TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
May 24, 2022

RECOMMENDATION

That the Board of Trustees approve the minutes of the April 26, 2022 Monthly Meeting and the May 10, 2022 Special Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of President and Board Affairs

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, APRIL 26, 2022

CALL TO ORDER

Call to order

The Monthly Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr. at 6:05 pm on April 26, 2022 in the Eastern Michigan University Student Union, Auditorium (Room 208), 900 Oakwood St. Ypsilanti Michigan.

Present: Chair William G. Milliken, Jr., Vice Chair Angela Davis, Treasurer David DeVarti , Secretary Ruth Hatcher, Trustee Christina Fleming, Trustee Dr. Richard J. Landau and Trustee Diana McKnight-Morton

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee McKnight-Morton and seconded by Treasurer DeVarti that the Board approve the agenda for the April 26th Monthly Meeting. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve the minutes of the March 22nd Annual Retreat and Monthly Meeting. The motion was adopted.

CITIZEN PARTICPATION

CITIZEN PARTICPATION

WCC Education Association

WCC Education Association

Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President informed the WCCEA is looking forward to a productive negotiations and have and initial conversation with VP Cwiek. Lastly, she invited the Board to join the faculty and staff on May 2nd from 1 – 3:00pm to enjoy the Kona Ice Truck.

WCC Education Association

Public Comments

Public Comments

There were no public comments.

Written Communications

Written Communications

There were no communications received.

SPECIAL REPORTS

SPECIAL REPORTS

Curriculum and Assessment Report

Curriculum and Assessment Report

Mr. Shawn Deron, Motorcycle Faculty and Assessment Chair and Mr. Randy Van Wagnen spoke to the board about the progress that the committees have made since their last presentation to the Board. Lastly, they talked about their goals for the upcoming academic year.

WTMC Update

WTMC Update

Mr. Karl Covert, Dean of Washtenaw Technical Middle College, presented to the Board the attributes, curriculum updates, statistics and success of WTMC over the past academic year.

REPORTS

Monthly Personnel Recommendations (Action)

It was moved by Trustee McKnight-Morton and seconded by Treasurer DeVarti that the Board approve the personnel recommendations as submitted. The motion was adopted.

Financial Reports (March 2022) (Action)

It was moved by Treasurer DeVarti and seconded by Vice Chair Davis that the Board receive the Financial Reports for March 2022 as follows: General Fund, Deferred Maintenance Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Mr. William Johnson, Executive Vice President gave the Board a visual update on the ML renovations and GL expansion projects. He also walked the board through the newly formatted Facilities Development Report.

REMARKS

Remarks from Members of the Board of Trustees

Trustee Hatcher wished President Bellanca a Happy Birthday and presented her with a gift.

President's Remarks

President Bellanca informed the Board of the upcoming Honors Convocation and Commencement and Women's Council Events. Lastly, she thanked faculty and staff for an amazing year.

OLD BUSINESS

Resolution to Recommend the Allowable 2021-22 Valorem Tax Rate (Action)

It was moved by Trustee McKnight-Morton and seconded by Treasurer DeVarti that the Board recommends that the College, when developing its FY 2023 Budget utilize the maximum allowable 2021-22 Ad Valorem Rate for operations, which at its current rate of 3.3759mills will generate approximately $65,586,815 of gross tax revenue.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Service Drive Replacement (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve the replacement contract with Best in an amount not to exceed $368,285.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

REPORTS
Monthly Personnel Recommendations (Action)
Financial Reports (March 2022) (Action)
Facilities Development Report
REMARKS
Remarks from Members of the Board of Trustees
President's Remarks
OLD BUSINESS
Resolution to Recommend the Allowable 2021-22 Valorem Tax Rate (Action)
Service Drive Replacement (Action)

Recommendation for New Programs 2022-23 (Action)

It was moved by Trustee Landau and seconded by Treasurer DeVarti that the Board approve the New Programs for Fall 2022 as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Recommendation for New Programs 2022-23 (Action)

2022-23 Tuition and Fee Rate for Credit Classes (Action)

It was moved by Secretary Hatcher and seconded by Trustee McKnight-Morton that for the 2022-23 academic year the tuition rates and Infrastructure Fee be approved as submitted, and that all other college fees not listed would carry over from the 2021-22 academic year.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

2022-23 Tuition and Fee Rate for Credit Classes (Action)

NEW BUSINESS

NEW BUSINESS

WTMC Contract Renewal

Mr. Larry Barkoff, General Counsel and Ms. Linda Blakey, Executive Vice President of Student and Academic Services gave the Board a brief review of the WTMC Contract and highlighted the changes in the renewed contract.

WTMC Contract Renewal

Video Streaming Hosting Service (Yuja) Contract

Dr. Kimberly Hurns, Executive Vice President of Instruction and Academic Affairs, shared with the Board that this contract would replace the College's current vendor for streaming of online classes for blackboard.

Video Streaming Hosting Service (Yuja) Contract

Library Management and Discovery System (ExLibris)

Dr. Kimberly Hurns, Executive Vice President of Instruction and Academic Affairs, explained to the Board that this one product would replace two existing products in the library and the information would be moved to the cloud freeing up network space.

Library Management and Discovery System (ExLibris)

Application for Liquor Licenses (4 dates) – Iron Workers Summer Conference

Mr. Brandon Tucker, Associate Vice President of Workforce & Community Development informed the Board that the Ironworkers would be back in person this year for training and the licenses needed for their events.

Application for Liquor Licenses (4 dates) – Iron Workers Summer Conference

Reappointments of Washtenaw Technical Middle College Board of Directors (Action)

Reappointments of Washtenaw Technical Middle College Board of Directors (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary Hatcher that the Board approve the reappointments of Jan Gensheimer, Derrick Jackson and Stuart White to the Washtenaw Technical Middle College Board of Directors with terms ending April 2025.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Approval of the 2021-22 Candidates for Graduation (Action)

Approval of the 2021-22 Candidates for Graduation (Action

It was moved Trustee McKnight-Morton and seconded by Secretary Hatcher that the Board approve the candidates for graduation as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Honorary Associate Degree Recipient (Action)

Honorary Associate Degree Recipient (Action)

It was moved by Vice Chair Davis and seconded by Trustee Landau that the Board award the Honorary Associate Degree in Community Service to Mr. Paul Krutko for his extraordinary support of Washtenaw Community College and its students and for leading a life of service that has benefited our entire community. The motion was adopted.

Recess and Move into Closed Session to discuss a Collective Bargaining Agreement (Action)

Recess and Move into Closed Session to discuss a Collective Bargaining Agreement (Action)

It was moved by Secretary Hatcher and seconded by Trustee McKnight-Morton that the Board recess and Move into a Closed Session to discuss a Collective Bargaining Agreement. The meeting was recessed at 7:25 pm. A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

It was moved by Secretary Hatcher and seconded by Trustee Landau that the Board reconvene the Monthly meeting. The motion was adopted and the meeting reconvened at 7:36 p.m.

A.F.S.C.M.E. Local 1921 Agreement (Action)

A.F.S.C.M.E. Local 1921 Agreement (Action)

It was moved by Treasurer DeVarti and seconded by Vice Chair Davis that the Board ratifies the proposed extension effective July 1, 2022, continuing through April 30, 2023, between A.F.S.C.M.E. Local 1921 and the Washtenaw Community College Board of Trustees.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Adjournment of Monthly Meeting and Open the Public Hearing (Action)

Adjournment of Monthly Meeting and Open the Public Hearing (Action)

It was moved Trustee Landau and seconded by Secretary Hatcher that the Board adjourn the monthly meeting and open the Public Hearing on the Budget. The motion was adopted. The meeting was adjourned at 7:38 p.m.

PUBLIC HEARING REGARDERING THE 2022-23 BUDGET

PUBLIC HEARING REGARDERING THE 2022-23 BUDGET

The Public Hearing was opened at 7:39 p.m.

Public Comments

Public Comments

There were no public comments.

Review of the Proposed 2022-23 Budget

Review of the Proposed 2022-23 Budget

Mr. Terry Barnes, Vice President and Chief Financial Officer spoke to the Board about the budget process and the proposed budget for the 2022-23 fiscal year.

Adjournment of Public Hearing (Action)

Adjournment of Public Hearing (Action)

It was moved by Trustee McKnight-Morton and seconded by Trustee Landau that the Board move to adjourn the Public Hearing. The motion was adopted. The hearing was adjourned at 8:05 pm.

Respectfully submitted,

Ruth Hatcher
Secretary

William Milliken, Jr.
Chair

MINUTES
WASHTENAW COMMUNITY COLLEGE
SPECIAL MEETING OF THE BOARD OF TRUSTEES
TUESDAY, MAY 10, 2022

CALL TO ORDER

Call to order

The Special Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr. at 5:19 pm on May 10, 2022 at the Health and Fitness Center at WCC located at 4833 East Huron River Drive, Ann Arbor.

Present: Chair William G. Milliken, Jr., Treasurer David DeVarti , Secretary Ruth Hatcher, and Trustee Christina Fleming,

Absent: Vice Chair Angela Davis, Trustee Dr. Richard J. Landau and Trustee Diana McKnight-Morton

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Secretary Hatcher and seconded by Treasurer DeVarti that the Board approve the agenda for the May 10, 2022 Special Meeting. The motion was adopted.

CITIZEN PARTICPATION

CITIZEN PARTICPATION

WCC Education Association

WCC Education Association

No comments were given.

WCC Education Association

Public Comments

Public Comments

There were no public comments.

OLD BUSINESS

OLD BUSINESS

Application for Liquor Licenses (4 dates) – Iron Workers Summer Conference (Action)

Application for Liquor Licenses (4 dates) – Iron Workers Summer Conference (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board of Trustees through its duly authorized officers, make application to the Liquor Control Commission for a special License for the sale of either beer and wine or beer, wine, and spirits for consumption on the premises of Washtenaw Community College and with all adequate precautions to be in effect on the following days: July 16, July 19, July 20, and July 21, 2022.

A roll call vote was taken: Chair Milliken; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, and Trustee Fleming; yes. The motion was adopted.

NEW BUSINESS

NEW BUSINESS

Award of Catering Contract

Award of Catering Contract

Mr. Terry Barnes, Vice President and CFO explained to the Board the RFP process and the committee's catering recommendation.

Resolution to Approve the 2022-23 Tax Levy for General Operations

Resolution to Approve the 2022-23 Tax Levy for General Operations

Mr. Terry Barnes, Vice President and CFO explained to the Board that this motion would allow for the assumption of the maximum allowable rate for the 2022-23 tax levy for general operations.

Revision to the 2022 Schedule of Monthly Board Meetings (Action)

Revision to the 2022 Schedule of Monthly Board Meetings (Action)

It was moved by Trustee Fleming and seconded by Secretary Hatcher that the Board of Trustees revise their 2022 Schedule of Monthly Board Meetings and hold the May 24, 2022 Monthly Board Meeting at 6:00pm at the Health and Fitness Center at WCC located at 4833 East Huron River Drive, Ann Arbor MI 48105.

A roll call vote was taken: Chair Milliken; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, and Trustee Fleming; yes. The motion was adopted.

Adjournment of Special Meeting and Move to Closed Session to discuss collective bargaining strategy (Action)

Adjournment of Special Meeting and Move to Closed Session to discuss collective bargaining strategy (Action)

It was moved by Chair Milliken and seconded by Secretary Hatcher that the Board adjourn the special meeting and move into closed session to discuss collective bargaining strategy. A roll call vote was taken: Chair Milliken; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, and Trustee Fleming; yes. The motion was adopted. The Special Meeting was adjourned at 5:34 pm.