TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
April 26, 2022

RECOMMENDATION

That the Board of Trustees approve the minutes of the March 22, 2022 Annual Retreat and Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of President and Board Affairs

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
ANNUAL RETREAT OF THE BOARD OF TRUSTEES
TUESDAY, MARCH 22, 2022

CALL TO ORDER

CALL TO ORDER

The annual retreat of the WCC Board of Trustees was called to order by William G. Milliken, Jr. on March 22, 2022 at 3:08 p.m. at the Health and Fitness Center at WCC located at 4833 East Huron River Drive, Ann Arbor, 48105.

Present: Chair William G. Milliken, Jr., Vice Chair Angela Davis, Treasurer David DeVarti, Ruth Hatcher, Trustee Christina Fleming, Trustee Dr. Richard J. Landau and Trustee Diana McKnight-Morton

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee McKnight-Morton and seconded by Trustee Landau that the Board approve the agenda for the March 22nd Annual Retreat. The motion was adopted.

Public Comment

Public Comment

There were no public comments.

Honorary Associates Degree Recipient

Honorary Associates Degree Recipient

President Bellanca led the discussion on the 2022 Honorary Associates Degree Recipient and reminded the Board of the nomination process.

DISCUSSION TOPICS

DISCUSSION TOPICS

President Bellanca began the discussion by giving an overview of the upcoming discussion items.

Topics discussed during the retreat:

- Discussion on Enrollment Trends was led by Dr. Julie Morrison, Executive Director of Institutional Effectiveness, Planning and Accreditation.
- Discussion on the college's multiyear forecast, proposed tuition and fee rate was presented by Vice President and Chief Financial Officer, Mr. Terry Barnes.

Adjournment of Annual Meeting (Action)

It was moved by Treasurer McKnight-Morton and seconded by Vice Chair Davis that the Board move to adjourn the Annual Retreat. The motion was adopted. The meeting was adjourned at 3:25 pm.

Respectfully submitted,

Ruth Hatcher
Secretary

William Milliken, Jr.
Chair

Adjournment of Annual Meeting (Action)

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, MARCH 22, 2022

CALL TO ORDER

Call to order

The Monthly Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr. at 6:01 pm on March 22, 2022 at the Health and Fitness Center at WCC located at 4833 East Huron River Drive, Ann Arbor, 48105.

Present: Chair William G. Milliken, Jr., Vice Chair Angela Davis, Treasurer David DeVarti , Secretary Ruth Hatcher, Trustee Christina Fleming, Trustee Dr. Richard J. Landau and Trustee Diana McKnight-Morton

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee McKnight-Morton and seconded by Treasurer DeVarti that the Board approve the agenda for the March 22nd Monthly Meeting. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Trustee McKnight-Morton and seconded by Vice Chair Angela Davis that the Board approve the minutes of the February 22nd Special and Monthly Meeting. The motion was adopted.

CITIZEN PARTICPATION

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WCC Education Association

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Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President informed the Board that she spoke to the Board about the changes to the schedule. Lastly she spoke about the addition of adding faculty to adjunct status.

Public Comments

Public Comments

There were no public comments.

Written Communications

Written Communications

There were two communications received.

SPECIAL REPORTS

SPECIAL REPORTS

2022 Michigan PTK All-Academic Team

2022 Michigan PTK All-Academic Team

Mr. Peter Leshkevich, Director of Student Development and Activities, introduced Ms. Veronica Capraru, Coordinator of Student Organizations. Ms. Capraru informed the Board that WCC had two PTK Scholars, Ms. Rachel Rubanguka and Ms. Daria Skalitzky, were awarded the Coca-Cola Scholarship.

WCC Wolfpack Esports Event Results

WCC Wolfpack Esports Event Results

Mr. Mathew Lucas, Manager of WCC Sports, spoke to the Board about the WCC Esports Event that raised over $10,000 for the purchase of two Wii Starlight Gaming Carts for the children's ward at Mott Children's Hospital.

REPORTS

REPORTS

Monthly Personnel Recommendations (Action)

Monthly Personnel Recommendations (Action)

It was moved by Trustee Hatcher and seconded by Trustee Landau that the Board approve the personnel recommendations as submitted. The motion was adopted.

Financial Reports (February 2022) (Action)

Financial Reports (February 2022) (Action)

It was moved by Trustee DeVarti and seconded by Trustee Landau that the Board receive the Financial Reports for March 2022 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Facilities Development Report

Mr. James Becsey, Vice President of Facilities Development & Operations gave the Board a visual update on the ML renovations and GL expansion projects.

REMARKS

REMARKS

Remarks from Members of the Board of Trustees

Remarks from Members of the Board of Trustees

Treasurer DeVarti invited fellow Trustees to attend the Ann Arbor Film Festival.

Trustee McKnight-Morton spoke about the SEMCOG Broadband report and her visit to William G. Milliken State Park and Marina.

President's Remarks

President's Remarks

President Bellanca thanked Vice Chair Davis for attending our HBCU pathways events. She also thanked Trustee McKnight-Morton for her work on the SEMCOG Broadband Committee. Lastly, she recognized Treasurer DeVarti and his family for supporting the Ann Arbor Film Festival for the last 60 years.

OLD BUSINESS

OLD BUSINESS

Single Mode Fiber Installation (Action)

Single Mode Fiber Installation (Action) (Action)

It was moved by Vice Chair Davis and seconded by Trustee Landau that the Board of Trustees approve a contract for Single Mode Fiber Installation from Challenger Technologies for an amount not to exceed $166,936.63.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Network Infrastructure Upgrade (Action)

Network Infrastructure Upgrade (Action)

It was moved by Trustee McKnight-Morton and seconded by Vice Chair Davis that the Board of Trustees approve a contract to purchase Network Infrastructure Equipment from CDW for an amount not to exceed $1,793,464.57.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Examity® Learning Validation and Remote Proctoring Contract (Action)

It was moved by Secretary Hatcher and seconded by Trustee Landau that the Board of Trustees approve the continuation of Examity® at an annual cost not to exceed $125,000 for the 2021-22 Academic Year.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Examity® Learning Validation and Remote Proctoring Contract (Action)

Appointment of Board Negotiating Team 2022 WCCEA Full Time Teaching Faculty Union Contract (Action)

It was moved by Treasurer DeVarti and seconded by Trustee McKnight-Morton that the Board of Trustees approve the recommended negotiating team as submitted by Mr. Ted Cwiek.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Appointment of Board Negotiating Team 2022 WCCEA Full Time Teaching Faculty Union Contract (Action)

NEW BUSINESS

NEW BUSINESS

Resolution to Recommend the Allowable 2021-22 Valorem Tax Rate

Mr. Terry Barnes, Vice President and CFO, explained to the Board that this motion would allow for the assumption for budget development the use of the maximum allowable rate for the 2021-22 tax levy for general operations.

Resolution to Recommend the Allowable 2021-22 Valorem Tax Rate

Service Drive Replacement

Mr. James Becsey, Vice President of Facilities Development and Operations described the board the condition of the service drive and the explained the scope of work on the project.

Service Drive Replacement

Recommendation for New Programs 2022-23

Dr. Kimberly Hurns, Executive Vice President for Instruction and Academic Affairs explained to the Board the four new certificates are to allow students to scale up and return to or enter the workforce quickly.

Recommendation for New Programs 2022-23

Budgeting & Forecasting Software Purchase (Action)

It was moved by Trustee McKnight-Morton and seconded by Treasurer DeVarti that the Board of Trustees approve a 5-year contract with TruEd Consulting to implement the Anaplan budgeting and forecasting software for an amount not to exceed $349,475.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Budgeting & Forecasting Software Purchase (Action)

Adjournment of Monthly Meeting (Action)

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the Board move to adjourn the Monthly Meeting. The motion was adopted. The meeting was adjourned at 6:54 pm.

Adjournment of Monthly Meeting (Action)

Respectfully submitted,

Ruth Hatcher
Secretary

William G. Milliken, Jr.
Chair