TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
November 15, 2022

RECOMMENDATION

That the Board of Trustees approve the minutes of the October 18, 2022 Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of President and Board Affairs

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, OCTOBER 18, 2022

CALL TO ORDER

Call to order

The Monthly Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr. at 6:06 pm on October 18, 2022 in ML 101, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair William G. Milliken, Jr., Vice Chair Angela Davis, Treasurer David DeVarti, Secretary Ruth Hatcher, Trustee Christina Fleming, Trustee Dr. Richard J. Landau *(arrived at 6:09 p.m.)* and Trustee Diana McKnight-Morton

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve the agenda for the October 18, 2022 Monthly Meeting. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Secretary Hatcher and seconded by Vice Chair Davis that the Board approve the minutes of the September 27th Monthly Meeting. The motion was adopted.

CITIZEN PARTICPATION

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WCC Education Association

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Ms. Julie Kissel, English and College Readiness faculty member and WCCEA President, provided the Board with a brief overview on the process that qualifies faculty for adjunct status. Lastly, she ended with a quote from Lao Tzu.

Public Comments

Public Comments

There were no public comments.

Written Communications

Written Communications

There was one communication received.

SPECIAL REPORTS

SPECIAL REPORTS

Annual Grants Update

Annual Grants Update

Mr. Brandon Tucker, Vice President & Chief Workforce & Community Development Officer presented an overview of the grant activity at WCC for the 2020-21 fiscal year to the Board.

REPORTS

REPORTS

Monthly Personnel Recommendations (Action)

Monthly Personnel Recommendations (Action)

It was moved by Trustee Landau and seconded by Trustee McKnight-Morton that the Board approve the personnel recommendations as submitted. The motion was adopted.

Financial Reports (September 2022) (Action)

Financial Reports (September 2022) (Action)

It was moved by Treasurer DeVarti and seconded by Vice Chair Davis that the Board receive the Financial Reports for September 2022 as follows: General fund, Capital Fund, and Combined Schedule of Investments – All funds as submitted. The motion was adopted.

Facilities Development Report

Facilities Development Report

Mr. James Becsey, Vice President of Facilities Development and Operations updated the Board about the College's Capital Projects.

REMARKS

REMARKS

Remarks from Members of the Board of Trustees

Remarks from Members of the Board of Trustees

Vice Chair Davis spoke about the Black Women in Michigan Politics event that she recently attended.

Secretary Hatcher informed the Board of the upcoming Liberal Arts week that would be held virtually.

Trustee McKnight-Morton talked about the SEMCOG meeting she attended.

Chair Milliken spoke about the population migration to the state of Michigan.

Trustee Landau briefly talked about how Climate Change is also causing the population migration to Michigan.

Treasurer DeVarti talked about the fundraiser for Haiti that he will be attending along with WCC Nursing Staff and Students. Lastly, he mentioned the Washtenaw Literacy Event he will be attending that will be hosted at the College.

President's Remarks

President's Remarks

President Bellanca began by thanking State Representative Ronnie Peterson for his supportive statement for WCC's Capital Outlay request at the Capital Outlay Hearing. She also informed the Board that this year's class of 41 student was the largest class of recruits with 36 receiving badges from the law enforcement departments that had already hired them. Lastly, she reminded the Board of the upcoming Washtenaw Economic Club featuring political commentator, Tim Skubick.

OLD BUSINESS

OLD BUSINESS

Approval of 2024 -2028 WCC Capital Outlay Plan (Action)

Approval of 2024 -2028 WCC Capital Outlay Plan (Action)

It was moved by Trustee Landau and seconded by Vice Chair Davis that the Board approve the Five-Year Capital Outlay Plan for fiscal years 2024 -2028 as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Receipt of Fiscal Year 22 Audit (Action)

Receipt of Fiscal Year 22 Audit (Action)

It was moved by Treasurer DeVarti and seconded by Trustee Landau that the Board receive the FY 22 Audit as submitted.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Contract for Copy Lease Agreement and Copy Center Services (Action)

Contract for Copy Lease Agreement and Copy Center Services (Action)

It was moved by Vice Chair Davis and seconded by Treasurer DeVarti that the Board approve a five-year copier lease agreement along with a five-year copy center and network printer service agreement with Applied Imaging. The copier lease agreement provides for a $1 purchase option at the end of the lease and copy center service agreement provides for two 1-year extensions, at the college's option.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Lumens Middleware Cloud Contract Amendment (Action)

Lumens Middleware Cloud Contract Amendment (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve a contract amendment with Augusoft for the purchase of Lumens Middleware Cloud, including implementation costs, for $52,667.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Campus-Wide Switchgear Maintenance Contract (Action)

Campus-Wide Switchgear Maintenance Contract (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board approve a service contract with Utilities Instrumentation Service in the amount of $85,969.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Revision to 2022 Schedule of Board Meetings (Action)

Revision to 2022 Schedule of Board Meetings (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary Hatcher that the Board establish and hold their annual Fall Retreat on November 15, 2022 at 3:00 pm. The Fall Retreat will be held in the Seminar Rooms (ML 101/103/123) of the Morris Lawrence Building.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Adjournment of Monthly Meeting (Action)

Adjournment of Monthly Meeting (Action)

It was moved by Trustee Landau and seconded by Vice Chair Davis that the Board adjourn the Monthly Meeting. The motion was adopted. The meeting adjourned at 7:27 p.m.

Respectfully submitted,

Ruth Hatcher
Secretary

William Milliken, Jr.
Chair