TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
July 19, 2022

RECOMMENDATION

That the Board of Trustees approve the minutes of the June 28, 2022 Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of President and Board Affairs

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, JUNE 28, 2022

CALL TO ORDER

Call to order

The Monthly Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr. at 6:09 pm on June 28, 2022 in the Eastern Michigan University Student Union, Auditorium (Room 208), 900 Oakwood St. Ypsilanti Michigan.

Present: Chair William G. Milliken, Jr., Vice Chair Angela Davis, Treasurer David DeVarti, Secretary Ruth Hatcher ,Trustee Christina Fleming, Trustee Dr. Richard J. Landau and Trustee Diana McKnight-Morton

Approval of Amended Agenda (Action)

Approval of Amended Agenda (Action)

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the Board approve the amended agenda for the June 28th Monthly Meeting. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve the minutes of the May 24 , 2022 Monthly Meeting. The motion was adopted.

CITIZEN PARTICPATION

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WCC Education Association

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Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President welcomed Dr. Vega to the role of Interim Vice President of Instruction. Lastly, she stated after 30 hours of negotiations a tentative agreement has been reached with hopes of having it approved by WCCEA membership prior to the July Board Meeting.

Public Comments

Public Comments

There were no public comments.

Written Communications

Written Communications

There no communication received.

SPECIAL REPORTS

SPECIAL REPORTS

Parkridge and Harriet Center Update

Parkridge and Harriet Center Update

Mr. Brandon Tucker, Vice President & Chief Workforce & Community Development Officer shared with the Board the driving force behind WCC's engagement in Eastern Washtenaw County. Mr. Anthony Williamson, Director of College and Career Readiness ended the presentation by briefly speaking to the Board on the second year of the reimagination of Parkridge to realign resources to increase the impact on the community.

Mandatory Audit Communication

Mandatory Audit Communication

Ms. Traci Moon, Engagement Partner at Andrews Hooper Pavlik PLC who is responsible for the overall services to the College spoke to the Board about the scope of the audit and responsibilities that the auditors and the College both have.

REPORTS

REPORTS

Monthly Personnel Recommendations (Action)

Monthly Personnel Recommendations (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary Hatcher that the Board approve the personnel recommendations as submitted. The motion was adopted.

2022 - 23 Appointment of the President and Chief Executive Officer (Action)

2022 - 23 Appointment of the President and Chief Executive Officer (Action)

It was moved by Trustee McKnight-Morton and seconded by Trustee Landau that the Board extend the appointment of Dr. Rose B. Bellanca as President and Chief Executive Officer to June 30, 2025, that her 2022-2023 salary be set at $249,000, that she receives a $10,000 increase to her annual housing allowance, and that the Chair of the Board of Trustees be authorized to sign a contract with Dr. Bellanca on behalf of the Board.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, , Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

2022 - 23 Independent Staff Salary Range Table (Action)

2022 - 23 Independent Staff Salary Range Table (Action)

It was moved by Trustee Landau and seconded by Vice Chair Davis that the Board approve the 2022 – 2023 Independent Staff Salary Range Table as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, , Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

2022 - 23 Independent Staff Salary Adjustments (Action)

2022 - 23 Independent Staff Salary Adjustments (Action)

It was moved by Trustee McKnight-Morton and seconded by Vice Chair Davis that the Board approve a 3.0% adjustment to the independent Staff salary and wage rates, for the 2022 – 2023 fiscal year.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, , Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

2022 - 23 Part –Time Staff and Coaches Wage Rates (Action)

2022 - 23 Part –Time Staff and Coaches Wage Rates (Action)

It was moved by Trustee Landau and seconded Secretary Hatcher that the Board approve the 2022 – 2023 Part-Time Support Staff and Club Sports Coaches Salary as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, , Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

2022 - 23 Part – Time Faculty Wage Rates (Action)

2022 - 23 Part – Time Faculty Wage Rates (Action)

It was moved by Vice Chair Davis and seconded by Trustee Landau that the Board approve the attached 2022 – 2023 Part-Time Faculty Wage Rates as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, , Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Financial Reports (May 2022) (Action)

Financial Reports (May 2022) (Action)

It was moved by Trustee McKnight-Morton and seconded by Vice Chair Davis that the Board receive the Financial Reports for May 2022 as follows: General Fund, Capital Fund, and Combined Schedule of Investments-All Funds. The motion was adopted.

Facilities Development Report

Facilities Development Report

Mr. William Johnson, Executive Vice President gave the Board a visual update on the ML renovations and GL expansion projects.

REMARKS

REMARKS

Remarks from Members of the Board of Trustees

Remarks from Members of the Board of Trustees

Secretary Hatcher thanked Dean Reed and his staff for the Juneteenth Celebration. She also informed the Trustees of the article written in the Trustee Quarterly by former Trustee, Mr. David Rutledge. Lastly, she mentioned thinking of incentivize students to come back to campus.

Trustee McKnight-Morton thanked Mr. Anthony Williamson for his current and past work on Parkridge.

Trustee Landau thanked EMU for the use of their facilities while ML was under renovations.

President's Remarks

President's Remarks

President Bellanca thanked the Board for their continuous support. She also stated that all our union partnerships will be returning to campus. President Bellanca ended her comments by reminding the board of the WCC Foundation Jerry Jernigan annual golf outing on August 1st.

OLD BUSINESS

OLD BUSINESS

2022-23 Department Chair Appointments (Action)

2022-23 Department Chair Appointments (Action)

It was moved by Secretary Hatcher and seconded by Trustee Landau that the Board approve the attached 2022 - 2023 Faculty Department Chair appointments as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, , Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Approval of the 2022-23 Faculty Sabbaticals (Action)

2022-23 Department Chair Appointments (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary Hatcher that the Board approve the attached requested 2022 - 2023 Faculty Sabbatical Leaves as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, , Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

OE HVAC Replacement Contract (Action)

OE HVAC Replacement Contract (Action)

It was moved by Secretary Hatcher and seconded by Trustee Landau that the Board approve the HVAC replacement contract with Monroe Plumbing & Heating Company in an amount not to exceed $145,000.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, , Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

NEW BUSINESS

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Strategic Marketing Service Contract (Action)

Strategic Marketing Service Contract (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board amend the agenda to move the Strategic Marketing Service Contract to an action item.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

It was moved by Trustee Mc Knight-Morton and seconded by Vice Chair Davis that the Board approve a contract with OHO Interactive in an amount not to exceed $230,000 for one year of service and after a review be presented to the Board in approximately one year, and with Board approval the College may renew the contract for two additional one-year periods at the same annual cost.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, , Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Service Drive Asphalt Replacement – Contract Adjustment (Action)

Service Drive Asphalt Replacement – Contract Adjustment (Action)

It was moved by Secretary Hatcher and seconded by Vice Chair Davis that the Board approve an increase of $100,000 to the Service Drive Asphalt replacement contract with Best Asphalt and that the revised contract not exceed $468,285.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, , Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

LA Building Flooring Replacement Contract

LA Building Flooring Replacement Contract

Mr. William Johnson, Executive Vice President mentioned that this project is being resumed since halted by COVID 19 in 2019. He also mentioned that this is part of our deferred maintenance program.

Approval of Employee Appreciation One – Time Bonus Payments to College Employees (Action)

Approval of Employee Appreciation One – Time Bonus Payments to College Employees (Action)

It was moved by Treasurer DeVarti and seconded by Trustee Fleming that the Approval of Employee Appreciation One – Time Bonus Payments to College Employees be moved to an action item. The motion was adopted.

It was moved by Treasurer DeVarti and seconded by Trustee Fleming that the Board approve an Employee Appreciation One - Time Bonus Payment to regular year - round employees in the Independent Job Group and to employees represented by the WCCEA, AFSCME and OPT bargaining units.

Total cost of bonus payments will not exceed $1,000,000, are subject to appropriate union participation, where applicable, and will be made with 2021-22 Fiscal Year funds. The Board of Trustees authorizes the administration to establish appropriate criteria for payment eligibility and to take any other action necessary to make the payments.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, , Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Adjournment of Monthly Meeting (Action)

Adjournment of Monthly Meeting (Action)

It was moved by Trustee Hatcher and seconded by Vice Chair Davis that the Board adjourn the Monthly Meeting . The motion was adopted. The meeting adjourned at 7:50 p.m.

Respectfully submitted,

Ruth Hatcher
Secretary

William Milliken, Jr.
Chair