TAB A

Board of Trustees
Washtenaw Community College

ACTION

4800 E. Huron River Drive
Ann Arbor, Michigan 48105-4800

Subject
Approval of Minutes

Date
December 13, 2022

RECOMMENDATION

That the Board of Trustees approve the minutes of the November 15, 2022 Retreat and Monthly Meeting as submitted.

Prepared by: Vanessa Brooks
Title: Chief of Staff and Director of President and Board Affairs

Recommended by: Rose B. Bellanca, Ed.D.
Rose B. Bellanca, President

MINUTES
WASHTENAW COMMUNITY COLLEGE
ANNUAL RETREAT OF THE BOARD OF TRUSTEES
TUESDAY, NOVMEBER 15, 2022

CALL TO ORDER

CALL TO ORDER

The annual retreat of the WCC Board of Trustees was called to order by William G. Milliken, Jr. on November 15, 2022 at 3:18 p.m. at the Morris Lawrence Building WCC located at 4800 East Huron River Drive, Ann Arbor, 48105.

Present: Chair William G. Milliken, Jr., Treasurer David DeVarti, Ruth Hatcher, Trustee Christina Fleming, Trustee Dr. Richard J. Landau and Trustee Diana McKnight-Morton

Absent: Vice Chair Angela Davis

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee Landau and seconded by Secretary Hatcher that the Board approve the agenda for the November 15th Annual Retreat. The motion was adopted.

Public Comment

Public Comment

There were no public comments.

DISCUSSION TOPICS

DISCUSSION TOPICS

- Discussion on Deferred Maintenance was led by Mr. James Becsey, Vice President of Facilities Development and Operations
- The Board took a Walking Tour of the Great Lakes Regional Training Center, led by Ms. Marilyn Donham, Dean of Skilled Trade Training and Mr. Charles Smith, Director of Design and Construction Services from 3:50 - 4:27 pm.

Adjournment of Annual Retreat and Go Into Closed Session to Discuss Collective Bargaining (Action)

Adjournment of Annual Retreat and Go Into Closed Session to Discuss Collective Bargaining (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board move to adjourn the Annual Retreat and move into Closed Session to discuss Collective Bargaining. A roll call vote was taken: Chair Milliken; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted. The retreat was adjourned at 4:38 pm.

Respectfully submitted,

Ruth Hatcher
Secretary

William Milliken, Jr.
Chair

MINUTES
WASHTENAW COMMUNITY COLLEGE
MONTHLY MEETING OF THE BOARD OF TRUSTEES
TUESDAY, NOVEMBER 15, 2022

CALL TO ORDER

Call to order

The Monthly Meeting of the Board of Trustees of Washtenaw Community College was called to order by Chair William G. Milliken, Jr. at 6:03 pm on November 15, 2022 in ML 101, Morris Lawrence Building, 4800 East Huron River Drive, Ann Arbor, Michigan.

Present: Chair William G. Milliken, Jr., Vice Chair Angela Davis, Treasurer David DeVarti, Secretary Ruth Hatcher, Trustee Christina Fleming, Trustee Dr. Richard J. Landau and Trustee Diana McKnight-Morton

Approval of Agenda (Action)

Approval of Agenda (Action)

It was moved by Trustee McKnight-Morton and seconded by Vice Chair Davis that the Board approve the agenda for the November 15, 2022 Monthly Meeting. The motion was adopted.

Approval of Minutes (Action)

Approval of Minutes (Action)

It was moved by Vice Chair Davis and seconded by Secretary Hatcher that the Board approve the minutes of the October 18th Monthly Meeting. The motion was adopted.

CITIZEN PARTICPATION

CITIZEN PARTICPATION

WCC Education Association

WCC Education Association

Mr. David Wooten Biology faculty member and WCCEA area representative talked about the LA flooring project that was underway. He stated that he hopes the project continues with no interruption to teaching and learning and that there will be faculty input to the restoration of the art and displays.

WCC Education Association

Public Comments

Public Comments

There were no public comments.

Written Communications

Written Communications

There was one communication received.

SPECIAL REPORTS

SPECIAL REPORTS

Annual Student and Financial Aid Profile; Fall Student Profile

Annual Student and Financial Aid Profile; Fall Student Profile

Ms. Linda Blakey, Provost and Chief Operating Officer highlighted data from the 2021 – 22 annual enrollment report. She mentioned that over 3,600 degrees and certificates were earned.

Mr. Clarence Jennings Jr, Vice President of Student Services presented to the Board the annual Financial Aid Profile. He thanked the Financial Aid staff for administering over $31,281,129 of aid to over 6200 students.

REPORTS

Monthly Personnel Recommendations (Action)

It was moved by Trustee McKnight-Morton and seconded by Secretary Hatcher that the Board approve the personnel recommendations as submitted. The motion was adopted.

Financial Reports (October 2022) (Action)

It was moved by Treasurer DeVarti and seconded by Vice Chair Davis that the Board receive the Financial Reports for October 2022 as follows: General fund, Capital Fund, and Combined Schedule of Investments – All funds as submitted. The motion was adopted.

Facilities Development Report

Mr. James Becsey, Vice President of Facilities Development and Operations updated the Board about the College's Capital Projects. Lastly, he mentioned that the ML and GL building projects are substianlly complete.

REMARKS

Remarks from Members of the Board of Trustees

Secretary Hatcher requested an Ecological Study as a result of the spill.

Vice Chair Davis thanked the voters and stated she looked forward to working with Trustee and Administration for another six years.

Trustee McKnight-Morton talked about the sessions she attended at the Association of Community College Trustees conference.

President's Remarks

President Bellanca congratulated Chair Milliken and Vice Chair Davis on being reelected. She thanked Trustee Hatcher for attending the Veteran's Day Events. Lastly, she showed a video on our partner Zoller which has created an Application Engineer Apprenticeship program with WCC.

OLD BUSINESS

2022 Emeritus Staff Status Recipients

The Board thanked the staff for their years of service to the College.

NEW BUSINESS

Approval of full-time and Adjunct Faculty employee salary increases (Action)

It was moved by Trustee McKnight- Morton and seconded by Secretary Hatcher that the Board of Trustees approves a 1% salary increase or $500 salary increase, whichever is greater, for each full-time college employee and adjunct faculty member on the payroll as of December 1, 2022. The increase will assist the college in retaining current employees and attracting qualified new employees to fill vital position openings.

REPORTS

Monthly Personnel Recommendations (Action)

Financial Reports (September 2022) (Action)

Facilities Development Report

REMARKS

Remarks from Members of the Board of Trustees

President's Remarks

OLD BUSINESS

2022 Emeritus Staff Status Recipients

NEW BUSINESS

Approval of full-time and Adjunct Faculty employee salary increases (Action)

Approval of full-time and Adjunct Faculty employee salary increases (Action)(cont.)

Salary increases are subject to appropriate union participation, where applicable, and will be effective December 1, 2022.

The Board of Trustees authorizes the administration to establish appropriate specific criteria for salary increase eligibility and to take any other action necessary to grant the increases.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

By Pass Sanitary Drain System (Action)

By Pass Sanitary Drain System (Action)

It was moved by Trustee Landau and seconded by Secretary Hatcher that the Board of Trustees approve a contract with Rain for Rent in the amount not to exceed $111,663 to install a bypass sanitary drain line until a permanent underground system can be installed.

A roll call vote was taken: Chair Milliken; yes, Vice Chair Davis; yes, Treasurer DeVarti; yes, Secretary Hatcher; yes, Trustee Fleming; yes, Trustee Landau; yes, and Trustee McKnight-Morton; yes. The motion was adopted.

Adjournment of Monthly Meeting (Action)

Adjournment of Monthly Meeting (Action)

It was moved by Treasurer DeVarti and seconded by Secretary Hatcher that the Board adjourn the Monthly Meeting. The motion was adopted. The meeting adjourned at 7:29 p.m.

Respectfully submitted,

Ruth Hatcher
Secretary

William Milliken, Jr.
Chair