion was adopted.

CITIZEN PARTICPATION

CITIZEN PARTICPATION

WCC Education Association

WCC Education Association

Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President informed the Board that the WCCEA board has approved their negotiation team. Lastly, she expressed her concern for the changes in the summer and fall schedules.

WCC Education Association

Public Comments

Public Comments

There were no public comments.

Written Communications

Written Communications

There were no communications received.

SPECIAL REPORTS

SPECIAL REPORTS

Public Safety Update

Public Safety Update

Ms. Linda Blakey, Executive Vice President of Student and Academic Services and Ms. Jaimie Zecman, Interim Chief of Public Safety gave the Board an update on the staffing, training and equipment purchased to increase safety and efficiency.

Diversity and Inclusion Update

Diversity and Inclusion Update

Dr. Eric Reed, Dean of Access, Success, Equity and Inclusion began by reviewing Board Policy 8028 – Policy on Access, Success and Equity for Diverse People. He also gave an overview of the current and future initiatives lead by his office.

REPORTS

Monthly Personnel Recommendations (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve the personnel recommendations as submitted. The motion was adopted.

Financial Reports (January 2022) (Action)

It was moved by Trustee Landau and seconded by Treasurer DeVarti that the Board receive the Financial Reports for January 2022 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Mr. James Becsey, Vice President of Facilities Development & Operations informed the Board that the ML and GL building renovations are tracking on schedule.

REMARKS

Remarks from Members of the Board of Trustees

Trustee Landau expressed the concerns he had heard in the community on the lack of face to face classes offered. Lastly, he stated that he was confident that in conjunction with WCCEA the Administration would strive harder to serve the needs of the students and offer more face to face options.

President's Remarks

President Bellanca thanked Chair Milliken and Trustee McKnight- Morton for attending and representing WCC with ACCT and MCCA in legislative advocacy. She also informed the Board that she recently met with State Senator Irwin and State Representative Braebac to talk about the impact WCC is making on the Community and the State. Lastly, she thanked Dean Baber, Faculty members Bradley Clink, Glenn Ka, Nathen Oliver, Alex Paowski, Joe Ortiz and Ashley Jones for promoting and assisting in the Skill USA event hosted at WCC.

OLD BUSINESS

Pull ahead funding for Technology Infrastructure Upgrade from FY23 to FY22 (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary Hatcher that the Board approve an additional $1.5 million be transferred from the college's General Fund to its Technology Fund in FY22 instead of FY23.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

REPORTS

Monthly Personnel Recommendations (Action)

Financial Reports (January 2022) (Action)

Facilities Development Report

REMARKS

Remarks from Members of the Board of Trustees

President's Remarks

OLD BUSINESS

Pull ahead funding for Technology Infrastructure Upgrade from FY23 to FY22 (Action)

Campus Logic Student Forms Software Contract Renewal (Action)

It was moved by Secretary Hatcher and seconded by Vice Chair Davis that the Board approve a 3-year contract with Campus Logic for StudentForms software not to exceed $162,501.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

NEW BUSINESS

Single Mode Fiber Installation

Mr. Todd Krueger, CIO explained to the Board that the purchase of the fiber is need to complete the rest of the currently scheduled campus fiber upgrades.

Network Infrastructure Upgrade

Mr. Todd Krueger, CIO reminded the Board of the multi-year network infrastructure upgrade plan. He also explained that due to supply chain delays the equipment needed would require a lead time of at least a year.

Examity® Learning Validation and Remote Proctoring Contract

Dr. Kimberly Hurns, Executive Vice President for Instruction and Academic Affairs explained to the Board the need for increasing the annual contract cost for Examity®.

Appointment of Board Negotiating Team 2022 WCCEA Full Time Teaching Faculty Union Contract

Mr. Ted Cwiek provided the Board with an overview of the recommendation for the negotiating team.

Revision to the 2022 Schedule of Monthly Board Meetings (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board of Trustees revise their 2022 Schedule of Monthly Board Meetings and hold the March 22, 2022 Monthly Board Meeting at 6:00pm at the Health and Fitness Center at WCC located at 4833 East Huron River Drive, Ann Arbor MI 48105.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Establishment of Annual Spring Retreat (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board of Trustees revise their 2022 Schedule of Monthly Board Meetings and establish and hold its Annual Spring Retreat on March 22, 2022 at 3:00pm at the Health and Fitness Center at WCC located at 4833 East Huron River Drive, Ann Arbor MI 48105.

Campus Logic Student Forms Software Contract Renewal (Action)

NEW BUSINESS

Single Mode Fiber Installation

Network Infrastructure Upgrade

Examity® Learning Validation and Remote Proctoring Contract

Appointment of Board Negotiating Team 2022 WCCEA Full Time Teaching Faculty Union Contract

Revision to the 2022 Schedule of Monthly Board Meetings (Action)

Establishment of Annual Spring Retreat (Action)

Establishment of Annual Spring Retreat (Action)(cont.)

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Adjournment of Monthly Meeting (Action)

Adjournment of Monthly Meeting (Action)

It was moved by Trustee McKnight-Morton and seconded by Trustee Landau that the Board move to adjourn the Monthly Meeting. The motion was adopted. The meeting was adjourned at 7:57 pm.

Respectfully submitted,

Ruth Hatcher
Secretary

William G. Milliken, Jr.
Chair