TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
October 18, 2022

RECOMMENDATION

That the Board of Trustees approve the minutes of the September 27, 2022 Monthly Meeting as submitted.

Prepared by: Terry Barnes
Title: Vice President & CFO

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, SEPTEMBER 27, 2022

CALL TO ORDER

Call to order

The Monthly Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr. at 6:05 pm on September 27, 2022 in ML 101, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair William G. Milliken, Jr., Vice Chair Angela Davis, Treasurer David DeVarti, Secretary Ruth Hatcher, Trustee Christina Fleming, Trustee Dr. Richard J. Landau and Trustee Diana McKnight-Morton

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Vice Chair Davis and seconded by Trustee Landau that the Board approve the agenda for the September 27, 2022 Monthly Meeting. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Secretary Hatcher and seconded by Trustee Landau that the Board approve the minutes of the July 19, 2022 Monthly Meeting. The motion was adopted.

CITIZEN PARTICPATION

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WCC Education Association

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Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President recognized the faculty leaving and congratulated them on the next chapter in their lives. She also mentioned that the WCCEA is looking forward to working together with the administration to provide our students with the best possible instruction.

Public Comments

Public Comments

There were no public comments.

Written Communications

Written Communications

There was one communication received.

SPECIAL REPORTS

SPECIAL REPORTS

Presentation on the Local Strategic Value Best Practices for 2022

Presentation on the Local Strategic Value Best Practices for 2022

Dr. Julie Morrison, Executive Director of Initiatives and Special Projects, spoke about the compliance document. She reminded the Board that WCC needs to meet four of the five categories in each area in order to be considered for funding.

Mr. Brandon Tucker, Vice President and Chief Workforce and Community Development Officer, talked about the areas updated for Economic Development and Business and Industry Partnerships.

Ms. Linda Blakey, Provost and COO, talked to the Board about WCC's Educational Partnerships.

Dr. Michelle Mueller, Vice President of Economic & College Development, spoke about WCC's best practices in Community Service.

REPORTS

Monthly Personnel Recommendations (Action)

It was moved by Secretary Hatcher and seconded by Treasurer DeVarti that the Board approve the personnel recommendations as submitted. The motion was adopted.

Financial Reports (Year End - June 2022) (Action)

It was moved by Chair Milliken and seconded by Vice Chair Davis that the Board receive the Financial Reports for June 2022 (year-end) as follows: General fund, Capital Fund, and Combined Schedule of Investments – All funds as submitted. The motion was adopted.

Facilities Development Report

Mr. James Becsey, Vice President of Facilities Development and Operations briefed the Board on several deferment projects such as Crane LASB Lighting and Flooring and Dump Site Grading.

REMARKS

Remarks from Members of the Board of Trustees

Vice Chair Davis stated she was happy to be back in the newly renovated MLB. Lastly, she stated to the faculty and staff to keep up the good work.

Secretary Hatcher stated that she would like to see a report on student modality preferences for students based on scheduling pre and post COVID.

President's Remarks

President Bellanca thanked Interim Vice President Vega and Faculty Professional Development Team for their great work on Inservice. She also talked about WCC's participated in the auto show in which the LT. Governor stopped by. She specifically thanked faculty members Allan Coleman, Justin Morningstar, Edward Szurek and Director of ATC, Alan Lecz. Lastly, President Bellanca welcomed back Clarence Jennings, Vice President of Student and Academics Services and introduced interim Dean, Tracey Schwab.

NEW BUSINESS

Review of 2024 -2028 WCC Capital Outlay Plan

President Bellanca began the presentation by reminding the Board of how the concept of the Center for Success building came to be. Lastly, Mr. James Becsey Vice President of Facilities Development and Operations ended the presentation with giving the Board a high level overview of the Facilitates Assessment Update of the buildings.

Review of Fiscal Year 22 Audit

Mr. Terry Barnes, Vice President and CFO, provided the Board with highlights from the fiscal 2022 year.

REPORTS

Monthly Personnel Recommendations (Action)

Financial Reports (Year End - June 2022) (Action)

Facilities Development Report

REMARKS

Remarks from Members of the Board of Trustees

President's Remarks

NEW BUSINESS

Review of 2024 -2028 WCC Capital Outlay Plan

Review of Fiscal Year 22 Audit

Review of Fiscal Year 22 Audit (cont.)

Ms. Tracey Moon, Audit Partner from Andrews Hooper Pavlik PLC, reviewed with the Board the services provided, audit results and the management letter.

Contract for Copy Lease Agreement and Copy Center Services

Contract for Copy Lease Agreement and Copy Center Services

Mr. Terry Barnes, Vice President and CFO, explained to the Board the motion before them for Copy Machines and Services for the campus.

Storage Area Network (Action)

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It was moved by Trustee Landau and seconded by Treasurer DeVarti that the Storage Area Network be moved to an action item. The motion was adopted.

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board approve the contract to purchase the Storage Area Network from Avalon Technologies, Inc for an amount not to exceed $300,818.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Lumens Middleware Cloud Contract Amendment

Lumens Middleware Cloud Contract Amendment

Mr. Todd Krueger, CIO described to the Board the need for this software and how it will benefit the college.

Campus-Wide Switchgear Maintenance Contract

Campus-Wide Switchgear Maintenance Contract

Mr. James Becsey, Vice President of Facilities Development and Operations talked to the Board about the need for this contract.

Resolution Regarding Local Strategic Value Best Practices for 2022 (Action)

Resolution Regarding Local Strategic Value Best Practices for 2022 (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary Hatcher that the Washtenaw Community College Board of Trustees certifies that the College does meet the best practice standards required for the state appropriations under Michigan Public Act 144 of 2022.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Revision to 2022 Schedule of Board Meetings (Action)

Revision to 2022 Schedule of Board Meetings (Action)

It was moved by Vice Chair Davis and seconded by Trustee Landau that the Board revise their 2022 Schedule of Monthly Board Meetings and hold the October 25, 2022 Monthly Board Meeting on October 18, 2022 at 6:00pm in the Seminar Rooms (ML 101/103/123) at the Morris Lawrence Building.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Recess of Monthly Meeting and Move into Closed Session to Discuss Pending Litigation (Action)

Recess of Monthly Meeting and Move into Closed Session to Discuss Pending Litigation (Action)

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the monthly meeting be recessed and Trustees move into closed session to discuss pending litigation.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted. The meeting was recessed at 8:32 pm.

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the Monthly Meeting of the WCC Board of Trustee reconvene. The motion was adopted.

Motion to Amend the Agenda and Add an Action Item (Action)

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It was moved by Trustee Landau and seconded by Vice Chair Davis that the Board amend the agenda to add an action item. The motion was adopted.

Settlement of Reeds, Benin, and Hover v Washtenaw Community College Lawsuits(Action)

Settlement of Reeds, Benin, and Hover v Washtenaw Community College Lawsuits(Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board of Trustees approves the proposed tentative lawsuit settlement agreements reached between Dana Reeds, Michelle Benin and Personna Hover and the College on the terms presented during the September 27, 2022 closed session board meeting and authorizes President Bellanca to sign the agreements on behalf of the Board of Trustees.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted. The meeting was recessed at 8:32 pm.

Adjournment of Monthly Meeting (Action)

Adjournment of Monthly Meeting (Action)

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the Board adjourn the Monthly Meeting . The motion was adopted. The meeting adjourned at 8:57 p.m.

Respectfully submitted,

Ruth Hatcher
Secretary

William Milliken, Jr.
Chair