

Washtenaw Community College  
2012-2013 Academic Year  
**ADMISSION AND WAITLIST PROCESS FOR HIGH DEMAND PROGRAMS**

Washtenaw Community College maintains a waitlist for admission into any program that it has designated as a high demand program (one for which there are more qualified applicants than openings for an entering class). The order of the waitlist facilitates a first-in, first-out treatment of applicants within the following residency classes:\*

**Priority 1: Legal residents of the Washtenaw Community College district.**

**Priority 2: Legal residents of counties adjacent to the Washtenaw Community College district.**

**Priority 3: Legal residents of all other counties of the State of Michigan.**

**Priority 4: Persons whose legal residence is outside the State of Michigan but within the United States.**

**Priority 5: Persons whose official residence is a foreign country.**

In order to be added to the waitlist, applicants must apply to the college and also submit a completed application for the program. The program application must include all necessary documentation to substantiate that the applicant has met all of the program's minimum admission requirements. The college will keep a rolling waitlist\*\* for each high demand program and applicants will be added to the list at the end of each two-month cycle listed below.

**August 1 to September 30**  
**February 1 to March 31**

**October 1 to November 30**  
**April 1 to May 31**

**December 1 to January 31**  
**June 1 to July 31**

Those who submit a completed application during one of the application cycles defined above will be added to the waitlist in random order, with applicants possessing Washtenaw County residency status being given first priority on the waitlist, applicants with residency status in counties adjacent to Washtenaw County will be given next priority, then all other applicants who meet Michigan residency requirements, and so on.\*

Applicants who submit their completed applications on the first day of the two-month application cycle have no advantage over those who submit their completed applications on the last working day of the two-month application cycle. These applicants are added to the waitlist in random order within their residency class.

However, those who submit their completed application in an earlier application cycle have priority over those in their residency class who submit during a later application cycle. For example, people who submit completed applications during the October 1<sup>st</sup> to November 30<sup>th</sup> cycle have priority in their residency class over people who submit their applications during the December 1<sup>st</sup> to January 31<sup>st</sup> cycle.

The Admissions Office is open during weekdays, so please note that if the last day of the month ends on a day the Office is closed, you must submit your documentation earlier. Also, if you are on the waitlist and your residency status changes, you will be placed in the part of the waitlist that applies to your most current residency status, so please make sure you keep your address updated through MyWCC or at the Student Connection Center.

In cases where there are not sufficient in-district clinical sites for a program and where out-district sites are available but require special consideration of out-district students, the college may establish and maintain parallel priority lists (The **Radiography, Computed Tomography, and Mammography** programs currently follow this policy).

In cases of high demand in post-associate certificate programs, priority admission and continued enrollment will be given to eligible WCC students currently enrolled in the final year of the prerequisite associate degree program (The **Computed Tomography and Mammography** programs currently follow this policy).

**If you have questions, please contact the Health and Second Tier Admissions Office at (734) 973-3596 or (734) 477-8998. You may also schedule an appointment to meet with the Health Programs Counselor by calling (734) 973-3474.**

*\*References to residency refer to the Washtenaw Community College residency requirements as defined in the Programs and Services Bulletin.*

*\*\*The College will keep a SEMESTER waitlist (does not roll over to future semesters) for the **Dental Assisting (CFDAC) – Pathway II (ADAEP)** program and an ANNUAL waitlist (does not roll over to future years) for the **Nursing Transfer (APNURE), Computed Tomography (CPCTO), and Mammography (CPMAM)** programs. The College will keep a waitlist that rolls over year after year for all other programs.*