



2012-13 Transfer Guide
Cleary University and Washtenaw Community College
BBA Human Resource Management

Washtenaw Community College		Cleary University	
Competency Core Courses			
Semester Credits		Quarter Credits	
ACC 111 Principles of Accounting I	3	ACC 245 Principles of Accounting I	4
BOS 184 Spreadsheet Software Applications I	3	*CAS 107 Microsoft Excel	2
BOs 207 Presentation Software Applications	2	*CAS 111 Microsoft PowerPoint	2
CIS 100 Introduction to Computers and Software Applications	3	*CIS 150 Microsoft Office Application Software CAS 107 and CAS 111 are equivalent to CIS 150	4
ENG 111 Composition I	4	ENG 160 Business Composition	4
ECO 211 Principles of Economics I	3	ECO 250 Macroeconomics	4
BMG 220 Principles of Finance	3	FIN 200 Introduction to Business Finance	4
BMG 265 Business Statistics or MTH 160 Basic Statistics	3 or 4	MTH 180 Introduction to Business Statistics	4
		TOTAL	24
Cleary Core Courses			
		BAC 300 Business Research & Communication	4
		ENT 405 Creativity and Innovation	4
		NAT 340 Environmental Science for Managers	4
		ORN 099 Undergraduate Orientation	1
		QTY 432 Quality Management	4
Business Core Courses			
		ACC 401 Financial Accounting	4
		ACC 402 Managerial Accounting	4
		BCS 440 Technology and the Organization	4
ECO 211 Principles of Economics I ECO 221 Principles of Economics II	3 & 3	ECO 320 Economics of Business	4
		FIN 400 Financial Management	4
		LAW 320 Business Ethics and Legal Issues	4
		MGT 400 Management Skills Seminar	4
		MGT 420 International Business	4
		MKT 415 Interactive Marketing	4
		MTH 344 Quantitative Business Analysis	4
		NAT 340 Environmental Science for Managers	4
		CLEARY AND BUSINESS CORE TOTAL	61

Major Courses		
There are no course substitutions accepted for the major courses.	Human Resource Management	
	HRM 440 Labor Relations and Legal Issues for Human Resource Managers	4
	HRM 450 Training and Development for Human Resource Professionals	4
	HRM 460 Compensation and Performance Management Systems	4
	HRM 470 Organizational Staffing Principles and Practices	4
	LAW 435 Human Resources Law	4
	PJT 495 Senior Project	2
	PJT 496 Senior Project	2
	PJT 497 Senior Project	2
	PJT 498 Senior Project	2
	PJT 499 Senior Project	2
	TOTAL	30

Notes

Note 1: Washtenaw Community College credits are semester credits. Cleary University credits are quarter credits. 180 quarter credits/120 semester credits are required for a Bachelor of Business Administration (BBA).

Note 2: Electives/General Education may be any Washtenaw Community College courses or transfer or may include credit for prior learning or proficiency exam credit. There is no fee for prior learning evaluation prior to the final term of the program.

Note 3: Cleary tuition includes all textbooks (e-books) and fees. There are no other fees.

Note 4: Guaranteed tuition rate for all students continuously enrolled for an entire program. No surprise tuition rate hikes to increase the cost of your education.

Note 5: Scholarships are available for Washtenaw Community College transfer students. Other scholarships and financial aid are available to all Cleary students.

Note 6: Cleary core and major courses are completed on-ground (Cleary Ann Arbor or Cleary Howell) or distance learning online. Forty-eight credits must be completed with Cleary University to fulfill residency requirements. The maximum number of credits that may be transferred to Cleary University is 132 quarter hour (88 semester hour) credits. Consult a Cleary academic advisor for class schedule information.

Note 7: Cleary University courses are subject to change as the curriculum is updated.