
ENROLLMENT SERVICES



FERPA Family Education Rights and Privacy Act

Washtenaw Community College hereby designates the following categories of student information as public or "Directory Information". Although it is the practice of the College not to release information without the informed consent of the student, such information may be disclosed by the College at its discretion.

This Directory Information is defined as:

Name, Address, Email Address, Telephone Number
Dates of Attendance, Full/Part Time Status
Degrees Awarded, Major, Date of Graduation

**Students may request the withholding of information disclosure under FERPA.
To withhold disclosure, complete this form and return to Enrollment Services.**

THIS PETITION WILL REMAIN IN EFFECT UNTIL WE ARE FURTHER NOTIFIED BY YOU.

Washtenaw Community College assumes that failure on the part of the student to request that disclosure of Directory Information be withheld indicates individual approval for disclosure. Questions concerning FERPA should be referred to Enrollment Services located in the Student Center Building, 2nd Floor, Room 203.

COMPLETE THE FOLLOWING INFORMATION

Student ID: @ _____ Name: _____

I am requesting the following:

_____ Withhold disclosure of Directory Information

_____ Resume disclosure of Directory Information

I acknowledge that this withholding request means that the college will not release any Directory Information to potential employers, insurance companies, nor to any other requesting companies, nor would a graduating student be listed in the commencement program. This withholding request will remain in effect until I notify Washtenaw Community College in writing. Students who lose or cannot remember their password to *MyWCC* must visit campus with appropriate ID to gain electronic access.

Signature _____

Date: _____