

Washtenaw Community College Comprehensive Report

UAT 228 Online Teaching Techniques Using Blackboard (UA 3002) Effective Term: Fall 2020

Course Cover

Division: Advanced Technologies and Public Service Careers

Department: United Association Department

Discipline: United Association Training

Course Number: 228

Org Number: 28280

Full Course Title: Online Teaching Techniques Using Blackboard (UA 3002)

Transcript Title: Online Teach Use Blackbd 3002

Is Consultation with other department(s) required: No

Publish in the Following: College Catalog , Web Page

Reason for Submission: Course Change

Change Information:

Consultation with all departments affected by this course is required.

Course title

Course description

Total Contact Hours

Outcomes/Assessment

Objectives/Evaluation

Rationale: Update United Association course

Proposed Start Semester: Fall 2020

Course Description: In this course, students will continue to explore the use of the Blackboard Learning Management System (LMS) to design courses that can be taught online as well as in a classroom environment for instruction at local Training Centers. Students will discuss and demonstrate how to set up forums, chat rooms, online testing, assignments, gradebooks and external links. In addition, students will identify methods of converting traditional class materials into an online format. The title of this course was previously Online Teaching Techniques. Limited to United Association program participants.

Course Credit Hours

Variable hours: No

Credits: 1.5

The following Lecture Hour fields are not divisible by 15: Student Min ,Instructor Min

Lecture Hours: Instructor: 22.5 Student: 22.5

The following Lab fields are not divisible by 15: Student Min, Instructor Min

Lab: Instructor: 1.5 Student: 1.5

Clinical: Instructor: 0 Student: 0

Total Contact Hours: Instructor: 24 Student: 24

Repeatable for Credit: NO

Grading Methods: Letter Grades

Audit

Are lectures, labs, or clinicals offered as separate sections?: NO (same sections)

College-Level Reading and Writing

College-level Reading & Writing

College-Level Math

Requisites

General Education

Degree Attributes

Below College Level Pre-Reqs

Request Course Transfer

Proposed For:

Student Learning Outcomes

1. Demonstrate the Blackboard procedures for login, online tests, and the various methods for instructor/student communication.

Assessment 1

Assessment Tool: Teaching demonstration

Assessment Date: Fall 2020

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Observational checklist

Standard of success to be used for this assessment: 80% of the students will score 80% or higher.

Who will score and analyze the data: U.A. instructors

2. Design and create an instructional unit in Blackboard using a lesson plan.

Assessment 1

Assessment Tool: Teaching demonstration

Assessment Date: Fall 2020

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Demonstration checklist

Standard of success to be used for this assessment: 80% of students will score 80% or higher.

Who will score and analyze the data: U.A. instructors

3. Demonstrate the set-up and management of class rosters, gradebooks, and submission of recorded grades for a Blackboard online course.

Assessment 1

Assessment Tool: Teaching demonstration

Assessment Date: Fall 2020

Assessment Cycle: Every Three Years

Course section(s)/other population: All

Number students to be assessed: All

How the assessment will be scored: Observational checklist

Standard of success to be used for this assessment: 80% of the students will score 80% or higher.

Who will score and analyze the data: U.A. instructors

Course Objectives

1. Locate, access and navigate Blackboard and its course management tools.
2. Create and post announcements.
3. Upload existing content from different files and online resources.

4. Explain the process of requesting a Blackboard course and customize course accounts and content.
5. Manage Blackboard users and create assignments.
6. Identify, define and demonstrate the various ways to establish communication between instructors and students.
7. Design a course structure to organize materials.
8. Design and deploy the syllabus and schedule into the content area.
9. Identify and create a course assessment using five different question types.
10. Enroll students in a Blackboard course.
11. Identify and demonstrate features in the gradebook.
12. Demonstrate how to release course material to students by date as well as adaptive release.

New Resources for Course

Course Textbooks/Resources

Textbooks
Manuals
Periodicals
Software

Equipment/Facilities

Level III classroom

<u>Reviewer</u>	<u>Action</u>	<u>Date</u>
Faculty Preparer: <i>Tony Esposito</i>	<i>Faculty Preparer</i>	<i>Sep 21, 2020</i>
Department Chair/Area Director: <i>Marilyn Donham</i>	<i>Recommend Approval</i>	<i>Sep 23, 2020</i>
Dean: <i>Jimmie Baber</i>	<i>Recommend Approval</i>	<i>Oct 01, 2020</i>
Curriculum Committee Chair: <i>Lisa Veasey</i>	<i>Recommend Approval</i>	<i>Oct 30, 2020</i>
Assessment Committee Chair: <i>Shawn Deron</i>	<i>Recommend Approval</i>	<i>Nov 04, 2020</i>
Vice President for Instruction: <i>Kimberly Hurns</i>	<i>Approve</i>	<i>Nov 09, 2020</i>